

**Minutes
Committee of the Whole
February 4, 2019**

The Penn Manor School Board met at 6:30 p.m. for an Executive Session to discuss Legal (Review of advice from school district solicitor), Personnel (Leaves, Resignations), and Student Matter (Judicial Review).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Christopher Straub, and Mr. Mitchell Sweigart. Mr. Carlton Rintz and Ms. Donna Wert were absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting: Dr. Philip Gale, Dr. Jason D'Amico, Central Manor Elementary Teachers – Sarah Repkoe, Laura Stephan, Johanna Treier and Mark Andrew, Ms. Emily Gertenbach, LNP correspondent, Mr. Brian Wallace, and Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Tuesday, February 19, 2019, in the Board Room of the Manor Middle School at 7:00 p.m.

Donovan Jones, Akai Vassor, and Grace Sheaffer, students from Central Manor Elementary, led the flag salute. They were accompanied by Central Manor Principal Brian Malek and Assistant Principal Michele Transue. Mr. Gregg Mayberry from KPets along with therapy dogs, Calvin and Hobbs, talked about the KPets program at Central Manor.

Mr. Long asked if there were any additions or corrections to the Minutes of the January 19, 2019, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Sweigart, and second by Mr. Straub, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked for any Citizen's Comments. There were none.

Mr. Long shared the modifications made to the biennial 360 survey for the superintendent. The survey is scheduled to open on February 11, 2019.

Mr. D'Amico and Mr. Reisinger provided an overview of eSports and discussed Penn Manor's participation in the North America Scholastic Esports Federation league. The board expressed interest in moving forward with possible district participation.

Mr. Johnston reviewed the 2018-2019 budget results including expenses and revenues through the first six months of the fiscal year.

Dr. Shaffer and Dr. Egan presented the 2017-2018 Future Ready Index results.

The Committee of the Whole adjourned at 8:20 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
February 4, 2019

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:21 p.m.

Mr. Long announced that the next scheduled meeting will be held on Tuesday, February 19, 2019, following the Committee of the Whole Meeting at Manor Middle School

The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitzel, Mr. Christopher Straub, and Mr. Mitchell Sweigart. Mr. Carlton Rintz and Ms. Donna Wert were absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, Dr. Theresa Kreider, and Mr. Charlie Reisinger. Also in attendance for the meeting: Dr. Philip Gale, Central Manor Elementary Teachers – Sarah Repkoe, Laura Stephan, Johanna Treier and Mark Andrew, Ms. Emily Gertenbach, LNP correspondent, Mr. Brian Wallace, and Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen’s Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the January 22, 2019 meeting. Hearing none, on a motion by Mr. Sweigart, a second by Mrs. Nafziger, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent’s report. The Superintendent’s Academy made a site visit to Hambright Elementary. The staff highlighted programming at Hambright and ATTOLLO also gave a presentation. Dr. Leichliter thanked Representative Cutler for visiting Ms. Vita’s classes at the high school.

Item 1. **Review of School Board Meeting Agenda** – Mr. Long

Item 2. **Consent Agenda for Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

A. Capital Projects Budget for 2019-2020

Explanation: As presented in January, the Capital Projects Budget is an outline for capital expenditures expected in the following year.

B. Property Tax Rebate Program Resolution

Explanation: The Penn Manor Tax Rebate Program has been in effect since the 2006-07 school year. This program is budgeted to supply real estate tax rebate payments to low income residents that are approved for the state rebate program.

C. 2019-2020 School District Calendar Approval

MOTION ON THE COMMITTEE OF THE WHOLE ACTION CONSENT AGENDA

ITEM 2A-C: It was moved by Dr. Frerichs and seconded by Mr. Sweigart to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Judicial Review Committee Action
- B. Marticville Middle School Vestibule Security Access proposal for \$2,415

Explanation: To provide additional card access for the reception door from the vestibule area. The card access system will communicate to existing card access system.

- C. High School Renovation Project Plancon F

Explanation: PlanCon F, Construction Documents has been reviewed and approved by the Pennsylvania Department of Education and needs to be entered into the minutes.

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-C:

It was moved by Mr. Straub and seconded by Mrs. Nafziger to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Professional Staff and Support Staff Employment and Change in Status of the individuals listed per the effective date for the 2018-2019 school year.
- B. Leave to the individuals according to the terms listed:

Professional Employees:

Employee H40 - Family Medical - January 7, 2019 – February 19, 2019

Employee H41- Child Rearing - March 29, 2019 – end of school year 2018-2019

Employee H42- Leave of Absence - March 14, 2019 – end of school year 2018-2019

Employee H43 - Leave of Absence - January 18, 2019 – March 10, 2019

Classified Employees:

Employee H44 - Intermittent Family Medical - February 12, 2019 – April 8, 2019

- C. Resignation of the individuals listed per the effective date:
 Kathleen Sheridan, Ready to Learn Aide, Level 1, Central Manor, effective 1/30/19
 Mike Helm, Head Custodian, Hambright, revised date 1/25/19
- D. Fall Coaches - Cheerleading Contracts changes:
 Janna Ames - \$6,850
 Kayla Sheppard - \$4,150
- E. Chapter 339 stipend for Christopher Kelse Brown - \$1,795
- F. Mentors for the 2018-2019 school year

Explanation: All new teachers and teachers changing positions are assigned a mentor. This is required by the Pennsylvania Department of Education. It is also required as part of the New Teacher Induction Plan in the Comprehensive Plan.

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-F: It was moved by Dr. Frerichs and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, absent.

The meeting was adjourned at 8:31 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary