

**Minutes
Committee of the Whole
March 18, 2019**

The Penn Manor School Board met at 6:30 p.m. for an Executive Session to discuss Personnel (Leaves, Retirements, Resignations).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Boardroom at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Mr. Mitchell Sweigart. Ms. Donna Wert was absent. Present from the administrative staff were Dr. Michael Lechliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Theresa Kreider, Dr. Jerry Egan, and Mr. Charlie Reisinger. Also in attendance for the meeting: Dr. Philip Gale, Mrs. Allison Mattern, District Teachers – Mr. Steve Sellers, Mr. Wayne Shope and Mr. John Tercha, Millersville University Students – Ms. Jasa Lorah and Ms. Sarah Leverentz, Ms. Emily Gertenbach, LNP correspondent, Mr. Brian Wallace, and Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, April 1, 2019, in the Boardroom of the Manor Middle School at 7:00 p.m.

Jack Steele, Adelyn Martin, Jimmy Sterbinsky, Oliver Hanna, Emelia Hale, Soksopia Yiem, Kayleigh Harmon, Hailey Kurtz and Ava Luciano, fifth students from Hambright Elementary School, led the flag salute. They were accompanied by Hambright Elementary Principal Mr. Eric Howe, Assistant Principal Dr. Melissa Mealy, 5th grade teacher Ms. Katie Lutz and Technology Specialist Mrs. Shelby Foster. The students explained that they are using technology to make a virtual reality tour of the environment around Hambright Elementary with assistance from high school students and Manor Middle School students. They also shared that they have been sending out thank you cards to friends, family, and the community. So far they have sent 1,120 thank you cards.

Mr. Long asked if there were any additions or corrections to the Minutes of the March 4, 2019, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Sweigart, and second by Mr. Fullerton, and a unanimous voice vote, the Minutes were approved as printed.

Elyse Borys provided the high school student report for the month.

Mr. Long asked for any Citizen's Comments. Ms. Jasa Lorah and Ms. Sarah Leverentz, Millersville University students, had some questions about the new parking restrictions at the high school. They were referred to Dr. Gale, PMHS principal.

The upcoming board opportunities were reviewed. Mr. Fullerton attended a board meeting at IU13. He reported that a presentation on teaching at the prison and some positive outcomes was shared. Mrs. Nafziger reported that the outstanding employee/outstanding educators were

selected for 2018-2019 and will be honored as the annual Employee Recognition Dinner on May 7.

Mrs. Allison Mattern was introduced. She is the new K-12 English/Language Arts Supervisor. She started on January 2, 2019. Mrs. Mattern shared her background with the board and her vision for the district.

Dr. Leichliter provided a third quarter update on his superintendent's goals for the 2018-2019 school year.

Mr. Johnston reviewed preliminary information received from PDE on the proposed preliminary budget for 2019-2020 and possible referendum exceptions.

Mr. Fullerton and Dr. Leichliter reviewed the proposed IU13 Core Program of Services and Instructional Media Services budgets for the 2019-2020 school year. Approval for placement of this item on the April 1, 2019, board agenda was approved on a motion by Mr. Fullerton and seconded by Dr. Frerichs. The following vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, yes; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, absent.

Mr. Sweigart and Dr. Leichliter provided an update on the Comet Co-Curricular Committee. The new board of the PMC3 committee met for the first time on March 11, 2019.

Dr. Gale reviewed changes that are being made to the foreign language middle school offerings for eighth grade students in the 2019-2020 school year.

Dr. Kreider reviewed current special education programming.

The Committee of the Whole adjourned at 8:28 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
March 18, 2019

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Boardroom at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:29 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, April 1, 2019, following the Committee of the Whole Meeting at Manor Middle School

The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, and Mr. Mitchell Sweigart. Ms. Donna Wert was absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Theresa Kreider, Dr. Jerry Egan, and Mr. Charlie Reisinger. Also in attendance for the meeting: Dr. Philip Gale, District Teachers – Mr. Steve Sellers, Mr. Wayne Shope and Mr. John Tercha, Ms. Emily Gertenbach, LNP correspondent, Mr. Brian Wallace, and Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the March 4, 2019 meeting. Hearing none, on a motion by Mr. Sweigart, a second by Mrs. Nafziger, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He announced that PMHS agriculture teacher, Molly Miller, has been named to the 21st Century Leadership Academy by the Council on Technology & Engineering Teacher Education. She will be honored at a future board meeting. Also, PMHS junior, Jolie Haertter, placed 1st in the Behavioral and Human Services Division of the 2019 Science and Engineering Fair.

Mr. Johnston presented for payment the February 2019 bills. It was moved by Dr. Freichs and seconded by Mr. Straub to approve to authorize payment of bills:

General Fund	\$ 7,735,256.61
Food Service Fund	\$ 157,133.32
PMSD Capital Reserve Fund	\$ 58,548.35
PSDLAF Cap Reserve Fund	\$ 349,319.79
Student Activity Fund	\$ 11,915.85

The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Item 1. **Review of School Board Meeting Agenda** – Mr. Long

Item 2. Consent Agenda for Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)

- A. School Board Meeting Dates for 2019-2020
- B. Comcast agreement amendment for month-to-month fiber transport services.

MOTION ON THE COMMITTEE OF THE WHOLE ACTION CONSENT AGENDA

ITEM 2A-B: It was moved by Mrs. Nafziger and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. The Superintendent recommends the purchase of the following textbooks:
 - *Campbell Biology in Focus, 2nd Edition (AP Edition), published by Pearson (Urry, Cain, Wasserman, Minorsky, Reece, Jackson, Heyden & Heyden) in the amount of \$9500.00.*
 - *The Developing Child, published by McGraw-Hill Education (Brisbane) in the amount of \$2826.00.*

Explanation: The textbooks have been reviewed by the school directors who serve as liaisons to the administration.

- B. The Superintendent recommends that April 18, 2019 be used as a 9-12 inservice day for teachers only.

Explanation: April 18, 2019 is a weather make-up day and school will now be in session for students and teachers for grades K-8. This day will be used at the high school level in relation to the upcoming move due to school construction.

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-B:

It was moved by Dr. Frerichs and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2018-2019 school year.
- B. Retirement of the individuals listed per the effective date:
 - Ellen I. Altdoerffer, 3rd grade at Conestoga, end of 18-19 school year

Page A. Lutz, Math at PMHS, end of 18-19 school year
 Debra M. Meckley, Social Worker, end of 18-19 school year
 William W. Southward, 6th grade at Hambright, end of 18-19 school year

- C. Resignation of the individuals listed per the effective date:
 Anne Ginder, Classified Building Substitute, effective 12/31/18
 Jenna Stoltzfus, Playground/Building Aide, effective 3/8/19
- D. Leaves to the individuals according to the terms listed:
- Professional Employee:
Employee H49 - Family Medical - April 23, 2019 – end of school year 2018-2019
 Family Medical - August 21, 2019 – October 2, 2019
Employee H50 - Family Medical - April 29, 2019 – end of school year 2018-2019
[Revised dates from January 7th Board Meeting]
- Classified Employee:
Employee H51 - Leave of Absence - March 4, 2019 – March 29, 2019
Employee H52 - Leave of Absence - February 26, 2019 – March 12, 2019
- E. Notification of renewal for the 2019-2020 school year to Open Campus PA Director, Dr. Debbie Lugar.
- F. eSports Advisors for the 2018-2019 school year effective 3-18-2019
 Nick Joniec \$797.50
 Scott Hertzog \$797.50
- G. Head Coaches Recommended for Renewal for the Winter 2019-2020 Season
 Boys' Varsity Basketball - Larry Bellew
 Girls' Varsity Basketball – Megan Collins
 Wrestling – Brandon Vernalli
 Swimming – Eric Urban
 Bowling – Chris Vital

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-G: It was moved by Mr. Fullerton and seconded by Mr. Sweigart to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

The meeting was adjourned at 8:38 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary