

MINUTES
Committee of the Whole
October 5, 2020

The Penn Manor School Board met for an Executive Session at 6:30 p.m. to discuss a Student Matter and Personnel (Leaves, Resignations, Retirement).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the boardroom at Manor Middle School. The meeting was called to order by Board President Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Mr. Martin Peak, Ms. Emily Lyons, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 23 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, October 19, 2020 at 7:00 p.m.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the September 21, 2020, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Jackson and a second by Mrs. Nafziger and the following voice vote, Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes, the Minutes were approved as printed.

Mr. Rintz asked for any Citizen Comments. The Board Secretary received two letters regarding the student attendance schedule. One letter from Donna Switzer voiced support for having parents choose whether or not to have their student in the school building five days per week. One letter from Dawn Oktela supported the current hybrid schedule.

The board opportunities were reviewed. Mr. Straub attended the LCCTC meeting on September 24, 2020 and shared the 2019-2020 Annual Report with the board. Mr. Jackson attended the IU13 Authority Board meeting and reported that the IU purchased the H.C. Burgard building in Manheim.

Ms. Rhonda Lord of Kegel Kelin Litts & Lord, LLP joined the meeting via phone to review the parameters resolution needed to be adopted for the purpose of refunding the 2015 General Obligations Bond. Approval for placement of this item on the October 5, 2020, board agenda was approved on a motion by Dr. Frerichs and seconded by Ms. Wert. The following voice vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Dr. Gale, Dr. Egan, Mr. Reisinger and Ms. Lyons provided an update on Penn Manor Virtual School enrollment and programming.

Mr. Johnston shared the Act 1 Base Index and Adjusted Index for the 2021-2022 fiscal year.

The Committee of the Whole adjourned at 7:46 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
October 5, 2020

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the boardroom at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 7:47 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, October 19, 2020, following the Committee of the Whole Meeting.

The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Mr. Martin Peak, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 23 people were watching via YouTube.

Mr. Rintz asked if there were any Citizens' Comments. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the September 21, 2020 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mr. Straub to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Dr. Leichliter provided the Superintendent's report. The National Honor Society induction ceremony was held on September 30. Students were in the cafeteria and the event was livestreamed for family and friends to watch. Dr. Leichliter thanked Mr. Reisinger and his staff for the updated PM App. An update on the high school project will be presented to the board at a future meeting. The rock removal should be completed and they are working on the classroom additions. PSBA will present a workshop on November 2 at 5:45 p.m. on the board members survey.

Item 1. Review of School Board Meeting Agenda – Mr. Rintz

Item 2. Consent Agenda for Committee of the Whole Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Parameters Resolution for Refunding of 2015 General Obligation Bonds

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:

It was moved by Mrs. Nafziger and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes;

Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Judicial Review

B. School Counseling Advisory Board:

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| Ralph Simpson | Warfel |
| Jacob Marino | Community Member |
| Megan Dancause | Thaddeus Stevens |
| Katy Charles | Millersville University |
| Valerie Hatfield | Workforce Development Board |
| Elizabeth Thyrum | Community Member |
| Nicole Julian | Parent |
| Lynette Thomas | CTC Rep |
| Lauren Hauck | Parent |
| Jason Baker | Counseling Faculty Millersville University |
| Dave Patterson | Local Business |
| Jan Mindish | PMEF |
| Kim Moore | Samaritan Counseling Center |
| John Frain | Teamcare |
| Kate Mardis | Parent |
| Chala Thomas | HACC |
| Nyesha Salim | Parent |
| Heather Aliotta | Parent |
| Jen Kroesen | Teacher |
| Maria Vita | Teacher |
| Nickole Nafziger | Penn Manor School Director |
| Jerry Egan | Administrator |
| Philip Gale | Administrator |
| Theresa Kreider | Administrator |
| All Penn Manor K-12 school counselors | |

Explanation: This committee is required by the Department of Education as part of the Chapter 339 plan approved by the School Board.

C. Elementary Mowing Services – with Tucquan Property Services LLC to provide mowing and String Trimming at six elementary schools per the attached proposal

Explanation: The proposal covers mowing and string trimming at all elementary schools except Hambright for the 2021 calendar year. The district currently covers mowing at Comet Field, the High School, Marticville Middle School and the Manor Middle School/Hambright campus.

D. Elizabethtown College Affiliation Agreement for a period of five years beginning October 5, 2020.

- E. Millersville University Affiliation Agreement for 2020-2021

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-E:

It was moved by Ms. Wert and seconded by Dr. Frerichs to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2020-2021 school year

- B. Leave to the individuals according to the terms listed:

Classified Employees:

Employee K15 - Family Medical Leave - October 15, 2020-January 21, 2021

- C. Resignations of the following individuals:

Kim Yost, Ready to Learn Aide, Level 1, Eshleman, effective 9/25/20

Joanne McMahon, Substitute Nurse (LPN), effective 9/24/20

- D. Retirement of the following individual:

Teresa Reisinger, Library Aide, Central Manor, effective 10/13/20

- E. Compensation for Matthew Schuck to compensate for prep periods

Explanation: Matt Schuck has agreed to work with emotional support students through his prep period during the 2020-21 school year at his hourly rate.

- F. Compensation for Morgan Stepanchick to compensate for prep periods

Explanation: Morgan Stepanchick has agreed to work with emotional support students through her prep period during the 2020-21 school year at her hourly rate.

- G. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2020-21 school year:

Allyson Green
Bridget Anderson
Emily Mader
Sarah Martin
Katelyn Williams

- H. Volunteer Coaches:

Gabrielle Sabatose - Girls Tennis
Cherish Kibler - Girls Volleyball

- I. Auxiliary Sports Worker for 2020-21:
Dustin Hornberger
- J. 2020-21 Fall Play Stipends
- | | |
|--|---------|
| Carole Shellenberger, Director | \$2,725 |
| Melissa Mintzer, Asst. Director/Business Manager | \$2,725 |
| Madelyn Beatty, Marketing/Video Editor | \$1,500 |
| Nick Bonsell, Technical Director | \$1,000 |
| Drew Himmelrich, Technical Director | \$1,000 |

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-J: It was moved by Mr. Straub and seconded by Mr. Sweigart to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 7:57 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Board Secretary