

MINUTES
Committee of the Whole
September 21, 2020

The Penn Manor School Board met for an Executive Session at 6:30 p.m. to discuss a Student Matter and Personnel (Leaves, Resignations).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the boardroom at Manor Middle School. The meeting was called to order by Board President Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Lechlitter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Mr. Martin Peak, Mr. Bob Hershock, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 666 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, October 5, 2020 at 7:00 p.m.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the September 8, 2020, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Jackson and a second by Mr. Paitsel and the following voice vote, Dr. Frerichs, yes; Dr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes, the Minutes were approved as printed.

Mr. Rintz asked for any Citizen Comments. Mr. Martin Peak, 107 Carol Drive, Washington Boro, addressed the board to speak in favor of having all students back in the building for five days per week if the district can commit to keeping school open. The Board Secretary received 26 letters regarding the student attendance schedule. Sixteen letters voiced their support in favor of the hybrid schedule, six letters were in favor of having all students in the buildings five days per week, and four letters had specific suggestions regarding student schedules. The letters were made available to the Board prior to the meeting and were posted on the Committee of the Whole agenda.

The board opportunities were reviewed. Dr. Fullerton shared the IU13 board meeting minutes with the board. Dr. Lechlitter contacted PSBA regarding the Board Self-Assessment Survey. The Board indicated they would like to have a short workshop on the survey. He will attempt to schedule it for Monday, November 2, 2020. The Board Directors who will attend the PSBA delegate meeting will be Ms. Wert, Mr. Jackson, and Dr. Frerichs.

Dr. Egan and Dr. Gale introduced the following new teachers for the 2020-2021 school year – Amanda Bell, Rachel DeMonaco, Gisele Siebolt, Janelle High, Casie Witmer, Tim Rasmus, Ay'Shia Gaston.

Mr. Ken Phillips of RBC Capital Markets LLC outlined potential savings from refunding the 2015 General Obligation Bonds. The Board requested that Mr. Phillips prepare the resolution paperwork for the October 5, 2020 board meeting.

Dr. Leichliter and the Leadership Team gave an assessment of the start of school and made a recommendation concerning possible modification to the current blended learning model being utilized by the district. Approval for placement of this item on the September 21, 2020, board agenda was approved on a motion by Mr. Sweigart and seconded by Mr. Straub. The following call vote was taken on this motion: Dr. Frerichs, yes; Dr. Fullerton, no; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; Ms. Wert, yes.

Mr. Johnston reviewed the preliminary numbers for Revenues and Expenses from the 2019-2020 audit and discussed fund balance implication and proposed transfers.

Mr. Johnston explained the implications associated with offering meals through the Seamless Summer Option for Food Service to students who are learning remotely.

The Committee of the Whole adjourned at 8:29 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
September 21, 2020

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the boardroom at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 8:30 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, October 5, 2020, following the Committee of the Whole Meeting.

The following directors were present: Dr. Richard Frerichs, Dr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Mr. Martin Peak, Mr. Bob Hershock, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting as many as 666 people were watching via YouTube.

Mr. Rintz asked if there were any Citizens' Comments. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the September 8, 2020 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Dr. Frerichs to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Dr. Leichliter provided the Superintendent's report. The teachers, staff, and students have been doing a great job since the beginning of school adjusting to the new schedule. He thanked the parents for their cooperation at the first football game. Senior parents were able to attend the game. He also thanked AD Steve Kramer and Millersville University for their hard work. The high school construction project is in Phase 2 and is behind schedule. This is being addressed.

Mr. Johnston presented for payment the August 2020 bills. It was moved by Ms. Wert and seconded by Mr. Straub to authorize payment of the bills:

| | |
|---------------------------|-----------------|
| General Fund | \$ 2,279,557.53 |
| Food Service Fund | \$ 18,761.46 |
| PMSD Capital Reserve Fund | \$ 66,321.96 |
| PSDLAF Capital Reserve | \$ 43,395.93 |
| 2018 Construction Fund | \$ 1,767,398.86 |
| Student Activity Fund | \$ 356.55 |

The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 1. Review of School Board Meeting Agenda – Mr. Rintz

Item 2. Consent Agenda for Committee of the Whole Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Recommendation for Learning Mode

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:

It was moved by Mr. Paitsel and seconded by Dr. Frerichs to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, no; Wardell Jackson, yes; Nickole Nafziger, no; David Paitsel, yes; Carlton Rintz, no; Christopher Straub, yes; Mitchell Sweigart, no; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Tuition students for the 20-21 school year as per Policy 202 related to high school seniors
Nathaly Fermin
Aleer Gonzalez

- B. WeVideo for Schools Subscription

Explanation: A two year subscription for online video editing software at a cost of \$1,546.20.

- C. Millersville University Remote Supervision of Student Teachers
D. Temporary Long-Term Substitute MOU with Penn Manor Education Association
E. Affiliation Agreement with Eastern University effective 1/1/2021 – 1/1/2022

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-E:

It was moved by Dr. Frerichs and seconded by Ms. Wert to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2020-2021 school year

- B. Leave to the individuals according to the terms listed:
Professional Employees:
Employee K11 - Intermittent Leave - August 26, 2020 - October 7, 2020
Classified Employees:
Employee K12 - Family Medical Leave - August 31, 2020 - October 4, 2020
Employee K13 - Family Medical Leave - October 21, 2020 - Nov. 22, 2020
- C. Resignations
Mary Lynn Dunlap, Building Aide, Marticville MS, effective 8/31/20
Rebecca Martin, Food Service, High School, effective 9/30/20
- D. 2020-2021 High School Department Coordinator Stipend Correction
Julie Yost - Special Education \$4,375
- E. Stipend - \$1,500 stipend for Michelle Henry to certify speech/language logs for medical access billing/reimbursement for 2020-21
- F. 2020-2021 Marticville Middle School Co-Curricular Positions
- G. 2020-2021 High School Co-Curricular Positions
- H. Volunteer Coaches:
Jonathan Knaub - Girls Volleyball
Courtney Blechschmidt
- I. Assistant Girls Volleyball Coach:
Steff Andreychek \$1,110

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-I: It was moved by Mrs. Nafziger and seconded by Dr. Frerichs to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:48 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Board Secretary