

**Minutes
Committee of the Whole
September 18, 2023**

The Penn Manor School Board met at 5:30 p.m. for a Public Workshop on School Board Goals. At 6:20 p.m. an Executive Session was held to discuss Personnel (Resignations).

The Penn Manor School Board met as a Committee of the Whole at 7:04 p.m. on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart (arrived at 7:27 p.m.), and Ms. Donna Wert. Dr. Joseph Fullerton was absent. Present from the administrative staff were Dr. Philip Gale, Dr. Jerry Egan, Dr. Krista Cox, Mr. Daniel Forry, Ms. Denise Galen, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Robert Spicer, LNP Correspondent, Mr. Keith Henninger, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 17 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, October 2, 2023 in the large group instruction (LGI) room at Penn Manor High School at 7:00 p.m.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the September 5, 2023, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Lombardo to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, absent; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, absent; Ms. Wert, yes.

The upcoming board opportunities were reviewed.

Dr. Egan asked the new teachers who were present at the meeting to introduce themselves, say where they are teaching, and share why they chose to join the Penn Manor family. The following teachers were present – Hope Flack, Erin Zimmerman, Jana Stoltzfus, Maria Guevara, Tiffany Eberly, Zachary Zimmerman, Lynsey Goodling, Olivia Best, Ryan Whittle, Shandra Stoner, Steffani Trivelpiece, Tamara Weaver, Taylor Lefever, Tiffany Zook, Cassie Bosley, Megan Hastings and Cameron Steele.

Dr. Gale introduced students for board recognition. The 2022 Penn Manor Girls Volleyball team was recognized for being in the top 20% of teams in the nation based on their GPA. This is the 7th year they have been recognized for their academic achievements. The FFA Poultry team, Forestry team, and Ag Technology and Mechanical Systems team were recognized with resolutions, read by Mr. Herr and presented by Mr. Jackson, for their first place finishes at the Pennsylvania State FFA Activities Week. These teams will be moving on to the National competition in Indianapolis in November. Kylee Hlavaty was congratulated on being chosen as the Lancaster County Dairy Princess. Kylee will compete for the state title this weekend.

Dr. Cox and Dr. Egan provided a preliminary overview of student enrollment in kindergarten through 12th grade.

Mr. Forry provided an update on the condition of the Comet Field turf which is entering the 12th year of use with a recommendation for the replacement of the turf. Approval for placement of this item on the September 18, 2023, board agenda was approved on a motion by Mrs. Nafziger and a second by Ms. Wert. The following voice vote was taken on this motion. Dr. Fullerton, absent; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The Committee of the Whole adjourned at 8:18 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Board Secretary

MINUTES
Penn Manor Board of School Directors
September 18, 2023

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA following the Committee of the Whole meeting. The meeting was called to order by Board President, Mr. Carlton Rintz, at 8:18 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, October 2, 2023, following the Committee of the Whole Meeting.

The following directors were present: Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Dr. Joseph Fullerton was absent. Present from the administrative staff were Dr. Philip Gale, Dr. Jerry Egan, Dr. Krista Cox, Mr. Daniel Forry, Ms. Denise Galen, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Robert Spicer, LNP Correspondent, Mr. Keith Henninger, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 17 people were watching via YouTube.

Mr. Rintz asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the September 5, 2023 meeting. Hearing none, it was moved by Mr. Lombardo and seconded by Mr. Jackson to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, absent; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale provided the Superintendent's report. He reported that Wednesday is Multilingual Night at Manor MS. The district has students who speak 14 different languages enrolled. Current senior, Suren Clark, was notified that he scored a perfect score on his AP Micro Economics exam. He is in the top .05% of all students who took the test. The Leadership Team has met with Dr. Chris Adams two different times for professional development. The latest session focused on goal planning and steps. Dr. Gale reported that he and Mr. Forry are meeting with Crabtree twice monthly to review the facilities in the district.

Mr. Forry presented for payment the August 2023 bills. It was moved by Mr. Straub and seconded by Mr. Sweigart to authorize payment of the bills:

General Fund	\$	5,050,134.88
Food Service Fund	\$	16,163.18
PMSD Capital Reserve Fund	\$	950,566.42
Student Activity Fund	\$	4,848.29

The following voice vote was taken on this motion. Dr. Fullerton, absent; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 1. Review of School Board Meeting Agenda

Item 2. Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)

- A. Voting for PSBA Officers
 President-elect – Allison Mathis
 Vice President – Sabrina Backer
 Treasurer – Karen Beck Pooley
 Trustee (choose 2) – Marianne Neel, Michael Faccinetto

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:

It was moved by Mr. Straub and seconded by Mrs. Nafziger to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, absent; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Agreement with IU13 on training on upcoming science standards for the amount of \$2,100.

Explanation: Penn Manor science teachers will receive two days of support from IU13 on rewriting the K-12 science curriculum to be aligned to the STEELS science standards to be implemented in 2025.

- B. Approval of agreements with Outside Agencies providing services to students:
 CareSense Home Health
 Aveanna Health Care
- C. Approval of donated copies of the U.S. Constitution from the 917 Society for middle school students.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-C:

It was moved by Mr. Jackson and seconded by Mr. Lombardo to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, absent; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2023-2024 school year.
- B. Resignation of the individuals listed per the effective date:
Purna Dhimal, FT Custodian, High School, effective 9/13/23
Barb Jennings, Food Service, Pequea, effective 8/31/23
James Carbaugh, PT Custodian, Hambright, effective 9/11/23
Annette Colbert, Payroll, District Office, effective 10/13/23
- C. 2023-2024 Music Program Co-Curricular Stipends
- D. 2023-2024 Fall Play Stipends
- E. Dental Hygiene Services provided by Tris Shenigo at the rate of \$28.00 per hour, not to exceed 221 hours for the 2023-2024 school year.
- F. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 23-24 school year:
Grace Forry
- G. ASI Mentors for the 2023-2024 school year at a rate of \$35.00 per hour.
Jeff Taylor
Victoria Bell
Sara Masten
- H. Stipend - \$1,500 stipend for Michelle Henry to certify speech/language logs for medical access billing/reimbursement for 2023-2024
- I. Wrestling coaches:
Head Boys Coach - Bryan Harnish
Head Girls Coach - Scott Shenk

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-I: It was moved by Ms. Wert and seconded by Mr. Swweigart to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, absent; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Rintz asked if there were any citizens who wished to comment. There were none.

The meeting was adjourned at 8:28 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Board Secretary