

PENN MANOR SCHOOL DISTRICT

P.O. Box 1001 • Millersville, PA 17551-0301 Phone (717) 872-9500 • Fax (717) 872-9505 www.pennmanor.net An Equal Opportunity Employer

A Better Community...One Student at a Time

## **Food Services Distribution of Donated Funds Procedure**

Penn Manor School District has established an account for funds designated to assist with the negative food service student accounts.

The account will be referred to as Share Your Cheese and administered by the business office. Any and all donations to this account will go to offset negative meal accounts of students attending the Penn Manor School District. Funds will disbursed as available. Funds will be anonymously distributed to negative student accounts based on need determined by the school administration and guidance counselors.