

MINUTES
Committee of the Whole
August 3, 2020

The Penn Manor School Board met for an Executive Session at 6:45 p.m. to discuss Personnel (Leaves, Resignations) and a Student Matter.

The Penn Manor School Board met as a Committee of the Whole at 7:03 p.m. in the boardroom at Manor Middle School. The meeting was called to order by Board President Mr. Carlton Rintz. The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Ms. Donna Wert. Mr. Mitchell Sweigart joined the meeting via telephone. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Mr. Wayne Yeager, Mr. Martin Peak, Mrs. Amber Martin, Mark and Melissa Hochreiter, Mr. Brian Wallace and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting over 1,300 people were watching via YouTube.

Mr. Rintz announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, August 17, 2020 at 7:00 p.m.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the July 13, 2020, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Jackson and a second by Mrs. Nafziger and the following voice vote, Dr. Frerichs, yes; Mr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes, via phone; Ms. Wert, yes, the Minutes were approved as printed.

Mr. Rintz asked for any Citizens' Comments. Twenty district residents had submitted comments to the board secretary. Nineteen comments were regarding the reopening plan for the school district. One comment was in reference to the Confederate Flag ban. Those comments were posted on the agenda for the board and the public to review. District residents Mr. Wayne Yeager, Mr. Martin Peak, and Mrs. Amber Martin addressed the board to voice their opinions on the reopening options for the 2020-2021 school year.

Board reports – Chris Straub reported on the CTC JOC special meeting. The board approved the CTC plan to reopen for five day per week instruction for the 20-21 school year.

Mr. Rintz asked the board directors if there were any objections to the Board Equity Letter being sent out to the public. There were no objections.

Dr. Leichliter and Mr. Reisinger discussed a proposal from a company who will provide software as well as technical expertise to conduct an enrollment study. This information and tool will then be used by the administration to generate enrollment modeling for future projections and recommend options to the board regarding potential attendance area realignment and school facility needs. Approval for placement of this item on the August 17,

2020, board agenda was approved on a motion by Ms. Wert and seconded by Mr. Straub. The following voice vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes, via phone; Ms. Wert, yes.

Dr. Gale presented a cooperative agreement for athletics to be submitted to the PIAA with the Stone School of Lancaster for participation in boys' soccer, girls' soccer, boys' volleyball, and girls' volleyball. Approval for placement of this item on the August 3, 2020, board agenda was approved on a motion by Ms. Wert and seconded by Dr. Frerichs. The following voice vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes, via phone; Ms. Wert, yes.

Mr. Johnston updated the board on the progress of the County Task Force regarding an award from the Lancaster County CARES Act Allocation to county school districts to help defray COVID related costs.

Mr. Johnston discussed adjusting the fees associated with utilizing the MySchoolBucks platform to promote cashless payments in our cafeterias. The board agreed that they wanted to hear more information on the options.

The leadership team presented the revised Phased School Reopening Health and Safety Plan created by the Penn Manor School Reopening Committee. Approval for placement of this item on the August 3, 2020, board agenda was approved on a motion by Mr. Paitsel and seconded by Mr. Jackson. The following call vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, no; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, no; Mr. Straub, yes; Mr. Sweigart, no, via phone; Ms. Wert, yes.

The administration presented the school schedules along with the board resolution from the district solicitor that addresses emergency closures. Approval for placement of this item on the August 3, 2020, board agenda was approved on a motion by Mr. Paitsel and seconded by Mr. Straub. The following voice vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes, via phone; Ms. Wert, yes.

The Committee of the Whole adjourned at 8:51 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
August 3, 2020

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the boardroom at Manor Middle School following the Committee of the Whole meeting. The meeting was called to order by Board President Mr. Carlton Rintz at 8:52 p.m. followed by a moment of silence and the flag salute.

Mr. Rintz announced that the next scheduled meeting will be held on Monday, August 17, 2020, following the Committee of the Whole Meeting.

The following directors were present: Dr. Richard Frerichs Mr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitzel, Mr. Carlton Rintz, Mr. Christopher Straub, and Ms. Donna Wert. Mr. Mitchell Sweigart joined the meeting via telephone. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Mr. Wayne Yeager, Mr. Martin Peak, Mrs. Amber Martin, Mark and Melissa Hochreiter, Mr. Brian Wallace and Mrs. Cindy Rhoades, Board Secretary. The meeting was televised on Penn Manor's YouTube channel. During the meeting over 1,300 people were watching via YouTube.

Mr. Rintz asked if there were any Citizens' Comments. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the July 13, 2020 meeting. Hearing none, it was moved by Mr. Jackson and seconded by Mrs. Nafziger to approve the minutes as printed. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitzel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes, via phone; and Donna Wert, yes.

Dr. Leichliter provided the Superintendent's report. The high school renovation is moving along well and furniture was delivered. The board will be given a tour on Monday, August 17 at 5:00 p.m. prior to the next board meeting. A time capsule was found from the 1950's during demolition and will be opened at a later board meeting.

Item 1. Review of School Board Meeting Agenda – Mr. Rintz

Item 2. Consent Agenda for Committee of the Whole Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. School Reopening Health/Safety Plan
- B. Resolution for Temporary Measures Under School Code 520.1
 - a. School Schedules

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:

It was moved by Mr. Paitsel and seconded by Mr. Jackson to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, no; Wardell Jackson, yes; Nickole Nafziger, no; David Paitsel, yes; Carlton Rintz, no; Christopher Straub, yes; Mitchell Sweigart, no, via phone; and Donna Wert, yes.

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2B:

It was moved by Mrs. Nafziger and seconded by Mr. Paitsel to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes, via phone; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. School District Physician – Timothy Weaver, M.D. of Penn State Medical Group – Manor, as the School District’s Physician for the 2020-2021 school year at the rate of \$5,000.

Explanation: Dr. Weaver has agreed to continue his service.

- B. Cooperative Athletic Agreement with The Stone School of Lancaster

Explanation: Approval of a cooperative agreement for athletics to be submitted to the PIAA with the Stone School of Lancaster for participation in boys' soccer, girls' soccer, football, boys' volleyball and girls' volleyball.

- C. Tax Exonerations

- D. Affiliation Agreement with Louisiana State University for School Counseling Internship

Explanation: Louisiana State University graduate student seeks to complete School Counseling Internship at Penn Manor High School during the fall semester of the 2020-2021 school year.

- E. Affiliation Agreement with Shippensburg University for Exercise Science

Explanation: Shippensburg University students in the Department of Exercise Science will be placed at Penn Manor during the 2020-2021 school year.

- F. Affiliation Agreement with Pennsylvania College of Health Sciences

Explanation: Affiliation Agreement with Pennsylvania College of Health Sciences will be renewed for the 2020-2021 school year.

- G. Memorandum of Agreement with Pennsylvania State University Agricultural Sciences

Explanation: Pennsylvania State University, Agricultural Sciences, students will be placed at Penn Manor during the 2020-2021 school year.

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-G:

It was moved by Ms. Wert and seconded by Dr. Frerichs to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes, via phone; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2020-2021 school year.
- B. Resignation of the individuals listed per the effective date:
 Amanda Johnson, Ready to Learn, Level 1 Aide, Central Manor, effective 7/17/20
 Nicole Julian, Ready to Learn, Level 1 Aide, Central Manor, effective 7/15/20
 Karley Vitale, Ready to Learn, Level 1 Aide, Hambright, effective 7/24/20
- C. Leave to the individuals according to the terms listed:
 Professional:
 Employee K4 - Family Medical Leave - August 31, 2020-January 21, 2021
 Employee K5 - Family Medical Leave - August 31, 2020-November 22, 2020
 Child Rearing Leave - November 23, 2020-June 4, 2021
 Employee K6 - Family Medical Leave - December 1, 2020-March 1, 2021
 Classified:
 Employee K7 - Family Medical Leave - December 19, 2020-Feb. 15, 2021
- D. 2020-21 Volunteer Coaches:
 Addison Zuzu - Girls Soccer
 Ethan Wissler - Wrestling
- E. Saturday School/Detention for the 2020-2021 school year at a rate of \$34.00 per hour
 Doug Kramer Jim McGlynn
 Jen Kroesen Dave Ohl
 Steve Weidner Kyle Bulicz
- F. RESET School Instructors for the 2020-2021 school year at a rate of \$34.00 per hour and their hourly rate as per the MOU of August, 2020.
 Rhoda Snyder Jen Kroesen
 Doug Kramer Drew Tarkanick
 Heather Paquette Wendy Letavic
 Sarah Stover Curt Elledge
 Kyle Bulicz Lindsay Feger

Elizabeth Sheerer
Edward Paquette

Patrick Eichelberger

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-F: It was moved by Ms. Wert and seconded by Mr. Paitsel to approve this item. The following voice vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes, via phone; and Donna Wert, yes.

The board, by majority, agreed to instruct Penn Manor High School principal, Baron Jones, to vote to support the PIAA plan to delay the start of the fall sports season at the upcoming meeting.

The meeting was adjourned at 9:26 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Board Secretary