

**Minutes
Committee of the Whole
March 1, 2021**

The Penn Manor School Board met at 6:00 p.m. for an Executive Session to discuss Personnel.

The Penn Manor School Board met as a Committee of the Whole at 7:14 p.m. on the above date in the Auditorium at Manor Middle School. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Lechlitter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting were Brian Wallace, Bill and Kristin Green, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 23 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, March 15, 2021 at 7:00 p.m. in the Manor Middle School Auditorium.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the February 16, 2021, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Jackson and a second by Dr. Frerichs and the following voice vote, Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes, the Minutes were approved as printed.

Mr. Rintz asked for any Citizen's Comments. There were none.

The upcoming board opportunities were reviewed. Mr. Straub reported on the February CTC meeting. Senior Abbygayle Ezard was named Student of the Month. Mrs. Nafziger gave an update on the Counseling Advisory meeting.

Dr. Gale and Dr. Egan reviewed an enrollment anomaly between the two 7th grade middle school cohorts for the 2021-2022 school year.

Mr. Johnston provided an overview of the different funding sources related to the COVID-19 pandemic.

Mr. Rintz and Dr. Lechlitter reviewed the School Board meeting dates for 2021-2022. Approval for placement of this item on the March 15, 2021 board agenda was approved on a motion by Mr. Sweigart and seconded by Mr. Straub. The following voice vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

Dr. Lechlitter, Dr. Gale and Mr. Reisinger provided an update on the high school construction project.

The Committee of the Whole adjourned at 8:13 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
March 1, 2021

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Auditorium at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 8:14 p.m. followed by a moment of silence and flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, March 15, 2021, following the Committee of the Whole Meeting.

The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting were Brian Wallace, Bill and Kristin Green, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 23 people were watching via YouTube.

Mr. Rintz asked if there were any Citizen's Comments. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the February 16, 2021 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mrs. Nafziger to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Dr. Leichliter provided the Superintendent's report. He shared that all 3 built-in snow days have been used as well as 2 flexible instructional days due to the inclement weather. Franklin & Marshall College has notified us that they will not be hosting indoor graduation again this year. Graduation planning is being discussed and may be held outdoors, rain or shine, over two days at Millersville University. A decision concerning the prom will be made by the end of March.

Item 1. Review of School Board Meeting Agenda – Mr. Rintz

Item 2. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Acceptance of STS Aides/Para and Personal Care Assistants for the 2020-21 school term

Explanation: While the aides are employed by Substitute Teacher Service, a listing is provided for the board's consideration and acceptance.

- B. Acceptance of STS Substitute Teachers for the 2020-21 school term

Explanation: While the substitute teachers are employed by Substitute Teacher Service, a listing is provided for the board's consideration and acceptance.

- C. Agricultural Advisory Committee – approval of committee members

Explanation: Chapter 339 on Vocational Education of the Pennsylvania School Code mandates the use of advisory committees. State auditors verify that the local School Board annually approves the composition of the committee.

- D. Ratification of a proposal to perform District-wide Lead Testing by Miller & Sons

Explanation: Terms of the agreement remain the same as the previous year.

- E. Memorandum of Understanding with the Penn Manor Education Association for streaming with select Advanced Placement and Honors classes.

- F. Vista School Contract

Explanation: Vista staff is observing and providing programming recommendations for a student with an IEP.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 2C-F:

It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 2A:

It was moved by Mrs. Nafziger and seconded by Dr. Frerichs to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, abstained; Mitchell Sweigart, yes; and Donna Wert, yes.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 2B:

It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, abstained; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff Employment and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2020-2021 school year.
- B. Resignation of the individuals listed per the effective date:
Abigail Brown, Cafeteria/Building Aide, Central Manor, effective 2/24/21

- C. Leave to the individuals according to the terms listed:
Professional Employees:
Employee K39 - Family Medical Leave - February 16, 2021-March 1, 2021
 Leave of Absence - March 2, 2021-March 15, 2021
Employee K42 - Family Medical Leave - March 26, 2021-end of school year
Classified Employees:
Employee K40 - Leave of Absence - January 21, 2021-March 22, 2021
Employee K41 - Leave of Absence - January 12, 2021-April 30, 2021
- D. The administrative staff is recommending the approval of the following individuals to be paid at the professional rate for curriculum writing for the 2020-2021 school year:
- | | |
|------------------|-------------------|
| Alison Witmer | Brittany Geiter |
| Chris Harzinski | Connie Kinser |
| Melissa Mulder | Carin Leisure |
| Maggie Kyper | Casie Saxton |
| Megan Miller | Cristen Appel |
| Wendy Lutz-Terry | Tricia Adams |
| Karen Devenburgh | Maribeth Zurn |
| Julie Yoder | Larissa Garpstas |
| Kerri Bushong | Amy Adair |
| Patty Detter | Lisa Bohannon |
| Giesele Siebold | Erik Polaski |
| Brad Showalter | Heather Piatt |
| Liz Binkley | Beth Neumann |
| Meridith Eckroat | Katherine Harnish |
| Emily O'Donnell | |
- E. Employee Group Agreements (copies available upon request)
 Act 93
 Administrative Leadership Team Compensation Plan
- F. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2020-21 school year:
 James O'Neill
 Abigail Mitzel

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3A-F: It was moved by Mr. Straub and seconded by Ms. Wert approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:33 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary