

**Minutes
Committee of the Whole
February 1, 2021**

The Penn Manor School Board met online via Zoom for an Executive Session at 6:40 p.m. to discuss Personnel (leaves, resignations).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. on the above date via Zoom. The meeting was called to order by Board President, Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. David Paitsel was absent. Present from the administrative staff were Dr. Michael Lechliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting was Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 18 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Penn Manor School Board will be held on Tuesday, February 16, 2021 at 7:00 p.m. in the Manor Middle School Auditorium. There will be public budget workshop beginning at 5:00 p.m.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the January 19, 2021, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Jackson and a second by Ms. Wert and the following call vote, Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, absent; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes, the Minutes were approved as printed.

Mr. Rintz asked for any Citizen's Comments. Two community members had emailed comments to the Board Secretary regarding the equity discussion.

The upcoming board opportunities were reviewed. Mr. Straub reported on the January CTC meeting. Mr. Jackson requested that the board start considering the goals for the 2021-2022 school year. Dr. Frerichs reported on the January 26, 2021 Facilities Committee meeting.

Mr. Johnston reviewed the 2020-2021 budget results including expenses and revenues through the first six months of the fiscal year.

Dr. Lechliter reviewed the proposed calendar for the 2021-2022 school year. Approval for placement of this item on the February 16, 2021, board agenda was approved on a motion by Mr. Straub and seconded by Mrs. Nafziger. The following call vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, absent; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

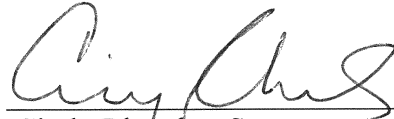
Dr. Lechliter and Mr. Johnston gave a history of the Fisher Farm purchased back in 2006. They also reviewed the terms of the original agreement.

Mr. Rintz discussed the board committee structure and the board president's designation of an ad hoc policy committee. Approval for placement of this item on the February 1, 2021 board agenda was approved on a motion by Ms. Wert and seconded by Mr. Jackson. The following call vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, absent; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

The Committee of the Whole adjourned at 7:42 p.m.



Mr. Carlton L. Rintz, President



Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
February 1, 2021

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date via Zoom following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 7:42 p.m. followed by a moment of silence.

Mr. Rintz announced that the next scheduled meeting will be held on Tuesday, February 16, 2021, following the Committee of the Whole Meeting.

The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. David Paitsel was absent. Present from the administrative staff were Dr. Michael Lechliter, Mr. Chris Johnston, Dr. Philip Gale, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting was Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 18 people were watching via YouTube.

Mr. Rintz asked if there were any Citizen's Comments. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the January 19, 2021 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mrs. Nafziger to approve the minutes as printed. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, absent; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Dr. Lechliter provided the Superintendent's report. He reported that several of our schools had to close due to the guidelines for COVID-19 cases. Also, April 1 and April 5 will now be snow make-up days.

Item 1. Review of School Board Meeting Agenda – Mr. Rintz

Item 2. Consent Agenda for Committee of the Whole Meeting – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Capital Projects Budget for 2021-2022

Explanation: As presented in January, the Capital Projects Budget is an outline for capital expenditures expected in the following year.

B. Property Tax Rebate Program Resolution

Explanation: The Penn Manor Tax Rebate Program has been in effect since the 2006-07 school year. This program is budgeted to supply real estate tax rebate payments to low income residents that are approved for the state rebate program.

C. Board Committees for 2021

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-C:

It was moved by Dr. Frerichs and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, absent; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Agreement with Candoris for endpoint protection software in the amount of \$13,864.00 for 36 months
- B. PlanCon Part K approval - To acknowledge receipt and approval of the PlanCon, Part K, Project Refinancing, for the Series of 2012 which was refunded by the Series of 2019B. (lease #123677 and #193904) by the Pennsylvania Department of Education at a temporary reimbursable percentage of 16.95%.

Explanation: PlanCon Part K is necessary when a reimbursable bond issue is refunded. With this approval, applications for reimbursement may now be submitted for each debt service payment made for the 2019B Issue going back to September of 2019.

- C. Teleworking Memorandum of Understanding (MOU) between Penn Manor School District and Penn Manor Education Association
- D. Health-E Student Connect Agreement between Lancaster General Hospital and Penn Manor School District.
- E. Approval to Advertise and Bid for High School Water Project

Explanation: Work to install an underground water meter pit as required by the Water Authority.

- F. Special Education Supplemental Contract for 20-21 with School District of Lancaster

MOTION ON THE ADMINISTRATIVE ACTIONS CONSENT AGENDA ITEM 3A-F:

It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, absent; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

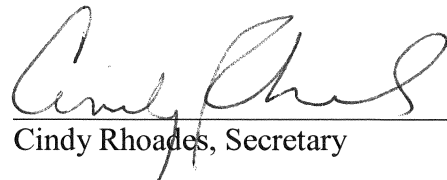
- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2020-2021 school year.
- B. Leave to the individuals according to the terms listed:
Professional Employees:
Employee K32 - Family Medical Leave (Revised Dates) - April 5, 2021-
 May 17, 2021
Employee K34 - Family Medical Leave - March 29, 2021-April 16, 2021
Employee K35 - Family Medical Leave - February 16, 2021-April 13, 2021
Classified Employees:
Employee K36 - Intermittent Family Medical Leave - January 18, 2021-
 July 1, 2021
- C. Resignation of the individual listed per the effective date:
 Dara Eavey, Ready to Learn Level 1 Aide, Hambright, effective 1/27/21
 Sharon Bair, Food Service, Manor MS, effective 1/7/21
- D. Act 86 Locally-issued Day-to-Day Substitute Permit for the 2019-2020 school year:
 Kylie Bowman
 Kaitlyn Moyer
 Josephine Frisco
 Madison Freeman

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-D: It was moved by Mrs. Nafziger and seconded by Mr. Sweigart to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, absent; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 7:54 p.m.



Mr. Carlton L. Rintz, President



Cindy Rhoades, Secretary