

MINUTES
Committee of the Whole
March 2, 2020

The Penn Manor School Board met for an Executive Session at 6:00 p.m. to discuss Personnel - Evaluation of the Superintendent and Resignations.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the boardroom at Manor Middle School. The meeting was called to order by Board Vice President Mr. Joseph Fullerton. The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. Wardell Jackson, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mrs. Nickole Nafziger, Mr. David Paitsel, and Mr. Carlton Rintz were absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mrs. Beth Martin, Ms. Megan Szentesy, Mr. Jordan Steffy, Mr. Brian Wallace, Mr. Ian Bourne, LNP correspondent, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Fullerton announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, March 16, 2020, in the boardroom of the Manor Middle School at 7:00 p.m.

Eshleman Elementary students, Adison Ulmer, Michael Benner, Aaliyah Smart, Lillian Rineer and Aubrey Rineer, led the flag salute. Principal Krista Cox and the students shared their schoolwide Eshleman Houses model with the board.

Mr. Fullerton asked if there were any additions or corrections to the Minutes of the February 18, 2020, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Jackson and a second by Dr. Frerichs and a unanimous voice vote, the Minutes were approved as printed.

Mr. Fullerton asked for any Citizen's Comments. There were none.

The board development opportunities were reviewed. Mr. Straub reported that at the last LCCTC meeting it was reported that 85% of the slots were filled for the 2020-2021 school year. They are also looking for a new food services director. Ms. Wert reported that the Lancaster County Academy received a clear audit.

Mr. Jordan Steffy from the Children Deserve a Chance Foundation provided an update on Penn Manor students' participation in ATTOLLO programming.

Mr. Fullerton and Dr. Leichliter reviewed the 2020-2021 School Board Meeting dates. Approval for placement of this item on the March 16, 2020, board agenda was approved on a motion by Mr. Jackson and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, yes; Mr. Jackson, yes; Mrs. Nafziger, absent; Mr. Paitsel, absent; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

Dr. Leichter, Dr. Gale and Mr. Reisinger provided an update on the high school construction project.

The Committee of the Whole adjourned at 8:04 p.m.

Mr. Joseph G. Fullerton, Vice President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
March 2, 2020

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the boardroom at Manor Middle School. The meeting was called to order by Board Vice President Mr. Joseph Fullerton at 8:05 p.m.

Mr. Fullerton announced that the next scheduled meeting will be held on Monday, March 16, 2020, following the Committee of the Whole Meeting at Manor Middle School.

The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. Wardell Jackson, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Mrs. Nickole Nafziger, Mr. David Paitsel, and Mr. Carlton Rintz were absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mrs. Beth Martin, Ms. Megan Szentesy, Mr. Brian Wallace, Mr. Ian Bourne, LNP correspondent, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Fullerton asked if there were any Citizen's Comments. There were none.

Mr. Fullerton asked the board whether there were any additions or corrections to the Minutes of the February 18, 2020 meeting. Hearing none, on a motion by Mr. Jackson, a second by Mr. Straub, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He reported that the *Wizard of Oz* was performed this past weekend to great reviews. There will be two additional shows this weekend. This will be the last theatre production in the existing auditorium. Dr. Leichliter shared that the district received a \$45,000 Safety & Security grant from the state and a \$1,400 grant from the Steinman Foundation. He asked the board if they wanted him to put together a resolution for Charter School funding. The board requested he pursue this.

Item 1. **Review of School Board Meeting Agenda** – Mr. Fullerton

Item 2. **Consent Agenda for Administrative Actions** – **The administrative staff is recommending approval of the following: (ROLL CALL)**

A. Acceptance of STS Aides/Para and Personal Care Assistants for the 2020-21 school term

Explanation: While the aides are employed by Substitute Teacher Service, a listing is provided for the board's consideration and acceptance.

B. Acceptance of STS Substitute Teachers for the 2020-21 school term

Explanation: While the substitute teachers are employed by Substitute Teacher Service, a listing is provided for the board's consideration and acceptance.

- C. Agricultural Advisory Committee – approval of committee members

Explanation: Chapter 339 on Vocational Education of the Pennsylvania School Code mandates the use of advisory committees. State auditors verify that the local School Board annually approves the composition of the committee.

- D. Production Express - Equipment Rental and Setup in the amount of \$2,882.00

Explanation: Agreement for commencement video production services at F&M on 05/28/2020.

- E. Ratification of a proposal to perform District-wide Lead Testing by Miller & Sons

Explanation: Terms of the agreement remain the same as the previous year.

- F. Penn Manor Maintenance Building Curb Replacement Proposal from B.R. Kreider & Son, Inc.

Explanation: As per the attached proposal, work will correct erosion related issues at the corner of the Maintenance Building parking lot. The work was approved as part of the Capital Reserve budget and will be paid from the Capital Reserve Fund.

- G. Flocabulary Site License - Site License in the amount of \$625.00

Explanation: A digital site license to the Flocabulary platform for ELA instruction at Conestoga Elementary.

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 2A:

It was moved by Mr. Jackson and seconded by Ms. Wert to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, absent; David Paitzel, absent; Carlton Rintz, absent; Christopher Straub, abstained; Mitchell Sweigart, yes; and Donna Wert, yes.

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 2B-G:

It was moved by Mr. Sweigart and seconded by Dr. Frerichs to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, absent; David Paitzel, absent; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2019-2020 school year.

- B. Resignation of the individuals listed per the effective date:
 - Jeanne Conner, Substitute Nurse-RN, effective 2/13/20
 - Emily Noll, Health Room Assistant-LPN, effective 3/6/20
 - Candy Rohrer, Food Service, Martic, effective 3/6/20
 - Pam Porterfield, Food Service, Pequea, effective 5/29/20

Co-Curricular Resignation:
Patrick Eichelberger, Department Coordinator, Special Education, effective 3/18/20

- C. Additional pay for Julie Yost to assist in covering for an employee’s leave for one hour per day from March 2, 2020 through the end of the school year. (to be paid at the employee’s hourly rate)

- D. Athletic Workers for the 2019-2020 school year:
 - Barbara Trostle
 - Jodie Henderson

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 3A-D: It was moved by Ms. Wert and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; Wardell Jackson, yes; Nickole Nafziger, absent; David Paitsel, absent; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:15 p.m.

Mr. Joseph G. Fullerton, Vice President

Cindy Rhoades, Board Secretary