
PENN MANOR REC BOYS & GIRLS BASKETBALL

2018 - 2019

LEVEL	GRADE	FEE
Instructional	2	\$20
College	3-4	\$55
Pro	5-6	\$55
Travel Team	5-6	\$55
NBA	7-12	\$60

NO FUND RAISER!!

\$25 Late Registration Fee after October 15th, for grades 2 thru 6 and November 5th, for grades 7 thru 12.

*Selected Travel Team Players will be subject to an additional FEE to cover the cost of Game Jerseys and other travel team expenses.

Members of any school basketball team are NOT eligible to play Penn Manor Rec Basketball

REGISTRATION PLACE & TIME

Mon.	October 1st	Manor Middle	6-8 PM
Tues.	October 2nd	Manor Middle	6-8 PM
Wed.	October 3rd	Marticville Middle	6-8 PM

* Practice and Scheduled Games will not be known until *
all registration and rosters are complete.

NOT AFFILIATED WITH PENN MANOR SCHOOL DISTRICT

Email address for contacting Penn Manor Rec with questions -
pennmanorrec@yahoo.com

IMPORTANT information about 2017-18 basketball season -- CLEARANCES

Dear Parents and Coaches of Penn Manor Rec Basketball,

If your child is playing Rec Basketball this season, we need your help! State law now requires ALL coaches, assistants, and referees to complete background checks before working with players. We realize this may pose an inconvenience, but the goal is to ensure the safety of our children, and this league can only continue if enough parents and community members continue to volunteer to fill these important roles. The good news is, for most of us these background checks are free, and should not take much time at all (perhaps 15-20 minutes).

From date of completion, clearances are active for **five years**. After each clearance, you will receive a .pdf from the state certifying a clear background. The ideal way to submit your clearances are to attach all documents to the same email and send them to **pennmanorrec@gmail.com**. This email is for all things related to clearances... general questions can still be directed to **pennmanorrec@yahoo.com**, or there is also a public facebook group called PENN MANOR REC BASKETBALL. If you have already completed these clearances (for work, or to volunteer at your child's school, church, or another program), simply submit copies to Penn Manor Rec (no need to complete the process again).

Documentation must be received BEFORE working with players, so we are asking that all documents be received by **Friday, October 13th**. Each team is strongly encouraged to have multiple parents submit clearances. If a coach cannot attend practice or a game, the team must cancel/forfeit unless another parent with clearances submitted can fill in. **PLEASE, consider completing this process just in case your team needs you to step up in an emergency.**

If you coached a team last year, please take a moment to share this information with that team. Feel free to share this information with anyone who may be interested in being part of Rec Basketball this season.

Procedure for Completing Background Clearances:

If you have been a PA resident for 10+ years: complete only 1 & 2 (free). // If not a PA resident for 10+ years, all three must be completed.

1) PA State Police Criminal Record Check *(Free for volunteers, usually receive clearance immediately)*

Applicants can also go to the Pennsylvania Access To Criminal History website and apply for their criminal record check online with the Pennsylvania State Police at: <https://epatch.state.pa.us/Home.jsp>. Click "New Record Check" Volunteers Only

If you have questions about the Pennsylvania State Police Request for Criminal Record Checks form (SP4 164), please call: (717) 783-9973 or toll free 1-888-783-7972.

2) Child Line -- Pennsylvania Child Abuse History Clearance *(Free for volunteers, usually receive clearance immediately)*

Child Abuse History Clearance Online: <https://www.compass.state.pa.us/CWMS>

Creating an individual account and submitting your clearance application online will give you immediate access to your results or the status of your results if your results cannot be processed immediately.

3) FBI Criminal Background Check (fingerprint check) for federal criminal history records *(costs \$27.50 and takes time to get it back)*

The PA Department of Human Services is utilizing Cogent Systems to process fingerprint-based FBI criminal background checks. The fingerprint-based background check is a multi-step process. For more information and to begin the registration process, go to https://www.pa.cogentid.com/index_dpw.htm For question about your FBI Clearance, please contact the FBI/Adam Walsh Unit at 717-783-6211 or 1-877-371-5422.



Instructions for submitting clearances:

For record keeping and organization, the ideal method of submitting documentation is by email. To submit clearances or ask questions about clearances, please contact us at pennmanorrec@gmail.com. Be sure to include these .pdf documents as attachments ***all in the same email***, and please include the following information:

- Your name and the name & grade of the son/daughter/relative you are volunteering to coach.
- The phone number & email address that would be best for contacting you.

Thank you very much for your time and patience as we all adjust to this new legal requirement. Respectfully,

~ The Penn Manor Rec Basketball Board