

Loft Community Partnership Case Manager Position Posting

The Loft Community Partnership seeks to contract with a part-time, temporary, social worker(s) (or credentialed in a related field) whose primary responsibility will be to provide case management services for participants of the Loft Community Partnership for July 1, 2021--June 30, 2022 (with possibility of yearly renewal).

Website: www.loftcommunitypartnership.org

Facebook: <https://www.facebook.com/LoftCommunityPartnership>

Mission Statement: The Loft Community Partnership seeks to create a network to connect needs and available resources to residents within the Penn Manor School District by building community in and between partners, providers, and community members and to enhance resource availability to all.

Target Population: All households (families or individuals) in need who reside within the Penn Manor School District; all organizations and groups that seek to meet the needs of households within the district.

Practice Framework/Mission Goals: Addressing the systemic nature of poverty by attending to the specific structural needs of households within the geographic boundaries of the Penn Manor School District (e.g. resources, community) by:

- Building community with community members
- Building community with community partners and providers
- Building a system of resources for all partners and participants

Position Qualifications

Required Qualifications

- An undergraduate or master's degree in social work (or a human services field) from an accredited college or university (or 5+ years experience without degree considered)
- A commitment to alleviating poverty and a focus on structural (big picture) challenges facing the community
- Ability to support, cultivate, and anticipate community needs
- Impeccable interpersonal communication skills, both verbal and written
- Existing relationships with local service providers in the geographical area around Penn Manor SD
- Experience in working with diverse populations

- Ability to thrive in a fast-paced organization; enthusiastic, entrepreneurial, “can do” attitude
- Successful interview
- Proficiency in technology relevant to the position
- Three background checks: Act 34; Act 151 (Child Abuse History Clearance); and Act 114 (FBI Federal Criminal History-Fingerprinting)

Preferred Qualifications

- 2+ years of experience in both direct (micro) and indirect (macro) human services practice
- Experience in working with poverty issues
- Bilingual

Position Details

Timeline

- This is a part-time, time-limited, contracted position
- Start Date: July 1, 2021
- End Date: June 30, 2022

Supervision

- Case manager reports to the Director of Strategic Partnerships
- Weekly supervisory conferences will be held face/face or via zoom

Compensation

- This is a contracted position from July 1, 2021 through June 30, 2022
- \$15/hour for 15 hours/week
- LCSW supervision available

Assignments and Tasks

Case Manager

Assessment, Support, and Coordination

- Collaborate on program needs and program development with Director of Strategic Partnerships
- Coordinate larger projects such as distribution of Christmas gifts, Thanksgiving dinners, school supplies, etc.
- Coordinate a running log of community needs and available resources
- Maintain a caseload of families and work to coordinate resources and goals
- Maintain clear documentation and client files

- Assist with food/clothing distribution during private appointments as well as weekly distribution events.
- Support and coordinate with the Penn Manor School District social work employees at the elementary and secondary levels

Information and Referral

- Maintain and disseminate a resource guide (online and in print) that includes all of the Loft Partner Providers.
- Document how households can access such resources (e.g. eligibility criteria, contact person, referral protocol.)

Interested candidates should send resume and cover letter by 6/7/21 to:

Attn: Director of Strategic Partnerships
theloftcp@gmail.com

Questions can be directed to:

theloftcp@gmail.com or 717-723-8180