



PENN MANOR SCHOOL DISTRICT

P.O. Box 1001 • Millersville, PA 17551-0301

Phone (717) 872-9500 • Fax (717) 872-9505

www.pennmanor.net

An Equal Opportunity Employer

A Better Community...One Student at a Time

TO: All Non-Public School Parents
FROM: Jason McClune, Transportation Coordinator, Penn Manor School District
Michael G. Leichter, Ed.D.
Superintendent
mike.leichter@pennmanor.net

RE: 2019-2020 School Year Information
DATE: June 18, 2019

Dear parent/guardian:

My name is Jason McClune, Transportation Coordinator for Penn Manor School District (PMSD). Please review the enclosed information and feel free to contact me if you have any questions.

We will begin transportation on Wednesday, August 21, or on your first day of school if it is later than August 21. We will not be in session on Friday, August 30, or Monday, September 2, due to the Labor Day holiday and will **not** provide transportation on these days. We will resume our normal transportation schedule on Tuesday, September 3.

Please complete and return the Transportation Request Form by July 9, 2019, for your child to be eligible for transportation this fall. This information will help ensure a smooth start to the school year.

Bus routes will be created in July, and transportation letters will be mailed out in August. Any student enrolled after July 11, 2019, or who has not returned the transportation request form by July 9 may not be assigned to a bus stop for the start of the school year. All late requests and enrollees will be addressed after September 9, 2019.

PMSD will provide transportation for all days on your child's non-public school calendar, with the exception of national holidays. When your child's school is in session and PMSD is not, . We ask for a minimum of for planning purposes.

When PMSD has a scheduled early dismissal, this will not affect afternoon transportation for non-public students. Penn Manor will not provide afternoon transportation when your child's school has a scheduled early dismissal. The only exception will be if you request transportation for your child. In that case, we will pick him/her up at the regular time on a scheduled early dismissal day.

All non-public students will be assigned to a bus stop. The afternoon hub location will be Hambright Elementary School. Parents have the option of picking up their child at the hub location at 3:40pm.

Please complete the form and return it by July 9, 2019.

Thank you for your time. I look forward to working with you. Have a great summer!

Office phone: 717-872-9500 ext 2236

Email: Jason.mcclune@pennmanor.net

Jerry Egan, Ed.D.
Assistant Superintendent for
Elementary Education
jerry.egan@pennmanor.net

Christopher L. Johnston
Business Manager
chris.johnston@pennmanor.net

Theresa Kreider, Ed.D.
Director of Student
Support Services
theresa.kreider@pennmanor.net

Cheryl A. Shaffer, Ed.D.
Assistant Superintendent for
Secondary Education
cheryl.shaffer@pennmanor.net



Penn Manor School District Calendar 2019-2020



Approved 2.4.2019

| August 2019 | | | | | | |
|-------------|----|----|----|----|----|----|
| Su | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

19 - Opening Day for Staff
 20 - No Scheduled In-Service
 21 - First Day for Students
 29 - K-12 Early Dismissal
 30 - Vacation Day
No school: teachers/students
 Elem. 7 Sec. 7

| February 2020 | | | | | | |
|---------------|----|----|----|----|----|----|
| Su | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |

7 - K-12 Early Dismissal
 17 - President's Day Vacation
No school: teachers/students
 Elem. 19 Sec. 19

| September 2019 | | | | | | |
|----------------|----|----|----|----|----|----|
| Su | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

2 - Labor Day
No school: teachers/students
 27 - K-12 Early Dismissal
 Elem. 20 Sec. 20

| March 2020 | | | | | | |
|------------|----|----|----|----|----|----|
| Su | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

13 - K - 12 Early Dismissal
 27 - Weather Make-up Day
No school: teachers/students
 Elem. 21 Sec. 21

| October 2019 | | | | | | |
|--------------|----|----|----|----|----|----|
| Su | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

14 - Columbus Day
No school: teachers/students
 25 - K-12 Early Dismissal
 Elem. 22 Sec. 22

| April 2020 | | | | | | |
|------------|----|----|----|----|----|----|
| Su | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

9 - Weather Make-up/Vacation
 10 - Spring Break
No school: teachers/students
 13 - Weather Make-up/Vacation
 24 - K - 12 Early Dismissal
 Elem. 19 Sec. 19

| November 2019 | | | | | | |
|---------------|----|----|----|----|----|----|
| Su | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

1 - K-12 In-Service
No school: All students
 6, 7, 8 - K-12 Early Dismissal
 27 - K-12 Early Dismissal
 28 - 29 - Thanksgiving Break
No school: teachers/students
 Elem. 18 Sec. 18

| May 2020 | | | | | | |
|----------|----|----|----|----|----|----|
| Su | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

8 - K-12 Early Dismissal
 25 - Memorial Day
No school: teachers/students
 29 - Last Day of School
 Elem. 20 Sec. 20

| December 2019 | | | | | | |
|---------------|----|----|----|----|----|----|
| Su | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

2 - Thanksgiving Break
No school: teachers/students
 20 - K-12 Early Dismissal
 23 - 31 - Winter Break
No school: teachers/students
 Elem. 14 Sec. 14

| June 2020 | | | | | | |
|-----------|----|----|----|----|----|----|
| Su | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

| Keystone Exams 2019- 2020 | |
|---------------------------|------------------|
| | Winter Waves |
| Dec. 2-13 | Alg. |
| Jan. 6-17 | Alg., Lit., Bio. |
| | Spring Semester |
| May 11-22 | Alg., Lit., Bio. |

| January 2020 | | | | | | |
|--------------|----|----|----|----|----|----|
| Su | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

1 - New Year's Day Winter Break
No school: teachers/students
 13 - K-12 In-Service
No school: All students
This day floats with end of semester
 20 - Martin Luther King Day
No school: teachers/students
 24 - K-12 Early Dismissal
 Elem. 20 Sec. 20

| PSSA Assessments 2020 | |
|-----------------------|------------------|
| Apr. 20-25 | ELA Gr. 3 - 8 |
| Apr. 27-May 8 | Math Gr. 3 - 8 |
| | Science Gr. 4, 8 |
| | Make-up |

| End of Marking Periods | |
|---------------------------------------|---------------------|
| Marking Period 1 - October 24 | Weather Days 5 |
| Marking Period 2 - January 10 | Teacher Days 190 |
| End of Semester 1 - January 10 | Student Days 180 |
| Marking Period 3 - March 20 | |
| Marking Period 4 - May 29 | |
| End of Semester 2 - May 29 | |

| Calendar Key | |
|--------------|---------------------------------------|
| | Opening Day for Staff |
| | First/Last Day of School for Students |
| | Holiday/Vacation Day |
| | Weather Make-Up |
| | Early Dismissal |
| | K-12 In-Service |

PENN MANOR SCHOOL DISTRICT
Non-Public School Request for Transportation Form

(Please Print)

Non-Public School Name: _____

School Year 2019-20

Parent or Guardian's Full Name _____

Home Phone _____ Emergency Contact Name/Phone _____

Student's Street Address _____ Zip _____

Email Address: _____

Full Name of Student

School Name

Grade

Birthdate

| <u>Full Name of Student</u> | <u>School Name</u> | <u>Grade</u> | <u>Birthdate</u> |
|-----------------------------|--------------------|--------------|------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

CHECK ONE - REGULAR BUSING SCHEDULE:

____ We are requesting transportation from Penn Manor SD

____ We are **NOT** requesting transportation from Penn Manor SD

Signature of Parent or Guardian

Date

Please return this form to:

Jason McClune
Transportation Coordinator
Penn Manor School District
2950 Charlestown Rd
Lancaster, Pa 17603
717-872-9500 (ext. 2236)
717-871-0754 FAX
Jason.mcclune@pennmanor.net

PLEASE RETURN BY:

July 9, 2019