

MINUTES
Committee of the Whole
February 3, 2020

The Penn Manor School Board met for an Executive Session at 6:00 p.m. to discuss Labor Negotiations Update and Personnel (Leaves and Resignations).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the boardroom at Manor Middle School. The meeting was called to order by Board President Mr. Carlton Rintz. The following directors were present: Mr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Mr. Mitchell Sweigart. Dr. Richard Frerichs and Ms. Donna Wert were absent. Present from the administrative staff were Dr. Michael Lechlitter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mr. Chip Mathias, Mr. Tom Fluke, Mr. Chad Billman, Eshleman teachers – Wendy Terry, Aliza Becker and Jeff Heiney, Penn Manor High School student Max Bushong and his family, Maria Furin, Patrick Briotte, Mr. Brian Wallace, Ms. Emily Long, LNP correspondent, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Rintz announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Tuesday, February 18, 2020, in the boardroom of the Manor Middle School at 7:00 p.m.

Mr. Rintz asked if there were any additions or corrections to the Minutes of the January 21, 2020, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Jackson and a second by Mr. Straub and a unanimous voice vote, the Minutes were approved as printed.

Mr. Rintz asked for any Citizen's Comments. There were none.

The board development opportunities were reviewed. Mr. Straub attended the CTC-JOC meeting and gave an update on the precision machinery applications. He also reported that the CTC Foundation awarded \$80,000 in grants. Mrs. Nafziger informed the board that PMEF will be holding a fundraiser at Bert's Bottle Shop on February 28 to benefit Strong & Healthy Grants and the new PMAA Legacy Scholarship.

Sophomore Max Bushong was recognized by the board for his contribution to *The Open Organization Guide for Educators* book. Max wrote a chapter in the book that was published in September, 2019. Mr. Jackson read the board resolution and Mrs. Nafziger presented it to Max.

Mr. Johnston reviewed the 2019-2020 budget results through the first six months of the fiscal year.

Mr. Reisinger and Mr. Billman discussed the recent data center migration and the status of the district fiber optic wide area network project.

Dr. Lechlitter reviewed the proposed calendar for the 2020-2021 school year. Approval for placement of this item on the February 18, 2020, board agenda was approved on a motion by

Mrs. Nafziger and seconded by Mr. Sweigart. The following vote was taken on this motion: Dr. Frerichs, absent; Mr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, yes; Mr. Paitzel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, absent.

Mr. Johnston updated the board on the high school furniture RFP. The proposals have been received and are under review by Crabtree, Rohrbaugh & Associates.

The Committee of the Whole adjourned at 8:04 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
February 3, 2020

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the boardroom at Manor Middle School. The meeting was called to order by Board President Mr. Carlton Rintz at 8:05 p.m.

Mr. Rintz announced that the next scheduled meeting will be held on Tuesday, February 18, 2020, following the Committee of the Whole Meeting at Manor Middle School.

The meeting was called to order by Board President Mr. Carlton Rintz. The following directors were present: Mr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Mr. Mitchell Sweigart. Dr. Richard Frerichs and Ms. Donna Wert were absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mr. Chip Mathias, Mr. Tom Fluke, Mr. Chad Billman, Eshleman teachers – Wendy Terry, Aliza Becker and Jeff Heiney, Maria Furin, Patrick Briotte, Mr. Brian Wallace, Ms. Emily Long, LNP correspondent, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Rintz asked if there were any Citizen's Comments. There were none.

Mr. Rintz asked the board whether there were any additions or corrections to the Minutes of the January 21, 2020 meeting. Hearing none, on a motion by Mr. Jackson, a second by Mr. Straub, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He congratulated the Penn Manor high school and middle school students who recently earned county and district honors in music. The theatre department will present *The Wizard of Oz* the last weekend of February and the first weekend in March. The district is accepting nominations for the outstanding educator and outstanding employee awards.

Item 1. **Review of School Board Meeting Agenda** – Mr. Rintz

Item 2. **Consent Agenda for Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

A. Capital Projects Budget for 2020-2021

Explanation: As presented in January, the Capital Projects Budget is an outline for capital expenditures expected in the following year.

B. Property Tax Rebate Program Resolution

Explanation: The Penn Manor Tax Rebate Program has been in effect since the 2006-07 school year. This program is budgeted to supply real estate tax rebate payments to low income residents that are approved for the state rebate program.

C. Real Estate Collection Plan

Explanation: Real estate tax collection will be handled by the LCTCB beginning 2020-2021 school year.

D. Approval of Revised Policy 913 – Nonschool Organizations/Groups/Individuals

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEMS 2A-

D: It was moved by Mr. Sweigart and seconded by Mrs. Nafziger to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Two Independent Education Evaluations for students with disabilities conducted by Dr. Margaret Kay - Not to exceed \$5,000 each.

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A:

It was moved by Mr. Jackson and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2019-2020 school year.
- B. Leave to the individuals according to the terms listed:
- Professional Employees:**
Employee J43 - Family Medical Leave - December 10, 2019 - January 7, 2020
Employee J44 - Family Medical Leave - January 13, 2020 - February 17, 2020
Employee J45 - Family Medical Leave - February 26, 2020 - March 11, 2020
- Classified Employees:**
Employee J46 - Leave of Absence - November 25, 2019 - February 23, 2020
Employee J47 - Family Medical Leave - December 18, 2019 - January 20, 2020
Employee J48 - Family Medical Leave - January 14, 2020 - February 3, 2020

- C. Resignation of the individual listed per the effective date:
Stacey Freet, Ready to Learn Aide, Level 1, Letort, effective 1/31/20
- D. Act 86 Locally-issued Day-to-Day Substitute Permit for the 2019-2020 school year:
Derek Vannicolo
Samantha Waldman
Allyson Green
Alexis Sites
Alyssa Van Lenten
Brandi Fair

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-D: It was moved by Mrs. Nafziger and seconded by Mr. Sweigart to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Item 5. Consent Agenda for Personnel Addendum – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Resignation of the individual listed per the effective date:
Michele Transue, Assistant Principal, Central Manor, effective 02/14/2020 as per agreement

MOTION ON THE PERSONNEL ACTION CONSENT AGENDA ITEM 5A:
It was moved by Mr. Sweigart and seconded by Mrs. Nafziger to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

The meeting was adjourned at 8:12 p.m.

Mr. Carlton L. Rintz, President

Cindy Rhoades, Board Secretary