

**Minutes
Committee of the Whole
August 7, 2023**

The Penn Manor School Board met at 5:45 p.m. for a Superintendent Evaluation Workshop. An Executive Session to discuss a Legal Matter (Real Estate) and Personnel (Resignations, Leaves) began at 6:15 p.m.

The Penn Manor School Board met as a Committee of the Whole at 7:07 p.m. on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA. The meeting was called to order by Board Vice President, Dr. Joseph Fullerton. The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Philip Gale, Dr. Jerry Egan, Dr. Krista Cox, Mr. Daniel Forry, Ms. Denise Galen, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Robert Spicer, LNP Correspondent, Mr. Keith Henninger, Mrs. Patty Detter, Ms. Emily Gutierrez, Mr. Ken Phillips of Raymond James, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 17 people were watching via YouTube.

Dr. Fullerton announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, August 21, 2023 in the large group instruction (LGI) room at Penn Manor High School at 7:00 p.m.

Dr. Fullerton asked if there were any additions or corrections to the Minutes of the July 17, 2023, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Lombardo to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Ms. Wert reported that the Lancaster County Academy has a new logo and website that includes a school apparel store. LCA had record attendance for their summer session. Also, LCA will be celebrating 30 years of operation on August 11. Mr. Straub reported that the LCCTC is addressing the waitlist for the 23-24 school year. Mrs. Nafziger shared that PMEF's annual dinner will be held on September 24.

Mr. Ken Phillips of Raymond James provided an update on the district's debt service.

Dr. Cox, Mrs. Detter and Ms. Gutierrez provided an overview of the high school and Manor Middle School TSI plans. Approval for placement of this item on the August 21, 2023, board agenda was approved on a motion by Mrs. Nafziger and a second by Mr. Straub. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale, Ms. Galen, Dr. Cox and Dr. Egan reviewed the discipline data information from the 2022-2023 school year.

Ms. Wert provided an update on the work of the Ad Hoc Communications Committee regarding the communication process between the superintendent and board directors.

Mrs. Nafziger expressed an interest in forming an Ad Hoc Committee to review School Board procedures, roles, and responsibilities. Mr. Jackson and Dr. Fullerton expressed an interest in being part of this committee.

The Committee of the Whole adjourned at 8:35 p.m.

Joseph G. Fullerton, Vice President

Cindy Rhoades, Board Secretary

MINUTES
Penn Manor Board of School Directors
August 7, 2023

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA following the Committee of the Whole meeting. The meeting was called to order by Board Vice President, Dr. Joseph Fullerton, at 8:35 p.m. followed by a moment of silence and the flag salute.

Dr. Fullerton announced that the next scheduled meeting will be held on Monday, August 21, 2023, following the Committee of the Whole Meeting.

The following directors were present: Dr. Joseph Fullerton, Mr. S. Frederick Herr, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Philip Gale, Dr. Jerry Egan, Dr. Krista Cox, Mr. Daniel Forry, Ms. Denise Galen, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Robert Spicer, LNP Correspondent, Mr. Keith Henninger, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 17 people were watching via YouTube.

Dr. Fullerton asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Dr. Fullerton asked the board whether there were any additions or corrections to the Minutes of the July 17, 2023 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mrs. Nafziger to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale provided the Superintendent's report. He reported that the 10 month administrators have returned to the district. Also, several fall sports have started practice and band camp has begun. The new teachers' orientation will be held this Tuesday, Wednesday and Thursday at the high school. Monday, August 21 is opening day for all staff. PMEF will be hosting a coffee station. The preliminary board breakfasts schedule was shared.

Item 1. Review of School Board Meeting Agenda

Item 2. Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)

- A. PSBA 2023 Delegate Assembly – The committee is recommending the following as voting delegates for the virtual PSBA 2023 Delegate Assembly on November 4, 2023.
1. Dr. Joseph Fullerton
 2. Mrs. Nicki Nafziger
 3. Ms. Donna Wert

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-B:

It was moved by Ms. Wert and seconded by Mr. Jackson to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Integrated Pest Management services from Western Pest Services for 23-24 - \$6,402.01

Explanation: To provide integrated pest management services across the district through the 2023-2024 school year

- B. Tax Exonerations

- C. PA Educator Contract of Service for the 2023-2024 school year

Explanation: The user fee of \$2,700.00 has not changed for the last few years.

- D. Penn Medicine Drug Screening Contract for the 2023-2024 school year

- E. Change Orders - Penn Manor High School Project

General Contractor - Lobar, Inc..

Change Order 40 - Add \$78,840.75

PCO 210 Existing Storm Conflict RFI 374: \$22,970.93

PCO 211 Vac to Locate Existing Sewer Main: \$1,223.28

PCO 212 Custom Reflector Brackets on Auditorium Panels: \$20,842.42

PCO 213 Added Bulkheads and Finishing in Lower E: \$8,627.14

PCO 214 Refinish Existing Terrazzo Stairs: \$16,835.81

PCO 215 Add Refrigeration Lines: \$8,341.17

- F. Western Pennsylvania School for the Deaf Transportation Contract

- G. Acceptance of Gift from The Ressler Mill Foundation for 450 copies of dictionaries to be used for 3rd grade classrooms.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-G:

It was moved by Mr. Straub and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2023-2024 school year

- B. Leaves to the individuals listed:

Act 93 Staff:

Employee N9 - Leave of Absence - June 7, 2023-July 17, 2023 [Revised]

Classified:

Employee O4 - Leave of Absence - May 25, 2023 - August 4, 2023 [Revised]

- C. Resignation of the individuals listed per the effective date:

Dianna Antes, PT Custodian, Hambright Elementary, effective 7/10/23

- D. 2023-2024 Fall Coaching Positions

Explanation: The attachment shows the coaches and positions by sport for the 2023-2024 fall season. The breakdown with the individual salaries was compiled by the Athletic Department in conjunction with the team coaches.

- E. Saturday School/Detention for the 2023-2024 school year at a rate of \$35.00 per hour

Doug Kramer	James McGlynn
Kyle Bulicz	Jen Kroesen
David Long	Dave Ohl
Steve Weidner	

- F. ReSET School Instructors for the 2023-2024 school year at a rate of \$35.00 per hour and their hourly rate as per the MOU of August, 2020.

Edward Paquette	Olivia Best
Doug Kramer	Wendy Letavic
Lindsay Feger	Drew Tarkanick
Jen Kroesen	Sarah Stover
Kyle Bulicz	Elizabeth Sheerer
Heather Paquette	Curt Elledge
Chris Telesco	Jessica Cunningham
Dave Ohl	Steve Weidner

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-F: It was moved by Ms. Wert and seconded by Mr. Lombardo to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, yes; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Fullerton asked if there were any citizens who wished to comment. There were none.

The meeting was adjourned at 8:43 p.m.

Joseph G. Fullerton, Vice President

Cindy Rhoades, Board Secretary