

**Minutes
Committee of the Whole
July 12, 2021**

The Penn Manor School Board met at 5:15 p.m. for a workshop to review use and protocols for Penn Manor email accounts. An Executive Session was held at 6:00 p.m. to discuss Personnel.

The Penn Manor School Board met as a Committee of the Whole at 7:07 p.m. on the above date in the Boardroom at Manor Middle School. The meeting was called to order by Board Vice President, Dr. Joseph Fullerton. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting were Ashlee Boyer, Patty Roehm, Carrie Keener, Kelly Kline, Jessica Sweigart, Lori Adelman, Pat Neff, Kim Eaby, Craig Stipe, Britni Stack, Martin Peak, Wendy Monchak, Ashley Stalnecker, LNP correspondent, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 22 people were watching via YouTube.

Dr. Fullerton announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, August 2, 2021 at 7:00 p.m. in the Manor Middle School Boardroom.

Dr. Fullerton asked if there were any additions or corrections to the Minutes of the June 21, 2021, Committee of the Whole Meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Straub to approve the minutes as printed. The following voice vote was taken on this motion. Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Fullerton asked for any Citizen's Comments. District resident Ashlee Boyer spoke in favor of not having children wear masks for the 21-22 school year. Martin Peak, a district resident, spoke in regards to the district Health and Safety Plan. Patty Roehm, a district resident, presented a petition for mask choice for the upcoming school year.

The upcoming board opportunities were reviewed. Mrs. Nafziger informed the board that the annual PMEF fundraising dinner will be held on September 19. Mr. Straub gave the highlights of the LCCTC meeting held June 24. The summer camp for grades 6-8 was successful. Excess funds were transferred from the healthcare fund to the general fund. There are several open positions that need to be filled. Dr. Fullerton acknowledged the receipt of correspondence from the Business Manager giving Dr. Leichliter a clean audit.

Dr. Kreider provided an overview of the district's current special education programming.

Dr. Leichliter reviewed the 2021-2022 Mandated Health and Safety Plan. The American Rescue Plan (ARP) Act and U.S. Department of Education require that LEA Health and Safety plans, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school

facilities during the 2021-2022 school year. The district published the draft plan for public comment. Approval for placement of this item on the July 12, 2021, board agenda was approved on a motion by Dr. Frerichs and seconded by Mrs. Nafziger. The following voice vote was taken on this motion. Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Egan and Dr. Gale reviewed the professional development program for the professional staff for the 2020-2021 school year.

The Committee of the Whole adjourned at 7:50 p.m.

Dr. Joseph G. Fullerton, Vice President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
July 12, 2021

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Boardroom at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board Vice President Dr. Joseph Fullerton at 7:50 p.m. followed by a moment of silence and flag salute.

Dr. Fullerton announced that the next scheduled meeting will be held on Monday, August 2, 2021, following the Committee of the Whole Meeting.

The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting were Ashlee Boyer, Patty Roehm, Carrie Keener, Kelly Kline, Jessica Sweigart, Lori Adelman, Pat Neff, Kim Eaby, Craig Stipe, Britni Stack, Martin Peak, Wendy Monchak, Ashley Stalnecker, LNP correspondent, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 22 people were watching via YouTube.

Dr. Fullerton asked if there were any Citizen's Comments. There were none

Dr. Fullerton asked the board whether there were any additions or corrections to the Minutes of the June 21, 2021 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Sweigart to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Dr. Leichliter provided the Superintendent's report. The early summer school session was successful. Lead testing was done in all ten buildings and the district received a clean bill of health. High school construction is continuing. The flooring in the new wing has been installed and is looking good.

Mr. Johnston presented for payment the June 2021 bills. It was moved by Mr. Paitsel and seconded by Mrs. Nafziger to authorize payment of the bills:

General Fund	\$ 8,000,364.61
Food Service Fund	\$ 103,669.88
PMSD Capital Reserve Fund	\$ 8,778.00
PSDLAF Cap Reserve Fund	\$ 158,455.34
2018 Construction Fund	\$ 2,259,997.70
Student Activity Fund	\$ 9,253.65

The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 1. Review of School Board Meeting Agenda – Dr. Fullerton

Item 2. Consent Agenda for Committee of the Whole Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Mandated Health and Safety Plan

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:

It was moved by Ms. Wert and seconded by Dr. Frerichs to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. New Story Tuition Agreement for the 2021-2022 school year

Explanation: To provide services for students during the 2021-2022 school year at a daily rate of \$210 for one student, \$270 for one student, \$299 for one student, and \$380 for six students.

- B. Integrated Pest Management services from Western Pest Services for 2021-22 - \$6,706.54

Explanation: To provide integrated pest management services through the 2021-2022 school year.

- C. Comet Co-Curricular Committee Grant Awards for 2021-22

Explanation: Revised from last month to include an additional grant award to Penn Manor Field Hockey.

- D. Verizon MiFi Service Agreement

Explanation: Agreement with Verizon for 30 MiFi data hotspots for remote teaching and learning. This service is eligible for Emergency Connectivity Funding.

- E. CAIU Agreement for Special Education Services

Explanation: Services for a student with an IEP that is in an outside the district placement.

- F. Ratification of IU Bid Award as cited for 2021-2022
IU Athletic/Trainer/Medical Supplies Bid

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-F:

It was moved by Mr. Straub and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2021-2022 school year
- B. Leave to the individuals according to the terms listed:
Professional
Employee L1 - Family Medical Leave - November 17, 2021-February 15, 2022
Classified
Employee L2 - Family Medical Leave - July 9, 2021-August 23, 2021
- C. Resignation of the individuals listed per the effective date:
 Kristina Fulton, Math Teacher, PMHS, effective August 8, 2021
 Karen Orlick, Ready to Learn Level 1 Aide, Hambright, effective 6/4/21
 Scarlett Morris, Ready to Learn Level 1 Aide, Central Manor, effective 6/3/21
 Nick Marquette, Technology Support Aide, Marticville MS, effective 8/7/21
 Robert Reath, 12 month Custodian, High School, effective 6/30/21
- D. Board Secretary Services – The administrative staff is recommending approval for Cindy Rhoades to receive \$3,715 for her services as Board Secretary for the 2021-2022 school year.
- E. Mentors for 2021-2022 school year

Explanation: All new teachers and teachers changing positions are assigned a mentor. This is required by the Pennsylvania Department of Education. It is also required as part of the New Teacher Induction Plan in the Comprehensive Plan.
- F. Elementary School 2021 Summer Camp Instructors - Teachers will be paid at the professional hour rate stipulated in the collective bargaining agreement. Aides and secretaries will be paid at their 2021-2022 hourly rate.
- G. 2021-22 Volunteer Coaches:
 Jordan Arms - Girls Soccer
 Meredith Miller – Cheerleading

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-G: It was moved by Mrs. Nafziger and seconded by Ms. Wert to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:01 p.m.

Dr. Joseph G. Fullerton, Vice President

Cindy Rhoades, Secretary