



# PENN MANOR SCHOOL DISTRICT

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*A Better Community...One Student at a Time*

**TO:** All Non-Public Parents  
**FROM:** Jason McClune  
Transportation Coordinator  
Penn Manor School District

**Michael G. Lechlitter, Ed.D.**  
**Superintendent**  
[mike.lechlitter@pennmanor.net](mailto:mike.lechlitter@pennmanor.net)

**RE:** 20/21 School Year Information  
**DATE:** June 1, 2020

Hello from the Penn Manor School District (PMSD) Transportation Office. Please review the attached form and feel free to contact the office if you should have any questions.

Students who live in the Penn Manor attendance area and attend a Non-Public school are eligible for transportation so long as the Non-Public school is within 10 roadway miles of our district boarder. Because our district is so large and rural at our southern end, our southern end students have a very long bus ride to and from school. I kindly ask that if your child is not going to utilize the bus on a regular basis, to not sign up for weekly transportation. Going past empty bus stops every day extends the bus route dramatically. If a situation comes up during the school year and you need to utilize the bus, I can add your child to our bus routes at any time.

Bus routes will completed in July and transportation letters will be sent in August. Any student enrolled after July or have not returned there transportation request form, may not have a bus stop for the start of the school year. All late request and enrollees will be addressed after September 11, 2020

I have attached the PMSD 20/21 school calendar. We will begin transportation on Monday August 31<sup>st</sup> or on your first day of school if it is scheduled to be later. The PMSD will provide transportation on your child's Non-Public Schools calendar with the exception of Federal Holidays.

For early dismissal days: When the PMSD has a scheduled early dismissal, transportation will run as normal for Non-Public Schools. The PMSD will **not** provide afternoon transportation when your child's school has a scheduled early dismissal.

Please complete and return the attached Transportation Request Form in order to be eligible for transportation this fall. This information will help ensure a smooth start to the school year.

Thank you for your time. I look forward to working with you. Have a great summer!!!!

Office phone # 717-872-9500 Ext 2236

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