

**Minutes
Committee of the Whole
November 6, 2023**

The Penn Manor School Board met at 5:30 p.m. for a Public Workshop on Facilities. At 6:30 p.m. an Executive Session was held to discuss Personnel (Resignations, Retirements, Leaves).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Dr. Jerry Egan, Dr. Krista Cox, Mr. Daniel Forry, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Robert Spicer, LNP Correspondent, Mr. Keith Henninger, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 12 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, November 20, 2023 in the large group instruction (LGI) room at Penn Manor High School at 7:00 p.m.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the October 23, 2023, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Lombardo and seconded by Mrs. Nafziger to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Mr. Straub reported that the LCCTC JOC will be losing two long time members along with the current Superintendent of Record. Dr. Fullerton gave a brief update on the PSBA Delegate Assembly held virtually on November 4 that was also attended by Ms. Wert and Mrs. Nafziger.

Dr. Gale along with Mr. Leo Silva and Ms. Beimnet Getahun from Attollo provided an update on Penn Manor's partnership with the Attollo Recruit program over the years.

Dr. Egan provided an update on the modifications to the elementary report card.

Mr. Forry reviewed the preliminary numbers from the 2022-2023 audit and discussed fund balance implications and proposed fund balance designations. Approval for placement of the committed fund balance resolution on the November 6, 2023, board agenda was approved on a motion by Mrs. Nafziger and a second by Mr. Jackson. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Forry presented information of the 2024-2025 budget per the budget calendar.

Dr. Gale gave the quarterly update on the goals developed by the Board of School Directors as part of his yearly evaluation process.

The Committee of the Whole adjourned at 8:35 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Board Secretary

MINUTES
Penn Manor Board of School Directors
November 6, 2023

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA following the Committee of the Whole meeting. The meeting was called to order by Board President, Mr. Carlton Rintz, at 8:36 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, November 20 2023, following the Committee of the Whole Meeting.

The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Philip Gale, Dr. Jerry Egan, Dr. Krista Cox, Mr. Daniel Forry, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Robert Spicer, LNP Correspondent, Mr. Keith Henninger, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 12 people were watching via YouTube.

Mr. Rintz asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the October 23, 2023 meeting. Hearing none, it was moved by Mr. Straub and seconded by Mr. Lombardo to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale provided the Superintendent's report. He shared that Kaleb Kabakjian finished 26th in the state cross country meet. The field hockey team is participating in the first round of state competition tomorrow. The PMMU finished 2nd at the US Bands Regional Competition to finish out their season. Winter sports practice begins on Friday, November 17. Parent-teacher conferences will be held on November 20 and 21 at the elementary schools. The fall play, *Puffs*, will be presented on November 17 and 18 at the high school. Today was Education Day at the high school. Over 100 colleges, trade schools, businesses and the military participated. All students were invited to attend.

Item 1. **Review of School Board Meeting Agenda**

Item 2. **Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)**

- A. Committed Fund Balance - The Resolution for Commitment of June 30, 2023 Fund Balance

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:

It was moved by Mr. Jackson and seconded by Mr. Lombardo to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Commencement Date – May 29, 2024

Explanation: A traditional commencement at a location to be determined later in the school year.

- B. Approval of agreements with Outside Agencies providing services to students:
Acclaim Autism

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-B:

It was moved by Mr. Straub and seconded by Mr. Herr to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2023-2024 school year.
- B. Resignation of individuals listed:
Kamali Katuwal, Custodian, High School, effective 10/31/23
Angela Nikolaus, Benefits Coordinator, District Office, effective 10/31/23
Kayleigh Harnish, Playground/RTL Level 1 Aide, Hambright, effective 11/13/23
Deanna Nordstrom, Library Aide, Marticville MS, effective 12/22/23
- C. Retirement of the individual listed:
Kathy Grenier, K-12 Math Coordinator, effective the end of the 23-24 school year
- D. Leaves to the individuals listed:
Professional Employees:
Employee O2 - Family Medical Leave - August 28, 2023-November 19, 2023
Employee O19 - Family Medical Leave - November 1, 2023-December 17, 2023
- E. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2023-2024 school year:
Maggie DeSeta
Delanie Ouk
Brianna Lawson
Nathaniel Maiellano

F. Elementary Tutors for the 2023-2024 school year. Teachers paid at the professional rate; Aides paid at their hourly rate.

Debra Beighley	Peggy Esbenshade
Taylor Miller	Trent Soto
Jomaris Rivera	Tracy Stevens
Allison Hege	Ay'Shia Gaston
Katherine Cox	Megan Peart

G. 2023-2024 Winter Coaches

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-F: It was moved by Mrs. Nafziger and seconded by Ms. Wert to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4G: It was moved by Mr. Sweigart and seconded by Mr. Jackson to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, abstain; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Rintz asked if there were any citizens who wished to comment. District resident, Shawna Ciampanella, spoke on the topic of the Attollo Recruit Program.

The meeting was adjourned at 8:47 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Board Secretary