

**Minutes
Committee of the Whole
January 4, 2021**

The Penn Manor School Board met at 6:30 p.m. for an Executive Session to discuss Personnel (leaves, resignations) and Student Matters (tuition students and special education agreement).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. on the above date in the Auditorium at Manor Middle School. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting: Stephanie Keck, Christina Post, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 32 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Tuesday, January 19, 2021 at 7:00 p.m. in the Manor Middle School.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the December 7 2020, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Jackson and a second by Mrs. Nafziger and the following voice vote, Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes, the Minutes were approved as printed.

Mr. Rintz asked for any Citizen's Comments. There were none.

The upcoming board opportunities were reviewed. Mr. Straub reported that at the virtual December 14 meeting of the LCCTC-JOC, he received an update on student enrollment. Also the New Choices program will be moving back to the YWCA and the 21-22 budget was approved. Dr. Frerichs thanked both the Loft Community Partnership and PMEF for their support of district families. Mrs. Nafziger reported that PMEF grants are being highlighted on Facebook.

Mr. Rintz reviewed the list of committee assignments for the 2021 calendar year for both board and president appointed positions.

Dr. Leichliter reviewed changes made to board policies 103, 218.3, 709, and 832 as recommended by the Pennsylvania School Boards Association (PSBA) policy service. Approval for placement of the first reading of these policies on the January 4, 2021, board agenda was approved on a motion by Dr. Frerichs and seconded by Ms. Wert. The following voice vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

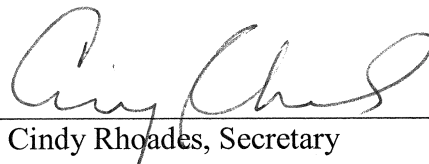
Dr. Leichter reviewed the updates in the superintendent's second quarterly report for the 2020-2021 school year.

Mr. Straub and Dr. Leichter reviewed the proposed CTC budget for the 2021-2022 school year and the resolution. Approval for placement of this item on the January 19, 2021 board agenda was approved on a motion by Mr. Sweigart and seconded by Dr. Frerichs. The following vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

The Committee of the Whole adjourned at 7:39 p.m.



Mr. Carlton L. Rintz, President



Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
January 4, 2021

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Auditorium at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 7:39 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Tuesday, January 19, 2021, following the Committee of the Whole Meeting.

The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting: Stephanie Keck, Christina Post, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 32 people were watching via YouTube.

Mr. Rintz asked if there were any Citizen Comments. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the December 7, 2020 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Straub to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Dr. Leichliter provided the Superintendent's report. He reported that athletics and co-curricular activities can resume. He also reported that planning has begun for the 2021 graduation.

Mr. Johnston presented for payment the November 2020 bills. It was moved by Mrs. Nafziger and seconded by Mr. Sweigart to authorize payment of the bills:

General Fund	\$ 3,722,483.30
Food Service Fund	\$ 80,276.97
PMSD Capital Reserve Fund	\$ 86,370.00
PSDLAF Capital Reserve	\$ 63,167.47
2018 Construction Fund	\$ 5,403,692.80

The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 1. Review of School Board Meeting Agenda – Mr. Rintz

Item 2. Consent Agenda for Committee of the Whole Meeting – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Lancaster County Career & Technology Center Representatives - appoint Chris Straub as representative to the Lancaster County Career & Technology Center and Joe Fullerton as alternate.
- B. Lancaster County Academy Representatives - appoint Donna Wert as representative to the Lancaster County Academy Joint Operating committee and Dell Jackson as alternate.
- C. Lancaster County Tax Collection Bureau Representative – election of Christopher L. Johnston and Judy Duke (alternate) as representatives to the Lancaster County Tax Collection Bureau.
- D. First Reading of Revised School Board Policies - 103, 218.3, 709, 832

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-D:

It was moved by Dr. Frerichs and seconded by Mrs. Nafziger to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Tuition-Free Senior for the second semester of the 2020-2021 school year
Lillie Ford
Matthew Hammaker

Explanation: In accordance with Board Policy #202

- B. Approval of Communication Essentials, LLC for interpreting and translation services.
- C. Procurement Card Authorized User Listing
- D. Approval of the 2020-2021 ESSER School Health and Safety Grant.
- E. Special Education legal agreement with a family
- F. Job Description – Audio Visual Services Coordinator

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-F:

It was moved by Ms. Wert and seconded by Mr. Straub to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2020-2021 school year

B. Leave to the individuals according to the terms listed:

Professional Employees:

Employee K26 - Family Medical Leave - January 4, 2021-March 26, 2021

Employee K27 - Family Medical Leave - December 1, 2020-February 15, 2021

Classified Employees

Employee K28 - Family Medical Leave - November 14, 2020-February 8, 2021

Employee K29 - Paid Leave of Absence - November 10, 2020-Nov. 29, 2020

Employee K30 - Family Medical Leave - December 18, 2020-January 18, 2021

Employee K31 – Intermittent Family Medical Leave – Dec. 22, 2020-December 21, 2022

C. Resignation of the individuals listed per the effective date:

Betty Nissley, Title I Assistant, Central Manor, effective 1/15/21

Jessica Cortes, Ready to Learn, Level 1 Aide, Eshleman, effective 10/2/20

D. Volunteer Listing for 2020-2021

E. Mentors for 2020-2021 School Year

Explanation: All new teachers and teachers changing positions are assigned a mentor. This is required by the Pennsylvania Department of Education. It is also required as part of the New Teacher Induction Plan in the Comprehensive Plan.

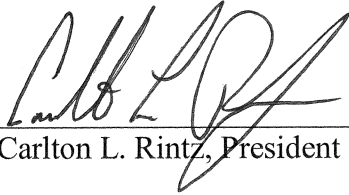
F. Appointment of Dustin Hornberger as head boys' volleyball coach for 2020-2021

G. Spring Musical Co-curricular positions to the individuals listed for the 2020-2021 school year:

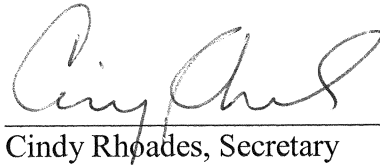
Musical Director	John Matusek	\$ 3,090
Musical Assistant Director	Melissa Mintzer	\$ 3,000
Musical Vocal Director	Lauren Ciemiewicz	\$ 3,000
Pit Orchestra Director	Andrew Johnson	\$ 2,000
Assistant Pit Orchestra Director	Skip Reddig	\$ 1,000
Technical Director	Nicholas Bonsell	\$ 1,000
Assistant Technical Director	Drew Himmelrich	\$ 1,000
Musical Sets (Painting & Design)	Sydney Yeoman	\$ 500
Musical Choreographer	Travis Love	\$ 500
Musical Costume Coordinator	Patricia Detter	\$ 1,000
Musical Assist Vocal/Accompanist	Zachary Smith	\$ 2,000
Musical Production Director	Madison Beatty	\$ 500
Musical Video Editing	Jonathan Zimmerman	\$ 2,000

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-G: It was moved by Ms. Wert and seconded by Mrs. Nafziger to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 7:55 p.m.



Mr. Carlton L. Rintz, President



Cindy Rhoades, Secretary