

**Minutes
Committee of the Whole
July 17, 2023**

The Penn Manor School Board met at 4:30 p.m. for a public meeting of the Ad Hoc Communications Committee. An Executive Session to discuss Personnel (Resignations) was held at 6:40 p.m.

The Penn Manor School Board met as a Committee of the Whole at 7:01 p.m. on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA. The meeting was called to order by Board Vice President, Dr. Joseph Fullerton. The following directors were present: Dr. Joseph Fullerton, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. S. Frederick Herr and Mr. Carlton Rintz were absent. Present from the administrative staff were Dr. Philip Gale, Dr. Jerry Egan, Dr. Krista Cox, Mr. Daniel Forry, Ms. Denise Galen, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 15 people were watching via YouTube.

Dr. Fullerton announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, August 7, 2023 in the large group instruction (LGI) room at Penn Manor High School at 7:00 p.m.

Dr. Fullerton asked if there were any additions or corrections to the Minutes of the June 19, 2023, Committee of the Whole Meeting or the June 22, 2023, Board Retreat. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Lombardo to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, absent; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Mr. Straub reported that the LCCTC did not hold a July meeting but a new business manager will be voted on at the August meeting.

Dr. Gale presented a resolution for charter school funding reform for the board's consideration. Approval for placement of this item on the July 17, 2023, board agenda was approved on a motion by Mrs. Nafziger and a second by Mr. Straub. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, absent; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Fullerton informed the board that the 2023 PSBA Delegate Assembly will occur as a hybrid event on Saturday, November 4, 2023 at 9:00 a.m. at PSBA Headquarters in Mechanicsburg. Three board representatives are needed for the conference. Dr. Fullerton, Mr. Lombardo, and Ms. Wert volunteered to attend with Mrs. Nafziger volunteering as an alternate. Approval for placement of this item on the August 7, 2023, board agenda was approved on a motion by Mr. Jackson and a second by Mr. Sweigart. The following voice vote was taken on this motion. Dr.

Fullerton, yes; Mr. Herr, absent; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale reviewed the superintendent's goals the board directors established for the 2023-2024 school year. Approval for placement of this item on the July 17, 2023, board agenda was approved on a motion by Ms. Wert and a second by Mr. Lombardo. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, absent; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Cox provided an overview of the high school and Manor Middle School Targeted School Improvement designation.

Ms. Wert provided an update on the work of the Ad Hoc Communications Committee regarding the communication process for board directors.

The Committee of the Whole adjourned at 7:54 p.m.

Joseph G. Fullerton, Vice President

Cindy Rhoades, Board Secretary

MINUTES
Penn Manor Board of School Directors
July 17, 2023

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the large group instruction room at Penn Manor High School, 100 E. Cottage Avenue, Millersville, PA following the Committee of the Whole meeting. The meeting was called to order by Board Vice President, Dr. Joseph Fullerton, at 7:54 p.m. followed by a moment of silence and the flag salute.

Dr. Fullerton announced that the next scheduled meeting will be held on Monday, August 7, 2023, following the Committee of the Whole Meeting.

The following directors were present: Dr. Joseph Fullerton, Mr. Wardell Jackson, Mr. Anthony Lombardo, Mrs. Nickole Nafziger, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. S. Frederick Herr and Mr. Carlton Rintz were absent. Present from the administrative staff were Dr. Philip Gale, Dr. Jerry Egan, Dr. Krista Cox, Mr. Daniel Forry, Ms. Denise Galen, and Mr. Charlie Reisinger. Also in attendance for the meeting: several district residents, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 15 people were watching via YouTube.

Dr. Fullerton asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Dr. Fullerton asked the board whether there were any additions or corrections to the Minutes of the June 19, 2023 meeting. Hearing none, it was moved by Mrs. Nafziger and seconded by Mr. Straub to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, absent; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale provided the Superintendent's report. He welcomed Ms. Dee Galen, the new Director of Support Student Services, to the team. He thanked the board for their participation at the board retreat on June 22. At the August 7, 2023 meeting, there will be a workshop to review the Superintendent's Evaluation Process and an executive session with Mrs. Rhonda Lord of Saxton & Stump to discuss real estate.

Mr. Forry presented for payment the June 2023 bills. It was moved by Mr. Lombardo and seconded by Ms. Wert to authorize payment of the bills:

General Fund	\$ 8,229,881.48
Food Service Fund	\$ 145,998.93
PMSD Capital Reserve Fund	\$ 249,853.53
Student Activity Fund	\$ 29,291.68

The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, absent; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 1. Review of School Board Meeting Agenda

Item 2. Consent Agenda for the Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)

- A. Approval of Superintendent’s Goals for 2023-2024
- B. Resolution for Charter Funding School Funding Reform

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-B:

It was moved by Ms, Wert and seconded by Mrs. Nafziger to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, absent; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Imagine Learning Instruction Services Renewal

Explanation: Renew of the agreement for Image Learning to provide services for select virtual courses where no qualified Penn Manor teacher is available.
- B. HVAC Preventive Maintenance Proposal with Ainsworth for the cooling tower at Hambright Elementary School.
- C. HVAC Preventive Maintenance Proposal with Ainsworth for the condensing boilers and water heaters at Letort Elementary School, Pequea Elementary School, Conestoga Elementary School, Hambright Elementary School, Eshleman Elementary School.
- D. HVAC Preventive Maintenance Proposal with Ainsworth for the cooling tower, air-cooled chiller and centrifugal chiller at Manor Middle School.
- E. HVAC Preventive Maintenance Proposal with Ainsworth for the gas-fired boilers at Penn Manor High School.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-E:

It was moved by Mr. Straub and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, absent; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2023-2024 school year.

- B. Resignation of the individuals listed per the effective date:
 Hannah Shenk, Library Aide, Central Manor, effective 6/30/23
 Christopher Vrabel, High School Biology Teacher, effective 6/2/2023
- C. 23-24 Volunteers
- D. Tenure Status - Waterman, Cassandra N. (Resigned 6/2/23)
 The administrative staff is recommending the following individual be granted tenure as she has completed three years of satisfactory teaching performance within the school district.

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-D: It was moved by Mrs. Nafziger and seconded by Ms. Wert to approve this item. The following voice vote was taken on this motion. Dr. Fullerton, yes; Mr. Herr, absent; Mr. Jackson, yes; Mr. Lombardo, yes; Mrs. Nafziger, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Fullerton asked if there were any citizens who wished to comment. District resident, Leah Bacon, spoke on the topic of Targeted School Improvement.

The meeting was adjourned at 8:07 p.m.

Joseph G. Fullerton, Vice President

Cindy Rhoades, Board Secretary