

**Minutes
Committee of the Whole
June 4, 2018**

The Penn Manor School Board met at 6:35 p.m. for an Executive Session to discuss Special Education Legal, Personnel (Leaves, Resignations, Retirement) and Student Matter.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Christopher Straub, and Ms. Donna Wert. Mr. Carlton Rintz and Mr. Mitchell Sweigart were absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Dell Jackson, Candy Steiner, Kelly Eby, Steve Sellers, Brian Wallace, Walt Wiltschek, LNP correspondent, and Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, June 18, 2018, in the Board Room of the Manor Middle School at 7:00 p.m.

Mr. Long asked if there were any additions or corrections to the Minutes of the May 21, 2018, Committee of the Whole Meeting. Hearing none, on a motion by Dr. Frerichs and second by Mr. Paitsel, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked for any Citizen's Comments. There were none.

The upcoming board opportunities were reviewed. Mr. Straub reported that the LCCTC awards ceremonies were held on May 29 for all three campuses. Ms. Wert reported that the LCA JOC unanimously voted to partner with HACC beginning July 1, 2019. The LCA graduation will be June 9 and Penn Manor has several graduates.

Dr. Philip Gale introduced Ms. Meagan Slates. Ms. Slates was recently named Pennsylvania Outstanding Early Career Teacher Award from the National Association of Agricultural Educators. Mr. Long read a board resolution and Mr. Fullerton presented the resolution to Ms. Slates.

Dr. Shaffer, Dr. Egan and Dr. Kreider provided an overview of the 2018-2019 professional development days.

Dr. Leichliter reviewed the need to schedule a special board meeting on Monday, December 17, 2018 in order for the School Board to fully review and discuss the high school bids. Approval for placement of this item on the June 4, 2018, board agenda was approved on a motion by Mrs. Nafziger, seconded by Ms. Wert. The following vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, yes; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, absent; and Ms. Wert, yes.

Mr. Johnston provided an update on recent developments for the final budget scheduled for adoption on June 18, 2018.

Dr. Leichter presented the year-end summary of goals for 2017-2018 and reviewed proposed goals for 2018-2019.

The Committee of the Whole adjourned at 7:53 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
June 4, 2018

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 7:53 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, June 18, 2018, following the Committee of the Whole Meeting at Manor Middle School

The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Christopher Straub, and Ms. Donna Wert. Mr. Carlton Rintz and Mr. Mitchell Sweigart were absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Dell Jackson, Candy Steiner, Kelly Eby, Steve Sellers, Brian Wallace, Walt Wiltschek, LNP correspondent, and Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the May 21, 2018 meeting. Hearing none, on a motion by Mr. Fullerton, a second by Mr. Straub, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He shared that three students competing in the Stock Market Competition have placed in the top four in the state – Senior Kyle Mowery placed first, junior Jamar Gordon placed third, and senior Zachary Schucker placed fourth.

Item 1. **Review of School Board Meeting Agenda** – Mr. Long

Item 2. **Consent Agenda for Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

A. Special School Board Meeting to Review High School Bids – December 17, 2018

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A: It was moved by Dr. Frerichs and seconded by Mr. Paitsel to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, absent; and Donna Wert, yes.

Item 3. **Consent Agenda for Administrative Actions** – The administrative staff is recommending approval of the following: (ROLL CALL)

A. Food Service Agreement with LCCTC between the Penn Manor School District and the Lancaster County Career and Technology Center for the fiscal year beginning July 1,

2018. This agreement provides students with services authorized by the National Lunch Program and the National School Breakfast Program.

- B. National School Lunch and School Breakfast Program with the Pennsylvania Department of Education, Division of Food and Nutrition, effective July 1, 2018 to June 30, 2019.
- C. Food Service Agreement with IU13 between the Penn Manor School District and Lancaster-Lebanon IU13 for the fiscal year beginning July 1, 2018. This agreement provides students with services authorized by the National Lunch Program and the National School Breakfast Program.
- D. Ratification of IU Bid Awards as cited for 2018-2019
Technology Education Supplies
Cafeteria Paper and Small Wares
- E. Acceptance of Eschbach Drivers and Substitutes listed for the 2017-2018 school term.
- F. Textbook Approval - The committee is recommending the approval of the textbook, Myer's Psychology for the AP Course, published by bedford, freeman & worth high school publishers, in the amount of \$3,952.20.
- G. Catholic Charities Outpatient Counseling Service approval for referrals during the 2018-2019 school year.
- H. Special Education Agreement with family
- I. Judicial Review Committee Actions as cited
- J. Change Order - 66 Cottage Avenue Demolition Project
Change Order 1 – Add \$722.00 SDL Construction, LLC for pumping and removal of unanticipated tank.

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-J: It was moved by Ms. Wert and seconded by Mrs. Nafziger to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, absent; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2017-2018 school year
- B. Employment and Change in Status of the individuals listed per the effective date for the 2018-2019 school year

- C. Leaves to the individuals according to the terms listed:
Professional:
Employee G58 - Family Medical - September 1, 2018 – November 26, 2018
Child Rearing -November 27, 2018 – January 17, 2019
- D. Resignation of the individuals listed per the effective date:
 E. Anne Greider, Ready to Learn Aide, Eshleman, effect 6/7/18
 Michelle Knight, Playground/Academic Support Aide, Central Manor, effective 6/7/18
 Ryan Burns, Delivery Truck Driver, District, effective 6/7/18
 Matthew Cicchillo, Classified Building Substitute, District, effective 6/1/18
- E. Retirement of the individual listed per the effective date:
 Carol Alexander, District Registrar, effective 7/6/18
- F. Stipends for Unified Track Coaches:
 Doug Kramer \$750
 Jess Cunningham \$750

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-F: It was moved by Mr. Fullerton and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, absent; and Donna Wert, yes.

The meeting was adjourned at 8:00 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary