

**Minutes
Committee of the Whole
November 20, 2023**

The Penn Manor School Board met at 5:30 p.m. for a Public Budget Workshop. At 6:30 p.m. an Executive Session was held to discuss Personnel (Resignations and Leaves) and a Student Matter (Judicial Review).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Dr. Jerry Egan, Dr. Krista Cox, Mr. Daniel Forry, Ms. Denise Galen, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Robert Spicer, LNP Correspondent, Mr. Keith Henninger, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 16 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, December 4, 2023 in the large group instruction (LGI) room at Penn Manor High School at 7:00 p.m. The Board Reorganization meeting will be held first, followed by the Committee of the Whole meeting.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the November 6, 2023, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Lombardo to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Mr. Jackson gave a legislative update and reminded the board that PSBA will once again offer the required training for new and re-elected board directors. Mrs. Nafziger reported that PMEF raised \$18,522 during the Extra Give.

The board recognized outgoing School Board President Carlton "Herk" Rintz. Mr. Rintz is completing twenty years of service on the Penn Manor Board of School Directors and did not seek re-election. He served as board president for four years and board vice president for eight years. Mr. Rintz was presented with a board resolution by Board Vice President Dr. Joseph Fullerton.

The board agreed to have Mr. Denny Coleman represent the district on the LCCTC Joint Authority for another 4-year term beginning December 2023.

Dr. Cox, Mrs. Amy Wall, and numerous students involved in the Model UN program shared an update of the program.

Dr. Egan provided an update on the 2023-2024 student enrollment.

Mr. Forry reviewed the preliminary information on the 2024-2025 budget.

Mr. Rintz and Dr. Gale provided a summary of procedures for the upcoming board reorganization meeting.

The Committee of the Whole adjourned at 8:05 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Board Secretary

MINUTES
Penn Manor Board of School Directors
November 20, 2023

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA following the Committee of the Whole meeting. The meeting was called to order by Board President, Mr. Carlton Rintz, at 8:06 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, December 4 2023, following the Committee of the Whole Meeting.

The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Dr. Jerry Egan, Dr. Krista Cox, Mr. Daniel Forry, Ms. Denise Galen, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Robert Spicer, LNP Correspondent, Mr. Keith Henninger, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 16 people were watching via YouTube.

Mr. Rintz asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the November 6, 2023 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mrs. Nafziger to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale provided the Superintendent's report. He reminded the board to let him know if they had any feedback on the Facilities Guiding Principles that was shared with them. The proposed middle school schedule changes were shared with teachers for their input. The U.S. News & World Report named 8 of 9 of Penn Manor's elementary and middle schools in their best schools list. Dr. Gale reminded the board to let him know of their availability for a January board retreat. He wished everyone a Happy Thanksgiving.

Mr. Forry presented for payment the October 2023 bills. It was moved by Mr. Straub and seconded by Mr. Lombardo to authorize payment of the bills:

General Fund	\$	4,427,371.92
Food Service Fund	\$	214,573.63
PMSD Capital Reserve Fund	\$	20,000.00
Student Activity Fund	\$	15,004.90

The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; abstained from check #57200; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; abstained from check #57220; Ms. Wert, yes; abstained from check #57229

Item 1. Review of School Board Meeting Agenda

Item 2. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Election of Solicitor and Bond Counsel – Saxton & Stump LLP – The law firm of Saxton & Stump LLP be appointed as solicitor and bond counsel for the school district for the calendar year 2024.
- B. Election of Special Counsel for Special Education – McNeese Wallace & Nurick LLC – The law firm of McNeese Wallace & Nurick LLC be appointed as special counsel for the school district for the calendar year 2024. Services will be limited to special education matters.
- C. Election of Special Counsel for Labor – Fox Rothschild LLP – The law firm of Fox Rothschild LLP be appointed as special counsel for the school district for the calendar year 2024. Services will be limited to labor matters.
- D. Election of Special Counsel for Workers’ Compensation – The law firm of Cipriani & Werner be appointed as special counsel for the school district for the calendar year 2024. Services will be limited to Workers Compensation.

Explanation: Cipriani & Werner is the appointed counsel for the LLPSIP Workers Compensation Pool.

- E. Judicial Review
- F. Ag Advisory Committee updated roster for 2023-2024
- G. Non-resident tuition students for the remainder of the 2023-2024 School Year
London Keiser
Caleb Howell
Lydia Howell

Explanation: In accordance with Board Policy #202

- H. Market Street Sports Sponsorship Agreements with PMEF and LCBC
- I. Tax Exoneration

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 2A-I:

It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 3. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2023-2024 school year.
- B. Resignation – The administrative staff is recommending the board accept the resignation of the individual listed in accordance with agreement.
Theresa Chiodi
- C. Resignation of individuals listed:
Mitchell King, High School, Math teacher, effective 1/19/2024
Patricia Paparo, Marticville MS, Math teacher, effective 1/5/2024
Allison Hege, Hambright, Learning Support teacher, effective 12/8/2023
- D. Leaves to the individuals listed:
Professional Employees:
Employee O20 - Family Medical Leave - October 30, 2023 - January 21, 2024
- E. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2023-2024 school year:
Justin Gruver
Aliana Ward
Gabrial Ruiz-Roman
- F. Elementary Tutors for the 2023-24 school year. Teachers are paid at the professional rate:
Kathryn Cox Jarred Fitzkee Devon Orzolek
Jeff Heiney Beth Kaplan Lauren Walker
Wendy Terry Mindy Swope
- G. Spring Musical Stipends 2023-2024
- H. Support Staff Mentor:
Bria Van Cleve mentor for Lily Fritz - \$500

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3A-H: It was moved by Mrs. Nafziger and seconded by Mr. Lombardo to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Rintz asked if there were any citizens who wished to comment. There were none.

The meeting was adjourned at 8:18 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Board Secretary