

**Minutes  
Committee of the Whole  
March 15, 2021**

The Penn Manor School Board met at 5:15 p.m. for a public enrollment study workshop. At 6:20 p.m. the Board met for an Executive Session to discuss a special education student matter and personnel.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. on the above date in the Auditorium at Manor Middle School. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting were Chip, Mathias, Loren Brown and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 23 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Tuesday, April 6, 2021 at 7:00 p.m. in the Manor Middle School Auditorium.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the March 1, 2021, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Jackson and a second by Mrs. Nafziger and the following voice vote, Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes, the Minutes were approved as printed.

Mr. Rintz asked for any Citizen's Comments. High school student, Devyn Mauger, addressed the board and expressed her desire to keep all students in school. Mary Rafter of Willow Street and Tonya Grassel of Conestoga both spoke and requested that the school board and administration contact the Governor's office for clarification of when restrictions on schools would be lifted. Lynette Brenneman of Pequea emailed the school board and thanked everyone for a job well done during these difficult times.

The upcoming board opportunities were reviewed. Mr. Jackson reported that the PSBA Advocacy Day will be held virtually on March 22. Dr. Fullerton reported on the latest L-L IU13 meeting.

Dr. Leichliter provided a third quarter update on his Superintendent's goals.

Dr. Fullerton and Dr. Leichliter reviewed the IU13 Core Program of Services and Instructional Media Services budget for the 2021-2022 school year. Approval for placement of this item on the April 6, 2021 board agenda was approved on a motion by Mr. Sweigart and seconded by Mr. Straub. The following voice vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, abstained; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

Mr. Rintz and Dr. Lechlitter discussed the annual School Board Retreat. Possible dates will be sent out to the School Board Directors via SurveyMonkey. Dr. Frerichs agreed to facilitate the retreat.

Mr. Rintz and Dr. Lechlitter discussed possible changes to the School Board meeting dates previously approved due to a conflict in April, 2022. Three possible options were presented. Approval for placement of option #3 on the March 15, 2021 board agenda was approved on a motion by Mr. Straub and seconded by Mrs. Nafziger. The following voice vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

The Committee of the Whole adjourned at 7:46 p.m.

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Mr. Carlton L. Rintz, President

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Cindy Rhoades, Secretary

**MINUTES**  
**Penn Manor Board of School Directors**  
**March 15, 2021**

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Auditorium at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 7:47 p.m. followed by a moment of silence and flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Tuesday, April 6, 2021, following the Committee of the Whole Meeting.

The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting were Chip Mathias, Loren Brown and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 23 people were watching via YouTube.

Mr. Rintz asked if there were any Citizen's Comments. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the March 1, 2021 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Sweigart to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Dr. Leichliter provided the Superintendent's report. He shared that currently all K-12 students are back in school full-time. He has spoken with Chief Roachat regarding the SRO position. A four-year extension will be on the next board meeting agenda. There are talks with the L-L League and member schools regarding sports and masks. The Keystone exams will be paper and pencil while the PSSA tests will be mostly electronically with some paper and pencil exams.

Mr. Johnston presented for payment the February 2021 bills. It was moved by Ms. Wert and seconded by Dr. Frerichs to authorize payment of the bills:

General Fund	\$ 4,570,208.04
Food Service Fund	\$ 97,251.93
PMSD Capital Reserve Fund	\$ 41,790.00
PSDLAF Capital Reserve	\$ 21,182.51
2018 Construction Fund	\$ 42,969.18
Student Activity Fund	\$ 2,374.72

The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 1. Review of School Board Meeting Agenda** – Mr. Rintz

**Item 2. Consent Agenda for Committee of the Whole Meeting** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. School Board Meeting Dates for 2021-2022

**MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:**

It was moved by Mrs. Nafziger and seconded by Mr. Straub to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 3. Consent Agenda for Administrative Actions** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Tax Exoneration  
B. Subscription Agreement with Sportsware Online

*Explanation: Sportsware Online is a software application for injury tracking and student pre-participation information. The annual subscription fee is \$250 per license.*

- C. The Meadows Psychiatric Center agreement for the 2021-2022 and 2022-2023 school years.  
D. Penn Manor High School New Water Meter Pit Project - Issuing notice of intent to award bids to the contractors listed below for the amounts stated (Project number 3452).

**General Contractor**

B.R. Kreider & Son, Inc.  
\$111,480 base bid

**Electric Contractor**

McCarty & Son, Inc.  
\$57,172 base bid

**MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-D:**

It was moved by Mr. Sweigart and seconded by Ms. Wert to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 4. Consent Agenda for Personnel** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2020-2021 school year.
- B. Retirement of the individuals listed per the effective date:  
 Janice A. Adams, Tech Ed Teacher, Manor Middle, end of 20-21 school year  
 Douglas Anderson, Art and Math Teacher, High School, end of 20-21 school year  
 Tamara Baker, Principal, Conestoga ES, end of 20-21 school year  
 Mary Barnett, Physical Education Teacher, Hambright, end of 20-21 school year  
 Beth Corl, Academic Support Teacher, Conestoga ES, end of 20-21 school year  
 Allan A. Dutton, Music Teacher, Martic Elementary ES, end of 20-21 school year  
 Lori E. Graham, 4th Grade Teacher, Conestoga ES, end of 20-21 school year  
 David E. Hess, Health & PE Teacher, HS, end of 20-21 school year as per agreement  
 Agnew W. Reddig, Music Teacher, HS, end of 20-21 school year  
 Melany S. Rios, 4th Grade Teacher, Hambright ES, end of 20-21 school year  
 Kimberly M. Weit, Art Teacher, HS, end of 20-21 school year
- C. Leaves to the individuals according to the terms listed:  
**Professional Employees:**  
*Employee K45* - Family Medical Leave - March 8, 2021 to May 3, 2021  
**Classified Employees:**  
*Employee K43* - Leave of Absence - January 12, 2021 to April 30, 2021  
*Employee K44* - Family Medical Leave - August 30, 2021-November 21, 2021  
 Child Rearing Leave - November 22, 2021-January 23, 2022
- D. Resignation of the individuals listed per the effective date:  
 Beth Young, Food Service Sub, effective 3/10/21  
 Renee Reinhart, Head Custodian, Eshleman, effective 2/11/21  
 Jennifer Elder, LTS Spanish Teacher, HS, effective 3/31/21
- E. Co-Curricular Resignation:  
 Jenna Moyer, Elementary Science Coordinator, end of school year
- F. The Board so authorizes the Administration to enter into a new agreement for the 2021-2022 school year with the Open Campus PA Director, Dr. Debbie Lugar, reflecting a 50% reduction in compensation as the result of the modification of the Program to include the Penn Manor School District only. Upon execution of the agreement the Board shall so ratified the agreed to contract.
- G. Girls' Softball Coaching Staff Revision
- H. Head Coaches Recommended for Renewal for the Winter 2021-2022 Season  
 Boys' Varsity Basketball - Larry Bellew  
 Girls' Varsity Basketball – Megan Collins  
 Wrestling – Brandon Vernalli  
 Swimming – Eric Urban  
 Bowling – Chris Vital

- I. Volunteer Coaches:  
Ryan Glenn - Baseball  
Dylan Jacyszyn - Boys Volleyball

- J. Mentor for 2020-2021

*Explanation: All new teachers and teachers changing positions are assigned a mentor. This is required by the Pennsylvania Department of Education. It is also required as part of the New Teacher Induction Plan in the Comprehensive Plan.*

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-J:** It was moved by Ms. Wert and seconded by Mrs. Nafziger to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 7:58 p.m.

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Mr. Carlton L. Rintz, President

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Cindy Rhoades, Secretary