

**Minutes
Committee of the Whole
June 7, 2021**

The Penn Manor School Board met at 6:15 p.m. for an Executive Session to discuss the Delivery of President's Letter to Superintendent, Personnel, and Student Matters.

The Penn Manor School Board met as a Committee of the Whole at 7:15 p.m. on the above date in the Boardroom at Manor Middle School. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting were Brian Wallace and Cindy Rhoades, Board Secretary. Fourteen district residents attended the meeting. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 21 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, June 21, 2021 at 7:00 p.m. in the Manor Middle School Boardroom.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the May 17, 2021, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mrs. Nafziger to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Rintz asked for any Citizen's Comments. Lindsay Capaldo of Pequea asked that the board consider extending the mask requirement into the 21-22 school year until students under the age of 12 can be vaccinated.

Mr. Rintz read a board statement regarding mask wearing for the 21-22 school year.

The upcoming board opportunities were reviewed. Mr. Straub reported on the LCCTC meeting on May 27. Attendance at the CTC will be strong for the 21-22 school year. Penn Manor once again has the highest number of students attending. Mr. Jackson reported on the PSBA booklet that now available. Mrs. Nafziger reported that PMEF awarded 70 scholarships to Penn Manor seniors totaling nearly \$70,000. Ms. Wert reported that the Lancaster County Academy graduated 27 students on June 2. There were 8 Penn Manor students. Dr. Frerichs reported that the Superintendent 20-21 goals were reviewed at the board retreat and the 21-22 goals were set.

Mr. Johnston provided an update on recent developments for the final 2021-2022 budget scheduled for adoption on June 21, 2021.

Dr. Leichliter presented the year-end summary of goals for the 2020-2021 school year and reviewed the new goals for the 2021-2022 school year. Approval for placement of this item on the June 7, 2021 board agenda was approved on a motion by Dr. Frerichs and seconded by Ms. Wert. The

following voice vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

The Committee of the Whole adjourned at 8:16 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
June 7, 2021

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Boardroom at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 8:17 p.m. followed by a moment of silence and flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, June 21, 2021, following the Committee of the Whole Meeting.

The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting were Brian Wallace and Cindy Rhoades, Board Secretary. Fourteen district residents attended the meeting. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 21 people were watching via YouTube.

Mr. Rintz asked if there were any Citizen's Comments. Mary Rafter of Willow Street spoke in favor of schools returning to normal for students and expressed that she feels that the board is doing what is best for students. She asked that the board be proactive as things change.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the May 17, 2021 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Straub to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Dr. Leichliter provided the Superintendent's report. Commencement had to be postponed until Friday, June 5 due to inclement weather. The students did an awesome job with their speeches. Mr. Reisinger reported that 436 people watched the live feed of the event and replay has 3,227 views to date. The high school will be moving out of the modular units and the math/science wing immediately so that demolition can occur. Dr. Leichliter reported that he made his end of the year rounds to all the buildings and thanked Mr. Rintz for the picnic provided to the custodians and cafeteria workers to thank them for their extra effort this school year.

Item 1. Review of School Board Meeting Agenda – Mr. Rintz

Item 2. Consent Agenda for Committee of the Whole Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Superintendent's Goals for 2021-2022

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:

It was moved by Dr. Frerichs and seconded by Mrs. Nafziger to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. National School Lunch and School Breakfast Program with the Pennsylvania Department of Education, Division of Food and Nutrition, effective July 1, 2021 to June 30, 2022.
- B. Food Service Agreement between the Penn Manor School District and the Lancaster County Career and Technology Center for the fiscal year beginning July 1, 2021. This agreement provides students with services authorized by the National Lunch Program and the National School Breakfast Program.
- C. Food Service Agreement between the Penn Manor School District and Lancaster Lebanon IU13 for the fiscal year beginning July 1, 2021. This agreement provides students with services authorized by the National Lunch Program and the National School Breakfast Program.
- D. Ratification of IU Bid Awards as cited for 2021-2022
IU Copy Paper Bid
Technology Education Supplies Bid
- E. 2021-2022 School Breakfast and Lunch Prices

Explanation: School lunches have remained unchanged since the 2016-17 school year. As part of the ongoing Pandemic relief, Penn Manor will be able to continue offering free meals to all students for the 2021-22 school year.

- F. PA Educator Contract of Service for the 2021-2022 school year

Explanation: The user fee of \$2,700.00 has not changed from last year.

- G. Janus Summer Programming

Explanation: Three students with disabilities will attend the summer of 2021 academic program at the Janus School. Cost- \$930 per student. This is in lieu of extended school year services.

- H. The Vista School Agreement

Explanation: To provide services for one student during the 2021-2022 school year.

I. New Story Tuition Agreement for the 2020-2021 school year

Explanation: To provide services for students during the 2020-2021 school year at a daily rate of \$260 for two students, \$299 for two students, and \$375 for five students.

J. Judicial Review

K. Tax Exoneration

L. Agreement with Lancaster-Lebanon Intermediate Unit 13 (IU13) for training on August 23, 2021 for the amount of \$1,140.

M. Student Assistance Program Contract with Pennsylvania Counseling Services for the 2021-2022 school year.

N. Disposal of Assets - Penn Manor High School

- Resurrection Catholic School
- Mount Calvary Christian School
- Way of Jesus Academy
- Lancaster County Christian School
- Penn Manor Family Fund
- Central American Relief Efforts - CARE

Explanation: Approval for disposal of office furniture, student desks, chairs, teacher desks, filing cabinets, magnetic whiteboards, cork bulletin boards, student lockers, art tables and stools. The items were first offered to local, non-public schools for use in Lancaster County. The remaining items were offered to Central American Relief Efforts who were able to secure shipping containers in order to ship our unneeded furniture for use in Honduras.

O. Change Orders - Penn Manor High School Project

General Contractor - Lobar, Inc

Change Order 31 – Add \$67,344.08

PCO#141 Added fence at field house per CCD #126 \$3,565.95

PCO#142 Kiln changes per CCD #119R \$795.58

PCO#143 Rock Removal #17 \$31,518.00

PCO#144 Rock Removal #18 \$22,695.00

PCO#145 Sawcut existing track pavement for new walk edge \$8,769.55

Electric Contractor - Boro Electric, Inc

Change Order 9 - Deduct (\$20,463.22)

PCO50 Owner requested PH2 camera adds CCD #117 \$4,702.12

PCO51 Area C light change at ramp CCD #132 \$1,582.26

PCO52 Light rail change at entrance – VE (\$30,087.34)

PCO53 Kitchen area prep for summer work re-phasing \$2,681.27

PCO54 Lower A soffit light adjust for OC sensor conflict \$658.47

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-O:

It was moved by Ms. Wert and seconded by Mr. Straub to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2021-2022 school year
- B. Resignation of the individual listed per the effective date:
Kimberly Stively, Learning Support Teacher, Pequea Elementary, effective August 22, 2021
- C. Leaves to the individuals listed:
Professional:
Employee K64 - Family Medical Leave - May 17, 2021-June 4, 2021
Employee K65 - Family Medical Leave - May 18, 2021-June 4, 2021
Family Medical Leave - August 16, 2021-August 22, 2021
Child Rearing Leave - August 23, 2021-End of School Year
Employee K66 - Family Medical Leave - August 16, 2021-November 7, 2021
Employee K67 - Child Rearing Leave - January 21, 2022-End of School Year
Employee K69 - Family Medical Leave - September 25, 2021-Nov. 30, 2021
Classified:
Employee K63 - Unpaid Leave of Absence - May 5, 2021-June 8, 2021
Employee K68 - Family Medical Leave - May 12, 2021-June 12, 2021
- D. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2020-21 school year:
Krystal Lowery
Katherine Beasley
Alexis Cancila
Taylor Hough
- E. Summer hours - The administrative staff is recommending the approval of up to 5 additional days during the summer of 2021 for social workers Joyce Meley and Keila Torres to verify residency of PMVS students; to be paid at per diem rate.

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-E: It was moved by Mrs. Nafziger and seconded by Ms. Wert to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:45 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary