

**Minutes
Committee of the Whole
April 1, 2019**

The Penn Manor School Board met at 5:00 p.m. for an Executive Session to discuss Personnel (Evaluation of the Superintendent, Candidate Selection, review items #4B-Leaves, 4C-Retirements, 4D-Resignations on voting agenda.)

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Boardroom at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Theresa Kreider, Dr. Jerry Egan, and Mr. Charlie Reisinger. Also in attendance for the meeting: Dr. Philip Gale, Letort Elementary Teachers – Mrs. Joyce Wright, Mrs. Tanya Johnson, Ms. Kyra Garling, Ms. Emily Gertenbach, LNP correspondent, Mr. Brian Wallace, and Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, April 15, 2019, in the Boardroom of the Manor Middle School at 7:00 p.m.

Keith French, Haley Frey, Mehmet Goksu, Layne Perry, and Rachel Sensenich, sixth students from Letort Elementary School, led the flag salute. They were accompanied by Letort Elementary Principal Mrs. Carly McPherson. The students presented highlights from the peer tutoring program at Letort.

Mr. Long asked if there were any additions or corrections to the Minutes of the March 18, 2019, Committee of the Whole Meeting. Hearing none, on a motion by Mrs. Nafziger, and second by Dr. Frerichs, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked for any Citizen's Comments. There were none.

The upcoming board opportunities were reviewed. Mr. Straub reviewed the recent LCCTC meeting. Mr. Long requested topics for the annual board retreat. He also commended the board for the 100% attendance at the NSBA Conference in Philadelphia.

Mrs. Molly Miller was recognized for being named a 21st Century Leadership Academy Fellow by The Council of Technology & Engineering Teacher Education. Mr. Rintz read the board resolution and Mr. Fullerton presented her with the resolution and commemorative pin.

Dr. Leichliter and Dr. Frerichs reviewed the Resolution Supporting Senate Bill 34 and House Bill 526 for School Districts providing their own cyber learning programs as well as a resolution supporting statewide cyber charter funding reform. Approval for placement of this item on the April 15, 2019, board agenda was approved on a motion by Mr. Fullerton and seconded by Dr. Frerichs. The following vote was taken on this motion: Dr. Frerichs, yes; Mr.

Fullerton, yes; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

Dr. Leichliter gave an update on the High School Principal search. With the assistance of IU13's executive search service, the district has been engaged in interviews to identify a candidate to succeed Dr. Gale as high school principal. Dr. Leichliter reported that Mr. Baron Jones has been selected. Approval for placement of this item on the April 15, 2019, board agenda was approved on a motion by Mr. Sweigart and seconded by Ms. Wert. The following vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, yes; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

Dr. Gale gave an update on the status of the early phase of high school construction. The art department, ag department and foreign language department will be moving over the Easter break. The library and main office are also getting ready to move.

Dr. Leichliter presented an update on the LEMSA discussion. LEMSA and Martic Township previously approached the district to discuss a partnership to use land at Marticville Middle School for an ambulance substation. The board is in favor of continuing to working with LEMSA and Martic Township on this initiative.

Dr. Leichliter presented a contract with Mammoth Restoration and Construction received as part of the district's agreement with Market Street Sports. Approval for placement of this item on the April 15, 2019, board agenda was approved on a motion by Mr. Sweigart and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, yes; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

Mr. Sweigart provided an update on the Comet Co-Curricular Committee.

The Committee of the Whole adjourned at 7:53 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
April 1, 2019

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Boardroom at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 7:54 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, April 15, 2019, following the Committee of the Whole Meeting at Manor Middle School

The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart, and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Theresa Kreider, Dr. Jerry Egan, and Mr. Charlie Reisinger. Also in attendance for the meeting: Dr. Philip Gale, Letort Elementary Teachers – Mrs. Joyce Wright, Mrs. Tanya Johnson, Ms. Kyra Garling, Emily Gertenbach, LNP correspondent, Mr. Brian Wallace, and Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen’s Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the March 18, 2019 meeting. Hearing none, on a motion by Mr. Fullerton, a second by Mrs. Nafziger, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent’s report. He reported that the two district presentations, AI and TeenHope, were well-received at the NSBA Conference in Philadelphia. The Ag Department Presentation will be moved from the April 15 board meeting to the May 6 board meeting due to the upcoming relocation of the ag department at the high school.

Item 1. **Review of School Board Meeting Agenda** – Mr. Long

Item 2. **Consent Agenda for Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

- A. The Intermediate Unit 13 Core Program of Services and Instructional Media Services Budgets for the 2019-2020 school year.

MOTION ON THE COMMITTEE OF THE WHOLE ACTION CONSENT AGENDA

ITEM 2A: It was moved by Dr. Frerichs and seconded by Mrs. Nafziger to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. **Consent Agenda for Administrative Actions** – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Penn Manor Education Foundation Strong Grants for 2018-2019
- B. Edgenuity Contract for the period 7/1/2019 through 6/30/2022
- C. Ratification of a proposal to perform District-wide Lead Testing by Miller & Sons
- D. Approval of the extension of the Austill's Rehabilitation Services, Inc. Contract providing OT/PT services through 6/30/2022.

Explanation: The original contract was negotiated in 2005 and extended through 2019. This new extension calls for rates to move from \$60.86 in 2019-20 to \$61.78 for 2020-21, \$62.70 for 2021-22. Assistant rates will be \$51.27 for 2019-20, \$52.04 for 2020-21 and \$52.82 for 2021-22.

- E. Sinkhole Consulting and Inspection Services with Earth Engineering, Inc.

Explanation: EEI will provide qualified personnel to inspect and document the pressure grouting remediation being conducted at Eshleman Elementary School.

- F. Pressure Grouting Services by Eastern Gunitite Company, Inc.

Explanation: Eastern Gunitite will provide qualified personnel to perform the pressure grouting remediation being conducted at Eshleman Elementary School.

- G. Farm Lease Agreement – The lease of 15 acres of farmland to Mr. Clifford Charles at the rate of \$300.00 per acre or \$3,375 prorated for the period of April 1, 2019 through December 31, 2019.

Explanation: This is an annual renewal of a farm lease agreement for property behind Manor Middle School which is owned by Penn Manor School District. This lease has been shortened as the district plans to shift the lease period to a calendar year basis and conduct a request for proposals this fall.

- H. Farm Lease Agreement – The lease of 21 acres of farmland to Mr. Clifford Charles at the rate of \$300.00 per acre or \$4,725 prorated for the period of April 1, 2019 through December 31, 2019.

Explanation: This is an annual renewal of a farm lease agreement for property behind Manor Middle School which is owned by Penn Manor School District. This lease has been shortened as the district plans to shift the lease period to a calendar year basis and conduct a request for proposals this fall.

- I. Tax Exonerations

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-I:

It was moved by Ms. Wert and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth

Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2018-2019 school year.
- B. Leave to the individual according to the terms listed:
Classified Employee:
Employee H53 - Family Medical - March 12, 2019 – March 31, 2019
- C. Retirement of the individuals listed per the effective date:
Lily Williams, 10 month Building Secretary, Conestoga, effective 6/14/19
Jenny Good, Cafeteria Manager, Manor Middle, effective 5/31/19
Marty Ioannidis, Art Teacher, High School, effective end of 18-19 school year
- D. Resignation of the individuals listed per the effective date:
Ruth Alsdorf, Food Service, Hambright, effective 5/24/19
Floyd Fox, 12 month Custodian, Marticville MS, effective 3/14/19
- E. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2018-19 school year
Adam Kennedy
Emily Mader
Trevor Christ
- F. 2018-19 Volunteer Coaches -
Kelly Wood, Cheerleading
Jason Curtis, Softball
- G. Motion to excuse Karen Gingrich's return to employment from sabbatical leave for restoration of health and approve retirement from employment, effective April 1, 2019.

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-G: It was moved by Mr. Sweigart and seconded by Mrs. Nafziger to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:38 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary