

**Minutes
Committee of the Whole
August 2, 2021**

The Penn Manor School Board met at 5:00 p.m. for an Executive Session to discuss Personnel - Labor Negotiations Preparation and Resignations.

The Penn Manor School Board met as a Committee of the Whole at 7:06 p.m. on the above date in the Boardroom at Manor Middle School. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Wardell Jackson was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting were Penn Manor employees Keila Torres, Dr. Dana Edwards, Jerrell Birch, Steve Kramer, Brian Wallace, fifteen district residents, Ashley Stalnecker, LNP correspondent, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 43 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, August 16, 2021 at 7:00 p.m. in the Manor Middle School Boardroom.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the July 12, 2021, Committee of the Whole Meeting. Hearing none, it was moved by Mrs. Nafziger and seconded by Dr. Frerichs to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, absent; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Rintz asked for any Citizen's Comments. Four comments were emailed to the board secretary prior to the meeting and shared with the board. All four comments supported mask wearing for the 21-22 school year. The following district residents addressed the board in person. Shawna Ciampanelli expressed her concerns that Critical Race Theory might be taught in the schools. Lauren Hauck spoke in favor of masks for elementary schools. Sheila Reigner thanked the district for how it has handled things over the past year. She is in favor of choice regarding mask use. Keely Childers Heany shared that she is in favor of masks in order to keep the children safe. Brittani Hoffman supports masks in elementary schools where the students are under 12 years of age. Donna Switzer commented that if children need to wear masks that they should be hospital grade masks. Melissa Sikorski recommended making mask wearing a family choice. Martin Peak requested that the district make a decision about masks for the 21-22 school year in the near future.

The upcoming board opportunities were reviewed. Mrs. Nafziger reminded the board about the annual PMEF fundraising dinner to be held on September 19. A fundraiser for the Strong & Healthy program will be held on August 11 from 6-8 p.m. at Phantom Power. Mr. Straub reported that LCCTC now has articulation agreements with several secondary schools include Penn Tech, Thaddeus Stevens, EMU and HAAC.

Dr. Dana Edwards, principal at Manor Middle School, introduced Mr. Jerrell Birch, the new assistant principal at Manor Middle School. Mr. Birch taught fifth grade at Central Manor Elementary for eight years.

Dr. Leichliter, Dr. Gale, and Mr. Steve Kramer reviewed with the board the preliminary recommendations regarding the athletic Code of Conduct and the Measures of Success as part of the Superintendent's Athletic Goal. They also discussed the draft recommendation for coach mentoring.

Mr. Reisinger provided an update on the results of the recent community survey and the ongoing internet options for families.

Dr. Egan and Mrs. Keila Torres reviewed the results of the 2020-2021 McKinney-Vento Homeless audit. The district received zero findings from the audit.

The Committee of the Whole adjourned at 8:48 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
August 2, 2021

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Boardroom at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 8:49 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, August 16, 2021, following the Committee of the Whole Meeting.

The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Wardell Jackson was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting were Brian Wallace, eight district residents, Ashley Stalnecker, LNP correspondent, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 43 people were watching via YouTube.

Mr. Rintz asked if there were any Citizen's Comments. There were none

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the July 12, 2021 meeting. Hearing none, it was moved by Dr. Frerichs and seconded by Mr. Straub to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, absent; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Dr. Leichliter provided the Superintendent's report. The first day of school is four weeks away. The high school project is coming along well. Currently, the only entrance in to the school is past the Sugar Bowl. Tomorrow, August 3, Dr. Egan will receive a grant in partnership with Millersville University.

Item 1. Review of School Board Meeting Agenda – Mr. Rintz

Item 2. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Tax Exonerations
- B. School District Physician – Timothy Weaver, M.D. of Penn State Medical Group – Manor, as the School District's Physician for the 2021-2022 school year at the rate of \$5,000.

Explanation: Dr. Weaver has agreed to continue his service.

- C. Renewal Letter for Affiliation Agreement with Pennsylvania College of Health Sciences

Explanation: Affiliation Agreement with Pennsylvania College of Health Sciences will be renewed for the 2021-2022 school year.

- D. Western Pennsylvania School for the Deaf Transportation Contract

- E. PlanCon Part K approval - To acknowledge receipt and approval of the PlanCon, Part K, Project Refinancing, for the Series of 2016 which was refunded by the Series B of 2019. (lease #163847) by the Pennsylvania Department of Education at a temporary reimbursable percentage of 18.37%.

Explanation: PlanCon Part K is necessary when a reimbursable bond issue is refunded. With this approval, applications for reimbursement have now been submitted for each debt service payment made for the Series B of 2019 Issue going back to September of 2019.

- F. Teen Hope - Memorandum of Understanding

- G. Winner's Circle Agreement of Services for 2021-2022

Explanation: To provide services for students with disabilities during the 2021-2022 school year as requested.

- H. Sapphire Software Consultation and Training Agreement

Explanation: Software consultation and training services in the areas of Data Verification Forms and Interactive Scheduler at the cost of \$450.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 2A-H:

It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, absent; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2021-2022 school year

- B. Resignation of the individuals listed per the effective date:

Jason D'Amico, HS Associate Principal, effective 8/6/21

Zachary Charles, Varsity Boys Lacrosse Coach, effective 7/16/21

Angela Kauffman, Varsity Cheerleading Coach, effective 7/19/21

Elizabeth Bradburn, RN, Health Room Assistant, High School, effective 7/26/21

Andrea Kramer, Title I Assistant, Central Manor, effective 8/8/21

Walberto Ramos, 12 month Custodian, Manor MS, effective 7/22/21
 Michael Meekins, 12 month Custodian, High School, effective 6/22/21
 Linda Steffy, Ready to Learn Level 1 Aide, Letort, effective 7/22/21
 Sharon Usner, Food Service, Marticville/Martic/Conestoga/Pequea, effective
 2/24/21
 Cindy Courtney, 12 month Custodian, Hambright, effective 7/27/21

- C. Saturday School/Detention for the 2021-2022 school year at a rate of \$34.00 per hour
 Doug Kramer Jim McGlynn
 Jen Kroesen Dave Ohl
 Steve Weidner Kyle Bulicz
- D. ReSET School Instructors for the 2021-2022 school year at a rate of \$34.00 per hour and
 their hourly rate as per the MOU of August, 2020
- | | |
|-------------------|----------------------|
| Rhoda Snyder | Jen Kroesen |
| Doug Kramer | Drew Tarkanick |
| Heather Paquette | Wendy Letavic |
| Sarah Stover | Curt Elledge |
| Kyle Bulicz | Lindsay Feger |
| Elizabeth Sheerer | Patrick Eichelberger |
| Edward Paquette | Julie Yost |
| Chris Telesco | |
- E. 2021-22 Volunteer Coaches:
 Reuben Kemrer - Boys Volleyball
- F. Recommending approval of the following Head Coach for the 2021-22 school year:
 Janna Ames – Varsity Cheerleading

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3A-F: It was moved by Mrs. Nafziger and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, absent; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:55 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary