

**Minutes
Committee of the Whole
August 16, 2021**

The Penn Manor School Board met at 6:15 p.m. for an Executive Session to discuss Personnel - Labor Negotiations Preparation, Resignations, Leaves, and the Business Manager's contract.

The Penn Manor School Board met as a Committee of the Whole at 7:15 p.m. on the above date in the Boardroom at Manor Middle School. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting were seventy-two district residents, Brian Wallace, Ashley Stalnecker, LNP correspondent, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 167 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Tuesday, September 7, 2021 at 7:00 p.m. in the Manor Middle School Boardroom.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the August 2, 2021, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Sweigart to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Rintz asked for any Citizen's Comments. Six comments were emailed to the board secretary from district residents prior to the meeting and shared with the board. Four residents, Dr. Catherine Main, Barbie Chamberlain, Allison Burgoyne and Josh Butler, supported mask wearing for the 21-22 school year. District residents Tami Weaver and Steve & Heather Evans are in favor of parental choice for masks. The following district residents addressed the board in person. Keely Childers Heany shared remarks from resident Marlisa Thomas who is in favor of masks for children under 12. Gen Peffley, Melissa Monti, and Brittani Hoffman spoke in support masks. Ashlee Boyer, Ken Eckert, Ray Caldwell, Jeff Sugden, Melissa Sikorski and Joshua Brown supported making mask wearing a parental choice. Michelle Keller recited part of the Declaration of Independence. Doreen Hershey gave figures on census and Covid number in LGH.

The upcoming board opportunities were reviewed. Mrs. Nafziger reminded the board about the annual PMEF fundraising dinner to be held on September 19. Ms. Wert reported on the Lancaster County Academy JOC meeting. It was held in the new west campus location. Dr. Fullerton reports on the Lancaster Lebanon IU13 board meeting.

Dr. Egan and Dr. Gale gave a summary of the new teachers for the 2021-2022 school year.

Dr. Leichter, Dr. Egan and Dr. Gale explained the changes to the educator evaluation process which takes effect during the 2021-2022 school year.

Mr. Johnston reviewed the proposed calendar for developing, discussion, and approving the budget for the 2022-2023 school year. Approval for placement of this item on the September 7, 2021 board agenda was approved on a motion by Mr. Paitsel and seconded by Mrs. Nafziger. The following voice vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

Dr. Leichter reviewed the LERTA resolution with Millersville Borough. In 2016, both the Millersville Borough Council and the Penn Manor Board of School Directors approved resolutions targeted to certain properties in Millersville Borough in order to encourage economic growth and development through a Local Economic Revitalization Tax Assistance (LERTA) program. The program is set to expire in September 2021. Millersville Borough Council took action to formally end the program. The administration is recommending that Penn Manor School District also take formal action to end the program. Approval for placement of this item on the August 16, 2021 board agenda was approved on a motion by Ms. Wert and seconded by Mr. Straub. The following voice vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

The Committee of the Whole adjourned at 8:26 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
August 16, 2021

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Boardroom at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 8:27 p.m. followed by a moment of silence and flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Tuesday, September 7, 2021, following the Committee of the Whole Meeting.

The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting were forty-three district residents, Brian Wallace, Ashley Stalnecker, LNP correspondent, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 167 people were watching via YouTube.

Mr. Rintz asked if there were any Citizen's Comments. District resident, Pat Frampton, asked for clarification on the wording of the district's Health and Safety plan. Resident A.K. Rohrer referenced quarantines and closures.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the August 2, 2021 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Sweigart to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Dr. Leichliter provided the Superintendent's report. Next Monday is opening day for staff in the high school auditorium. Dr. Leichliter shared the draft rubric and changes to the Athletic Measures of Success. The mentors for new head coaches will be placed on future board agendas for approval.

Mr. Johnston presented for payment the July 2021 bills. It was moved by Dr. Frerichs and seconded by Mrs. Nafziger to authorize payment of the bills:

General Fund	\$ 3,425,972.44
Food Service Fund	\$ 22,977.66
PMSD Capital Reserve Fund	\$ 34,152.00
PSDLAF Cap Reserve Fund	\$ 24,783.62
2018 Construction Fund	\$ 1,918,151.59
Student Activity Fund	\$ 2,513.81

The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 1. Review of School Board Meeting Agenda – Mr. Rintz

Item 2. Consent Agenda for Committee of the Whole Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. PSBA 2021 Delegate Assembly – The committee is recommending the following as voting delegates for the virtual PSBA 2021 Delegate Assembly on October 23, 2021
 - 1. Dr. Joseph Fullerton
 - 2. Mr. Mitchell Sweigart
 - 3. Ms. Donna Wert
- B. Motion to terminate the School District’s LERTA Resolution for Millersville Borough dated October 17, 2016, such termination to be effective after five years on September 30, 2021.

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-B:

It was moved by Mrs. Nafziger and seconded by Mr. Straub to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Acceptance of Eschbach and Shultz Bus Drivers for the 2021-2022 school term

Explanation: While the bus drivers are employed by the busing contractors, a listing is provided for the board’s consideration and acceptance
- B. Renewal of \$500 membership in the IU13 Safety & Security Cohort for the 2021-2022 school year.
- C. Penn Medicine Drug Screening Contract for the 2021-2022 school year

Explanation: Pricing and terms are the same as the previous contract.
- D. Western PA School for the Deaf interpreting contract for 2021-2022 school year
- E. Change Orders - Penn Manor High School Project
 - Technology Contractor - Pagoda Electric, Inc.**
 - Change Order 5 - Add \$18,360.00
 - PCO #14 - Add \$10,200.00 Phase 2 Acceleration 5.29 – 6.18
 - PCO #17 - Add \$8,160.00 Phase 2 Acceleration 6.26 – 7.10
 - HVAC Contractor - Myco Mechanical, Inc**

Change Order 6 - Add \$23,936.18

PCO#10 ATC sub acceleration in A & C \$4,342.05

PCO#11 Kiln venting changes due to kiln setup changes \$15,378.59

PCO#12 Install Owner supplied weld hoods in Ag \$2,819.34

PCO#13 Overtime with acceleration in E Lower North \$1,396.20

General Contractor - Lobar, Inc

Change Order 32 - Add \$184,416.89

PCO#49R1 Door hardware revisions per submittal (\$1,577.74)

PCO#50 Door hardware revisions per CCD #13 \$4,200.59

PCO#76 Add Rail at wood tech mezz RFI 239 \$9,393.31

PCO#78 Added Bulkhead at stem/faculty CCD 55 \$4,596.38

PCO#118 Rear auditorium sound fabric curtain on wall \$22,914.28

PCO#126R3 Signal flashers and signal revisions by AHJ \$15,845.01

PCO#133 Social stair stain \$16,549.58

PCO#146 New winches in main gym for basketball eqp. \$18,034.01

PCO#147 Drywall at C corridor conduits due to structure \$1,048.19

PCO#148 Phase 2 acceleration-mason & heat \$32,966.08

PCO#149 Change marker board wall paint to marker boards in 5 locations in A area \$1,435.72

PCO#150 Added canopy steel RFI #338 \$2,135.74

PCO#151 Added site work infiltration bed RFI #317 \$18,914.83

PCO#152 Delete metal inserts at C entrance stair treads and tool finish (\$2,184.00)

PCO#153 Hardstop wall panels at social stair concrete wall \$16,000.00

PCO#154 C entrance canopy letter size change to fit \$3,902.12

PCO#155 Phase 2 temp AC due to acceleration \$10,865.00

PCO#156 Replace OH door at field house \$7,972.32

PCO#158 Paint projection screen board at learning stairs \$1,405.47

Electrical Contractor - Boro Construction, Inc

Change Order 10 - Add \$12,031.84

PCO#56 Misc. Elec. circuit changes CCD #92 (\$6,308.33)

PCO#57 Gym light wire credit (\$2,581.53)

PCO#60 Welding and plasma table circuits CCD #120 \$20,921.70

F. Edgenuity CTE Course Library Subscription

Explanation: Agreement for virtual course library site license, including elective CTE courses for grades 7-12. This is a one year term beginning July 1, 2021 at a cost of \$4,500.

G. Securly Content Filter Agreement

Explanation: Agreement with Securly for web filtering and internet technology protection measures as required by the Children's Online Protection Act (CIPA). This is a three year term beginning July 1, 2021 at a cost of \$1.93 per student per year.

H. Acceptance of STS Aides/Para and Personal Care Assistants for the 2021-2022 school term

Explanation: While the aides are employed by Substitute Teacher Service, a listing is provided for the board's consideration and acceptance.

I. Acceptance of STS Substitute Teachers for the 2021-2022 school term

Explanation: While the substitute teachers are employed by Substitute Teacher Service, a listing is provided for the board's consideration and acceptance.

J. Emergency Instructional Time Template Section 520.1 - 2021-22 School Year

Explanation: Application to Pennsylvania Department of Education to utilize Section 520.1 of School Code that provides flexibility to meet minimum instructional time requirements in the event of an emergency.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-G,J:

It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3H:

It was moved by Dr. Frerichs and seconded by Mrs. Nafziger to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, abstained; Mitchell Sweigart, yes; and Donna Wert, yes.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3I:

It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, abstained; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2021-2022 school year

B. Leave to the individual according to the terms listed:

Classified:

Employee L3 - Family Medical Leave - June 7, 2021-August 29, 2021

C. Resignation of the individuals listed per the effective date:

Meagan Slates, HS, Agriculture teacher, effective 8/22/21

Lisa Angelucci, HS, English teacher, effective 8/15/21

Brian Gormont, HS, Math teacher, effective 7/30/21 [Will be held for 60 days]

Ashley Stringer, 10 month Secretary, Martic, effective 7/31/21

Sharon Knighton, 12 month Secretary-Benefits, Admin, effective 8/20/21
 Jean Garrett, Building/Playground Aide, Martic, effective 8/10/21

D. 2021-2022 Middle School Team Leaders as listed below:

Marticville Middle School Team Leaders:

Deb Goodhart - Green Team
 Chris McKnight - Blue Team
 Brad Aungst - Gold Team
 Steve Evans - Cultural Arts
 Lisa Bitler - Learning Support

Manor Middle School Team Leaders:

Maricia Kligge - Blue 8
 Jennifer Ennis - Green 8
 Carrie Aukamp - Blue 7
 Connie Jackson - Green 7
 Curt Elledge - Learning Support
 Erin Kreck - Cultural Arts

Explanation: Team Leader positions are approved annually based upon rosters submitted by building principals.

E. 2021-2022 Middle School Co-curricular Positions

Explanation: Co-curricular positions are approved annually based upon rosters submitted by building principals.

F. Middle School Tutors for the 2021-2022 school year at a rate of \$34.00 per hour.

Curt Snelbaker	Jon Bittenbender
Connie Jackson	Amy Niemkiewicz
Maricia Kligge	Courtney Costello
Lisa Bitler	Brad Aungst
Lisa McAnally	

G. Middle School Detention for the 2021-2022 school year at a rate of \$34.00 per hour.

Jon Bittenbender	Brad Aungst
Curt Snelbaker	Lisa Bitler
Steve Evans	

H. Middle School Weight Room Coverage for the after school middle school weight room for the 2021-2022 school year at the rate of \$28.42 per hour, 1 hour per day, 2 days per week

Steve Kramer	Steve Evans
Ginny Neiss	Daryn Vinson

I. Nurse Substitute Caller Stipend for contacting/arranging substitute services for health rooms for the 2021-2022 school year for a stipend of \$3,200.

Tanya Echterling

- J. 2021-2022 Athletic Workers
- K. 2021-2022 Fall Coaching Positions

Explanation: The attachment shows the coaches and positions by sport for the 2021-2022 fall season. The breakdown with the individual salaries was compiled by the Athletic Department in conjunction with the team coaches.

- L. 2021-2022 Fall Volunteer Coaches
- M. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2021-22 school year:
Alissa Boehler
- N. Mentors for the 2021-2022 school year

Explanation: All new teachers and teachers changing positions are assigned a mentor. This is required by the Pennsylvania Department of Education. It is also required as part of the New Teacher Induction Plan in the Comprehensive Plan.

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-N: It was moved by Mrs. Nafziger and seconded by Dr. Frerichs to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:44 p.m.

Carlton L. Rintz, President

Cindy Rhoades, Secretary