

**MINUTES**  
**Committee of the Whole**  
**February 18, 2020**

The Penn Manor School Board met for a public budget workshop at 5:30 p.m. and an Executive Session at 6:30 p.m. to discuss a Legal Matter, Personnel (Leaves and Resignations), and a Student Matter.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the boardroom at Manor Middle School. The meeting was called to order by Board Vice President Mr. Joseph Fullerton. The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Christopher Straub, and Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mr. Jeff Heiney, Mr. Brian Wallace, Mr. Ian Bourne, LNP correspondent, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Fullerton announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, March 2, 2020, in the boardroom of the Manor Middle School at 7:00 p.m.

Central Manor Elementary students, Taylor Shyver, Ethan Markulik and Diana Idrees, led the flag salute. Principal Mr. Brian Malek, assistant principal, Mrs. Lisa Suydam and art teacher, Mrs. Emily Compton shared with the board that Central Manor will be holding an art show on March 25 where every student will be displaying artwork. The students in attendance are members of the school's Art Club and are assisting with the art show.

Mr. Fullerton asked if there were any additions or corrections to the Minutes of the February 3, 2020, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Jackson and a second by Mrs. Nafziger and a unanimous voice vote, the Minutes were approved as printed.

Mr. Fullerton asked for any Citizen's Comments. There were none.

The board development opportunities were reviewed. Mr. Fullerton reported that he attended the FFA Local Advisory Board meeting where they were given an update on the new space planned at the high school. He also sent each board member the report from the IU13 board meeting held recently.

Dr. Frerichs and Mr. Fullerton reviewed the Principles of Governance and Leadership policy that was developed by PSBA and placed into board policy in 2016.

Mr. Johnston reviewed the preliminary information on the 2020-2021 budget.

Dr. Leichliter, Dr. Egan and Dr. Gale provided an overview of the district's current enrollment. They also discussed information on new housing developments and the impact on student enrollment.

The Committee of the Whole adjourned at 7:51 p.m.

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Mr. Joseph G. Fullerton, Vice President

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Cindy Rhoades, Secretary

**MINUTES**  
**Penn Manor Board of School Directors**  
**February 18, 2020**

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the boardroom at Manor Middle School. The meeting was called to order by Board Vice President Mr. Joseph Fullerton at 7:52 p.m.

Mr. Fullerton announced that the next scheduled meeting will be held on Monday, March 2, 2020, following the Committee of the Whole Meeting at Manor Middle School.

The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. Wardell Jackson, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mr. Carlton Rintz was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mr. Jeff Heiney, Mr. Brian Wallace, Mr. Ian Bourne, LNP correspondent, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Fullerton asked if there were any Citizen's Comments. There were none.

Mr. Fullerton asked the board whether there were any additions or corrections to the Minutes of the February 3, 2020 meeting. Hearing none, on a motion by Mr. Jackson, a second by Mrs. Nafziger, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. The April 24, 2020 in-service will feature a special program for teachers presented by the National Teacher of the Year. Early dismissal times will need to be adjusted to accommodate the speaker. Twenty-six students qualified for the TSA state conference. The high school MiniTHON raised \$40,000 for the Four Diamonds fund.

Mr. Johnston presented for payment the January 2020 bills. It was moved by Dr. Frerichs and seconded by Mr. Sweigart to approve to authorize payment of bills:

General Fund	\$ 6,268,313.66
Food Service Fund	\$ 93,645.69
PMSD Capital Reserve Fund	\$ 51,000.00
PSDLAF Capital Reserve	\$ 89,108.10
2018 Construction Fund	\$ 2,409,038.10
Student Activity Fund	\$ 24,734.02

The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 1.        Review of School Board Meeting Agenda – Mr. Fullerton**

**Item 2.        Consent Agenda for Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)**

- A.     2020-2021 School District Calendar Approval

**MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A:**

It was moved by Mr. Straub and seconded by Ms. Wert to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 3.        Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A.     Judicial Review
- B.     Independent Education Evaluation for a special education student conducted by Michele Robins, Ph.D. - Not to exceed \$4,750.

**MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-B:**

It was moved by Dr. Frerichs and seconded by Mrs. Nafziger to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 4.        Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A.     Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2019-2020 school year.
- B.     Leave to the individuals according to the terms listed:  
           **Professional Employees:**  
           *Employee J49* - Family Medical Leave - March 16, 2020-May 17, 2020  
           **Classified Employees:**  
           *Employee J50* - Leave of Absence - February 5, 2020-February 23, 2020  
           *Employee J51* - Leave of Absence - January 2, 2020-March 10, 2020
- C.     Resignation of the individuals listed per the effective date:  
           Kathleen Heil, Substitute Nurse, effective 2/11/20  
           Matthew Jones, 4th grade teacher at Central Manor, effective 2/06/2020 as per agreement
- D.     Central Manor Assistant Principal - The administrative staff is recommending Lisa Suydam be appointed Central Manor Assistant Principal at a salary of \$86,530.00, prorated for 83 days, effective February 18, 2020.

- E. Spring 2020 Athletic Coaches
- F. Secretary Sub Caller Stipend for contacting/arranging substitute services for building secretaries for the 2019-2020 school year for a stipend of \$750.  
Brielle Bitts
- G. Middle School Weight Room Coverage for the after school middle school weight room for the 2019-2020 school year at the rate of \$26.90 per hour, 1 hour per day, 2 days per week  
Daryn Vinson
- H. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2019-20 school year:  
Ashlee Weaver  
Haley Myers  
Jessica Montgomery

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-H:** It was moved by Mr. Sweigart and seconded by Ms. Wert to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:00 p.m.

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Mr. Joseph G. Fullerton, Vice President

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Cindy Rhoades, Board Secretary