

**Minutes
Committee of the Whole
October 18, 2021**

The Penn Manor School Board met at 5:45 p.m. for a public workshop, Restorative Practices, in the Board Room at Manor Middle School and at 6:40 p.m. for an Executive Session to discuss Personnel (Labor Negotiations Preparation, Resignations, and Leaves) and a Student Matter.

The Penn Manor School Board met as a Committee of the Whole at 7:06 p.m. on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting were several district residents, Brian Wallace, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 163 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, November 1, 2021 at 7:00 p.m. in the Manor Middle School Board Room.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the September 20, 2021 and October 4, 2021, Committee of the Whole Meetings. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Straub to approve the minutes as printed. The following call vote was taken on this motion. Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

The upcoming board opportunities were reviewed. Mr. Jackson reported that the PSBA Advocacy Day was on October 14 and that he, Dr. Leichliter and Dr. Frerichs participated in several sessions. Mrs. Nafziger thanked the teachers and staff for their financial support of PMEF. Mr. Straub reported that the LCCTC Practical Nursing program is reorganizing due to staffing issues. The LCCTC Annual Report was shared with the board and includes a testimonial by a Penn Manor student. Dr. Fullerton attended the L-L IU13 board meeting. Their Comprehensive Plan was approved.

Dr. Leichliter and Mr. Reisinger shared an update on the current cybersecurity threat landscape as well as ongoing district cybersecurity efforts.

Dr. Gale, Dr. Egan and Mr. Reisinger provided an update on Penn Manor Virtual School enrollment and programming.

Mr. Johnston shared the Act 1 Base Index and Adjusted Index for 2022-2023 fiscal year.

The School Board held a workshop on September 20, 2021 in which professional development goals for the current school year were developed. Mr. Rintz and Mr. Jackson presented the proposed Board Goals for 2021-2022. Approval for placement of this item on the October 18, 2021, board agenda was approved on a motion by Mr. Sweigart and seconded by Ms. Wert. The following voice vote was taken on this motion. Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Johnston presented the annual athletic reporting update. School districts are required to annually submit information to PDE by October 15th of each year regarding Interscholastic Athletic opportunities and treatment for male and female secondary school students. This information will be posted on the district's website.

The Committee of the Whole adjourned at 8:01 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
October 18, 2021

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 8:01 p.m. followed by a moment of silence and flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, November 1, 2021, following the Committee of the Whole Meeting.

The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting were several district residents, Brian Wallace, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 163 people were watching via YouTube.

Mr. Rintz asked if there were any citizens who wanted to comment on action items on the board voting agenda. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the September 20, 2021 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mrs. Nafziger to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Dr. Leichliter provided the Superintendent's report. Penn Manor students – Molly Gehr, Carly Railing, Elisabeth Strickler, and Jenna Smith - will be attending the National FFA Convention in Indianapolis, Indiana to represent Pennsylvania in the National Poultry Career Development Event. They earned this privilege by placing first in the state back in May. The high school fall play is *Clue* and will be presented on November 19 and 20. The 4 Diamonds Fund sent a letter thanking PMHS students for raising money through a mini-thon last year. Music for Everyone notified the district that they have provided 323 instruments and \$32,828 in grants to Penn Manor over the past 15 years. November 1 is the Annual College & Career Fair at the high school. This year representatives from 2 year and 4 year colleges, the military, and workplace employers will be participating.

Mr. Johnston presented for payment the September 2021 bills. It was moved by Dr. Frerichs and seconded by Mr. Paitsel to authorize payment of the bills:

General Fund	\$10,195,649.65
Food Service Fund	\$ 101,129.47
PSDLAF Cap Reserve Fund	\$ 119,995.66

2018 Construction Fund	\$ 1,238,025.39
Student Activity Fund	\$ 2,593.51

The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 1. **Review of School Board Meeting Agenda** – Mr. Rintz

Item 2. **Consent Agenda for Committee of the Whole** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Approval of the School Board professional development goals for 2021-2022

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:

It was moved by Mrs. Nafziger and seconded by Mr. Straub to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. **Consent Agenda for Administrative Actions** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Cross Country Education Assignment Confirmation Agreement
- B. Elementary Mowing Services – with Tucquan Property Services LLC to provide mowing and String Trimming at six elementary schools per the attached proposal

Explanation: The proposal covers mowing and string trimming at all elementary schools except Hambright for the 2022 calendar year. The district currently covers mowing at Comet Field, the High School, Marticville Middle School and the Manor Middle School/Hambright campus.

- C. Change Orders - Penn Manor High School Project

General Contractor - Lobar, Inc

Change Order 33 - Add \$396,815.33

PCO#167 Phase 3 compaction grouting \$396,815.33

General Contractor - Lobar, Inc

Change Order 34 - Add \$182,268.43

PCO#160 Storm lines changes per CCD #140 \$65,029.83

PCO#161 Music room acoustic spay and door seals \$5,082.33

PCO#162 Roof demo in F103 per CCD #139 \$3,771.27

PCO#164 Storm lines changes due to existing conditions \$11,493.44

PCO#165 Phase 2 trench rock removal - Rock #19 \$19,772.10

PCO#166 Temp AC for gym due to phasing \$6,248.29

PCO#113 Change all exterior wood in Phase 2 and 3 from pressure treated to fire rated treated on code review by design \$70,871.17

Electrical Contractor - Boro Construction, Inc

Change Order 11 - Add \$29,671.20

PCO#55 Change nurse suite light layout due to cot layout \$3,634.86

PCO#58 Temp gym feeds for eqp. and lights due to phasing \$13,653.42

PCO#61 Kiln revisions CCD #119 \$1,690.85

PCO#62 Training room F106 circuits CCD #150 \$4,948.36

PCO#63 Gym wrestling light CCD #149 \$4,751.35

PCO#64 Circuits in Admin for fridge and microwave \$992.36

- D. WIDA Agreement for Online ELL Student Assessments for Grades 1-12
- E. Memorandum of Agreement for Open Campus
- F. Act 80 Personal Day and Sick Leave Use MOU – revision
- G. Agreement with IU 13 for support to the district in order to update the school district's emergency plan.
- H. Judicial Review
- I. Observation Agreement between Harrisburg Area Community College from October 2021-2026
- J. Tax Exoneration

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-

J: It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2021-2022 school year
- B. Leaves to the individuals according to the terms listed:
 - Professional:**
 - Employee L6* - Family Medical Leave - October 14, 2021 – November 30, 2021
 - Employee L7* - Child Rearing Leave -November 16, 2021 – End of the 21-22 school year.
- C. Resignations of the following individuals:
 - Lindsay Scarlett, 12 Month Secretary, District Office, effective 9/22/21
 - Mary Jacoby, Secretary Sub Caller, effective 9/30/21
 - Hannah Cooke, Food Service, High School, effective 10/8/21
 - Christa Greene, LPN Substitute, effective 10/5/21

Ben Schober, Head Track and Field Coach, effective 9/30/21

- D. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2021-22 school year:
 Olivia Citrone
 Haley Fegley
 Justine Lemon
 Laura Olchewsky
 Alexandria Stambaugh
- E. High School Tutors for the 2021-2022 school year at a rate of \$34.00 per hour.
- | | | |
|--------------------|---------------------|--------------------|
| Joshua Barben | Elizabeth Kelly | Benjamin Pongracz |
| Maria Vita | Thomas Bechtel | Angelika Koerner |
| Matt Rayha | Christopher Vrabel | Tonya Beck |
| Doug Kramer | Katharine Rodriguez | Michelle Wagner |
| Sallie Bookman | Jen Kroesen | Mindy Rottmund |
| Cassandra Waterman | Joshua Bressler | Wendy Letavic |
| Matthew Scheuing | Mary Wittemann | Lauren Ciemiewicz |
| Pamela Lindstrom | Nadine Smith | Gail Ulmer |
| Gary Luft | Sarah Stover | Jessica Cunningham |
| Christine Donahue | Nicholas Marchio | Kathleen Struble |
| Kim Frey | Jim McGlynn | Amanda Swords |
| Barry Groff | Meghan McMurtrie | Catherine Tejada |
| Jordan Jaffe | Jane Myers | John Tercha |
- F. 2021-22 Fall Play Stipends
- | | |
|----------------------------------|---------|
| Carole Shellenberger, Director | \$2,750 |
| Melissa Mintzer, Asst. Director | \$2,750 |
| Madelyn Beatty, Production Asst. | \$ 750 |
| Nick Bonsell, Technical Team | \$1,165 |
| Drew Himmelrich, Technical Team | \$1,000 |
| Sydney Yeoman, Technical Team | \$ 750 |
- G. Pennsylvania Constables to provide security for the school district during the 2021-2022 school year for athletic and co-curricular activities at the rate of \$34.30 per hour.
- | | |
|-----------------|-----------------|
| Brandon Balmer | Shawn Sponagle |
| Ben Gorman | Miguel Laureano |
| Jay Hatfield | Troy Hatfield |
| Randall Kreiser | |
- H. Head Coach: Recommending approval of the following Head Coach for the 2021-22 school year:
 Connor Rowe - Boys Lacrosse
 Tom Fish - Baseball
- I. 2021-22 Athletic Workers:
 James Bushong
 Jamaal Millisock

- J. Secretary Sub Caller for 2021-22 school year:
Jennifer Rohrer, \$1,500 stipend, prorated, effective 10/1/21.
- K. Updated 2021-22 Manor MS, Marticville MS, and Penn Manor HS Co-Curricular Positions
- L. Tenure for the individuals listed as they have completed the requirement of three years of satisfactory teaching performance within the school district.
- M. Acceptance of 2021-22 STS Guest Teachers

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-M:

It was moved by Dr. Frerichs and seconded by Ms. Wert to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Mr. Rintz asked if there were any citizens who wish to make a comment to the board. Ken Eckert, John Kloppman, Jill Kloppman, and high school junior Elijah Julian spoke in opposition to the mask mandate.

The meeting was adjourned at 8:34 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Secretary