

**Minutes
Committee of the Whole
October 21, 2019**

The Penn Manor School Board met at 5:45 p.m. for a public workshop highlighting the Physical Education Department. At 6:30 p.m. the board met for an Executive Session to discuss Labor Negotiations and Personnel (Leaves, Resignation).

The Penn Manor School Board met as a Committee of the Whole at 7:03 p.m. in the boardroom at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Mrs. Connie Jackson, Mr. Heath Grim, Mr. Brian Wallace, Ms. Emily Gertenbach, LNP correspondent, and Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, November 4, 2019, in the boardroom of the Manor Middle School at 7:00 p.m.

Mr. Long asked if there were any additions or corrections to the Minutes of the October 7, 2019, Committee of the Whole Meeting. Hearing none, on a motion by Dr. Frerichs and seconded by Mrs. Nafziger and a unanimous voice vote, the Minutes were approved as printed.

The Student Council School Board Representatives for the 2019-2020 school year were introduced to the board. Sophia Collier, Madyson Hodges, Riley Peart and Kaitlyn Stauffer will attend board meetings reporting on high school issues and offering their input.

Mr. Long asked for any Citizen's Comments. There were none.

The board development opportunities were reviewed and board reports were shared. Mr. Straub reported that the Lancaster CTC sent out the Annual Report for 18-19. Mr. Fullerton sent out the minutes from the IU13 board meeting to the board. Mr. Rintz shared that the Artificial Intelligence presentation at the PSBA Conference by Dr. Leichliter and Mr. Reisinger was very well received and that the delegate assembly will be looking into the busing of non-public students. Dr. Frerichs reported that the state and federal legislatures are discussing delayed starting times for high school students. Mrs. Nafziger shared Dr. Adolf Brown's social media site for equity policy and his equity statement.

Dr. Kreider, Dr. Anastasio, Mrs. Marsh and Mrs. Wagner gave an update on the Millersville University/IU13/Penn Manor work partnership. Several students participating in the partnership were present and shared their enthusiasm for the program.

Dr. Leichliter reviewed the essential elements of the Open Campus Memorandum of Agreement between the associations and school districts for both Penn Manor and Hempfield

School Districts. Approval for placement of this item on the October 21, 2019, board agenda was approved on a motion by Mr. Fulleron and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, yes; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

Mr. Johnston presented the annual athletic reporting update. School districts are required to annually submit information to PDE by October 15th of each year regarding Interscholastic Athletic Opportunities and treatment for male and female secondary school students. This information will be posted on the district's website by November 1st.

The Committee of the Whole adjourned at 7:54 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
October 21, 2019

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Boardroom at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 7:55 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, October 7, 2019, following the Committee of the Whole Meeting at Manor Middle School.

The meeting was called to order by Board President Mr. J. Kenneth Long. The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Mrs. Connie Jackson, Mr. Heath Grim, Mr. Brian Wallace, Ms. Emily Gertenbach, LNP correspondent, and Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the October 7, 2019 meeting. Hearing none, on a motion by Mr. Straub, a second by Dr. Frerichs and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He informed the board that the high school's annual Education Day will be held on Monday, November 4. The guidance office is expecting 100 representatives from colleges, trade schools, and the military to be in attendance.

Mr. Johnston presented for payment the September 2019 bills. It was moved by Mr. Sweigart and seconded by Mr. Fullerton to approve to authorize payment of bills:

General Fund	\$ 8,812,701.52
Food Service Fund	\$ 138,495.33
PMSD Capital Reserve Fund	\$ 149,917.14
PSDLAF Capital Reserve	\$ 24,248.86
2018 Construction Fund	\$ 2,336,483.76
Student Activity Fund	\$ 2,042.25

The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 1. **Review of School Board Meeting Agenda** – Mr. Long

Item 2. **Consent Agenda for Committee of the Whole Meeting** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Safe Schools Grant
- B. Memorandum of Agreement with the Penn Manor Education Association Relating to Open Campus PA and Online Course Programs

MOTION ON THE COMMITTEE OF THE WHOLE ACTION CONSENT AGENDA

ITEM 2A-B: It was moved by Ms. Wert and seconded by Dr. Frerichs to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. IDEA Part B Use of Funds Agreement – for the use of Federal Funds from the 2019-2020 allocation pertaining to the Individuals with Disabilities Education Act

Explanation: Expected funds totaling \$1,042,122 will be used as follows - \$729,171 to be used as an offset to special education contracted services and \$312,941 to be used for “on behalf” services.

- B. Head Start Facilities Agreement with Community Action Partnership (CAP) of Lancaster County

Explanation: Facilities agreement for the 2019-20 school year covering the Head Start Classrooms located in Martic Elementary School and Manor Middle School.

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-B:

It was moved by Mr. Fullerton and seconded by Mrs. Nafziger to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2019-2020 school year

- B. Leave to the individuals according the terms listed

Professional:

Employee J18 - Family Medical - March 20, 2020 – end of school year

Classified:

Employee J19 - Family Medical - November 7, 2019 – December 5, 2019

- C. Resignation of the individual listed per the effective date:
Kevin Brantley, 12 month Custodian, High School, effective 10/14/19

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-C: It was moved by Mr. Sweigart and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:03 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary