

**Minutes  
Committee of the Whole  
July 15, 2019**

The Penn Manor School Board met at 5:45 p.m. for a public Student Discipline and the Judicial Review Process workshop. At 6:45 p.m. there was an Executive Session to discuss Student Matters and Personnel (Leaves, Resignations).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the boardroom at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following directors were present: Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Dr. Richard Frerichs and Mr. David Paitsel were absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, and Dr. Theresa Kreider. Also in attendance for the meeting: Dr. Jason D'Amico, Mr. Baron Jones, Mrs. Kelsey Leed, Crabtree Rohrbaugh and Associates, Mr. Jason Fellenbaum, Mr. Dave Shipley, Mr. Brian Wallace, Ms. Emily Gertenbach, LNP correspondent, and Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, August 5, 2019, in the boardroom of the Manor Middle School at 7:00 p.m.

Mr. Long asked if there were any additions or corrections to the Minutes of the June 17, 2019, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Sweigart, and second by Mr. Fullerton and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked for any Citizen's Comments. There were none.

Board reports were given. Mr. Straub gave an update on the June LCCTC meeting. Mrs. Nafziger reported that the June PMEF golf outing raised \$11,000 and PMEF has received \$50,000 of EITC funds. Mr. Long shared a letter from PSBA regarding the board's request to add a statewide PSBA platform item.

Mr. Sweigart introduced Mr. Dave Shipley and Mr. Jason Fellenbaum of the new Comet Co-Curricular Committee. Mr. Shipley presented the initial grant award requests to the School Board and shared an overview of the curricular areas that applied for grants. Approval for placement of this item on the July 15, 2019, board agenda was approved on a motion by Mr. Sweigart and seconded by Mrs. Nafziger. The following vote was taken on this motion: Dr. Frerichs, absent; Mr. Fullerton, yes; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, absent; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

Mrs. Kelsey Leed of Crabtree Rohrbaugh and Associates reviewed the modified drawings of high school locker rooms providing accommodations as a result of recent court rulings. Mr. Long led a discussion of the board to determine the direction to give the architect. The board is in favor of the locker room design presented.

Dr. Kreider discussed a new endeavor that will provide job opportunities at Millersville University for Penn Manor students that have disabilities. IU#13 will provide job training for the students.

Mr. Long reported that Dr. Egan is entering the final year of his five year term as Assistant Superintendent. Dr. Egan has requested that his appointment be renewed by the board which must occur at least 150 days prior to June 30, 2020.

Mr. Long and Mr. Rintz reviewed the Board goals for the Superintendent in 2019-2020 and asked for formal approval. Approval for placement of this item on the July 15, 2019, board agenda was approved on a motion by Mr. Fullerton and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, absent; Mr. Fullerton, yes; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, absent; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

The Committee of the Whole adjourned at 8:07 p.m.

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Mr. J. Kenneth Long, President

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Cindy Rhoades, Secretary

**MINUTES**  
**Penn Manor Board of School Directors**  
**July 15, 2019**

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Boardroom at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:08 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, August 5, 2019, following the Committee of the Whole Meeting at Manor Middle School.

The meeting was called to order by Board President Mr. J. Kenneth Long. The following directors were present: Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Dr. Richard Frerichs and Mr. David Paitsel were absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Philip Gale, and Dr. Theresa Kreider. Also in attendance for the meeting: Mr. Baron Jones, Mr. Jason Fellenbaum, Mr. Dave Shipley, Mr. Brian Wallace, Ms. Emily Gertenbach, LNP correspondent, and Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the June 15, 2019 meeting. Hearing none, on a motion by Mr. Fullerton, a second by Mr. Sweigart and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He welcomed Dr. Gale to his first board meeting as Assistant Superintendent. Dr. Leichliter discussed the ATTOLLO program and possible expansion.

Mr. Johnston presented for payment the June 2019 bills. It was moved by Mr. Sweigart and seconded by Mrs. Nafziger to approve to authorize payment of bills:

General Fund	\$ 12,040,255.55
Food Service Fund	\$ 94,638.99
PMSD Capital Reserve Fund	\$ 12,384.00
PSDLAF Cap Reserve Fund	\$ 114,368.10
2018 Construction Fund	\$ 1,592,109.44
Student Activity Fund	\$ 22,384.93

The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, absent; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 1.**        **Review of School Board Meeting Agenda** – Mr. Long

**Item 2.**        **Consent Agenda for Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

- A. Board Goals for the Superintendent for 2019-2020
- B. Comet Co-Curricular Committee Grant Awards for 2019-2020

**MOTION ON THE COMMITTEE OF THE WHOLE ACTION CONSENT AGENDA**

**ITEM 2A-B:** It was moved by Mrs. Nafziger and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, absent; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. New Story Tuition Agreement for the 2019-2020 school year

*Explanation: To provide services for students during the 2019-2020 school year at a daily rate of \$260 for one student, \$299 for three students, and \$375 for three students.*

- B. Special Education Agreements with family

- C. Approval for the Richard L. Hibshman Driving School to administer behind the wheel driver training instruction to students in the Penn Manor School District.

*Explanation: The Pennsylvania Department of Transportation requires that private driving schools have an agreement with local school districts in order to offer the behind the wheel exam. There is no cost to the district for this program. Penn Manor provides the classroom portion for driver safety education in the 10th grade physical education classroom. Parents who wish to complete the driver education program with behind the wheel instruction must seek out and pay a private driving school for this portion of the driver certification program.*

- D. Transportation Contract for Western PA School for the Deaf

*Explanation: One child will need transportation to the Western PA School for the Deaf for the 2019-2020 school year.*

- E. CAIU Agreement for School-Age Special Education Services

*Explanation: This is a one year term beginning July 1, 2019 to June 30, 2020 at a cost of \$1,413.00.*

**MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-E:**

It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, absent; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2019-2020 school year
- B. Leave to the individuals according to the terms listed:  
Professional  
*Employee J4* - Family Medical - August 21, 2019 – November 12, 2019  
 Child Rearing - November 13, 2019 – January 12, 2020  
*Employee J5* - Family Medical - August 21, 2019 – October 15, 2019  
**[If cleared for in-service days]**  
Classified  
*Employee J6* - Family Medical - July 29, 2019 – September 6, 2019 **[Revised]**
- C. Board Secretary Services – The administrative staff is recommending approval for Cindy Rhoades to receive \$3,515 for her services as Board Secretary for the 2019-2020 school year.
- D. Resignation of the individuals listed per the effective date:  
 Emily Rubright Lehman, Athletic Secretary, High School, effective 6/18/19  
 Abigail Groff, Classified Building Sub, effective 6/25/19  
 Sally Wagner, Emotional Support Teacher, High School, effective 8/11/19
- E. Band Positions for the 2019-2020 school year  
 Director - Andrew Johnson - \$6,192.00  
 Assistant Director - Demetrius Archer - \$2,464.00  
 Brass Instructor - Joshua Rowley - 1,135.00  
 Woodwind Instructor - TBA  
 Percussion Director - Jabin Baxter - \$2,264.00  
 Percussion - Battery Instructor - Wesley Maloney - \$935.00  
 Percussion Instructor - Rich Klimowicz - \$722.00  
 Colorguard Director - Clarissa Baxter - \$2,264.00

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-E:** It was moved by Mr. Fullerton and seconded by Mrs. Nafziger to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitzel, absent; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:16 p.m.

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Mr. J. Kenneth Long, President

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Cindy Rhoades, Board Secretary