

**Minutes
Committee of the Whole
February 16, 2021**

The Penn Manor School Board met at 5:15 p.m. for a public budget workshop. At 6:15 p.m. the Board met for an Executive Session to discuss Personnel.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. on the above date in the Auditorium at Manor Middle School. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger (via Zoom), Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Mr. Mitchell Sweigart. Ms. Donna Wert was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting were Brian Wallace, Christina Post, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 19 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Monday, March 1, 2021 at 7:00 p.m. in the Manor Middle School Auditorium.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the February 1, 2021, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Jackson and a second by Mr. Sweigart and the following voice vote, Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, absent, the Minutes were approved as printed.

Mr. Rintz asked for any Citizen's Comments. There were none.

The upcoming board opportunities were reviewed. Mr. Straub reported on the January CTC meeting. Mr. Jackson reported on his first meeting as PSBA liaison. Dr. Fullerton gave an update on the L-L IU13 board meeting and Dr. Frerichs reported that St. Joe's Children's Health began offering 200 free meals every five days to residents of the Penn Manor community.

Dr. Gale introduced new teachers for the second semester. Shandra Stoner is a long-term substitute at Manor Middle School for ESL and Amanda Gagne is the new Agriculture teacher at the high school.

Dr. Frerichs and Mr. Rintz reviewed the Principles of Governance and Leadership policy that was developed by PSBA and placed into board policy in 2016.

Mr. Johnston reviewed preliminary information on the 2021-2022 budget.

Mr. Johnston discussed policy 706.1 regarding the disposal of assets during the high school renovation project as well as the timing.

Mr. Reisinger provided an update on Internet services and E-Rate. Approval for placement of this item on the February 16, 2021 board agenda was approved on a motion by Mr. Straub and seconded by Mr. Sweigart. The following voice vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, absent.

The Committee of the Whole adjourned at 7:46 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
February 16, 2021

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Auditorium at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 7:46 p.m. followed by a moment of silence and flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, March 1, 2021, following the Committee of the Whole Meeting.

The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger (via Zoom), Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Mr. Mitchell Sweigart. Ms. Donna Wert was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting were Brian Wallace, Christina Post, and Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 19 people were watching via YouTube.

Mr. Rintz asked if there were any Citizen's Comments. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the February 1, 2021 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Dr. Frerichs to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Dr. Leichliter provided the Superintendent's report. He shared that Colt Barley won the L-L League wrestling championship for 189 lbs. The Ag department greenhouse is ready for use at the high school. The district received 62 applications for the audio visual services coordinator position. Also, Katie Harnish, fifth grade teacher at Hambright, was one of fifty teachers nationally selected to participate in the Grosvenor Teacher Fellowship, a professional development opportunity made possible through a partnership between the National Geographic Society and Lindblad Expeditions.

Mr. Johnston presented for payment the January 2021 bills. It was moved by Mr. Paitsel and seconded by Mr. Sweigart to authorize payment of the bills:

General Fund	\$ 3,602,825.83
Food Service Fund	\$ 103,881.60
PSDLAF Capital Reserve	\$ 77,761.01
2018 Construction Fund	\$ 5,478,006.66
Student Activity Fund	\$ 30,189.69

The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Item 1. Review of School Board Meeting Agenda – Mr. Rintz

Item 2. Consent Agenda for Committee of the Whole Meeting – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. 2021-2022 School District Calendar Approval
- B. KINBER Master Services Agreement to provide Internet service as per the enclosed PennPEN services agreement for 36 months.

Explanation: KINBER will provide 5Gbs dedicated Internet service from July 1, 2021 to June 30, 2024. The federal E-rate program will discount this service at 60%/month.

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-B:

It was moved by Dr. Frerichs and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Market Street Sports Sponsorship Agreement with Greenawalt Roofing
- B. Service Proposal with StructureCare for the high school parking structure

Explanation: The 5 year services agreement will provide inspection services including a condition assessment and condition reviews. The cost includes an annual maintenance allowance and concrete diagnostic testing. The proposal was reviewed

- C. Conrad Siegel Actuaries Contract

Explanation: The actuarial services required under GASB 75. The contract, with the amount not to exceed \$8,300, is based upon group size and complexity as negotiated by the Pennsylvania Trust.

- D. Change Orders - Penn Manor High School Project
Plumbing Contractor - Jay R. Reynolds, Inc

Change Order 6 - Add \$17,646.00

PCO #19 Trench Rock Removal for Phase 2 - \$14,768.00

PCO #20 Water Lines to Greenhouse Evaporators - \$2,878.00

Fire Protection Contractor - S.A.Comunale Co., Inc

Change Order 4 - Add \$14,065.070

PCO #7 Auditorium Cloud Shift - \$14,065.07

HVAC Contractor - Myco Mechanical, Inc

Change Order 5 - Add \$10,638.49

PCO #8 Hood, Vent and Exhaust Connections - \$10,638.49

General Contractor - Lobar, Inc

Change Order 27 - Add \$237,171.00

PCO #111 Rock Removal - \$144,561.00

PCO #117 Rock Removal - \$47,385.00

PCO #124 Rock Removal - \$45,225.00

Change Order 28 - Add \$29,650.81

PCO #99 Added handrail \$3,937.96

PCO #114 Drywall Filler at Lockers in FH \$754.04

PCO #115 Cafe Bulkhead \$3,030.18

PCO #116 Switch FH ACT-1 to ACT-7 \$8,031.85

PCO #120 Add Knee Wall at Stage Ramp and bracket change \$5,800.00

PCO #121 Kitchen serving line fabricator change (\$10,000.00)

PCO #122 Revised Auditorium Cloud Layout \$5,243.72

PCO #123 Add Wall Cabinets in B147 \$1,931.10

PCO #125 Conduit for Future Water Meter Pit \$8,783.56

PCO #127 OH Door 3M Film \$2,138.40

Electrical Contractor - Boro Construction, Inc

Change Order 7- Add \$50,834.16

PCO #38 - Auditorium cloud light relocation - \$19,821.34

PCO #40 - various power for Owner eqp. - \$23,027.94

PCO #41 - Area A main acceleration on 1/16/21 - \$2,232.61

PCO #42 - Area A lower acceleration on 12/12/20 - \$2,232.61

PCO #43 - Relocate auditorium aisle lights - \$3,522.66

- E. Comet Co-Curricular Committee Grant Award for 2020-2021

Explanation: The PMC3 Voting Board approved an off-cycle request from Boys' Lacrosse to fund the purchase of practice pinnies at a cost of \$660.

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-E:

It was moved by Mr. Sweigart and seconded by Dr. Frerichs to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2020-2021 school year.

- B. Leave to the individuals according to the terms listed:

Classified Employees:

Employee K37 - Family Medical Leave - February 1, 2021-February 26, 2021

Employee K38 - Leave of Absence - January 21, 2021 - February 9, 2021

- C. Resignation of the individuals listed per the effective date:
Daniele Mangrove, Title I Assistant, Manor MS, effective 2/4/21
- D. Co-curricular Resignation:
Danielle Croft, Aavidum, Marticville MS, effective 2/5/21
- E. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2019-20 school year:
Olivia Krouse
- F. Mentor Change for 2020-2021

Explanation: All new teachers and teachers changing positions are assigned a mentor. This is required by the Pennsylvania Department of Education. It is also required as part of the New Teacher Induction Plan in the Comprehensive Plan.

- G. Spring 2021 Athletic Coaches

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-G: It was moved by Mr. Sweigart and seconded by Mr. Straub approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

The meeting was adjourned at 7:57 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary