

**Minutes  
Committee of the Whole  
April 3, 2018**

The Penn Manor School Board met at 6:00 p.m. for an Executive Session to discuss the Superintendent Evaluation and at 6:30 p.m. to discuss Personnel (Leaves, Retirements, Resignations, Sabbaticals) and Student Matter.

The Penn Manor School Board met as a Committee of the Whole at 7:07 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following directors were present: Dr. Richard Frerichs, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Christopher Straub, Mr. Mitchell Sweigart and Ms. Donna Wert. Mr. Joseph Fullerton and Mr. Carlton Rintz were absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Maribeth Zurn, Michelle Brooks, Megan Miller, Jeff Roth, Matt Soto, Emma DeBerdine, Debra DeBerdine, Jeff Bertoni and Jason Jesberger from Market Street Sports, Randy Beck, Millersville University students, Walt Wiltschek, LNP correspondent, Brian Wallace, and Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, April 16, 2018, in the Board Room of the Manor Middle School at 7:00 p.m.

Mr. Long asked if there were any additions or corrections to the Minutes of the March 19, 2018, Committee of the Whole Meeting. Hearing none, on a motion by Ms. Wert and second by Mrs. Nafziger, and a unanimous voice vote, the Minutes were approved as printed.

Mr. Long asked for any Citizen's Comments. There were none.

The upcoming board opportunities were reviewed. Mr. Straub reported on the March 22, 2018 LCCTC meeting.

The board recognized Emma DeBerdine for being named the 2017 National Player of the Year and the Pennsylvania/New Jersey Region Player of the Year by Max Field Hockey. Ms. Wert read the board resolution and Mr. Long made the presentation. The board recognized Matt Soto for being named the 2017 National Coach of the Year, the Pennsylvania/New Jersey Region Coach of the Year, and the Pennsylvania State Coach of the Year by Max Field Hockey. Dr. Frerichs read the board resolution and Mr. Long made the presentation.

Dr. Leichliter reviewed the Market Street Sports contracts previously discussed with the board. Mr. Bertoni and Mr. Jesberger from Market Street Sports answered questions. Approval for placement of this item on the April 3, 2018, board agenda was approved on a motion by Mrs. Nafziger and seconded by Mr. Sweigart. The following vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, absent; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

Dr. Kreider did a demonstration with PresenceLearning, an online speech/language service for students with IEPs. Approval for placement of this item on the April 3, 2018, board agenda was approved on a motion by Mr. Sweigart and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, absent; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

The nomination to the IU13 Joint Authority board to complete Frank Hoke's term which expires on December 31, 2018 was tabled until a later meeting.

Mr. Long opened nominations for the seat on the IU13 Board for a three-year term. Mr. Joseph Fullerton was nominated on a motion by Mr. Paitsel, a second by Mr. Sweigart, and placed on the April 3, 2018 board agenda for approval. The following vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, absent; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, absent; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

The Committee of the Whole adjourned at 8:01 p.m.

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Mr. J. Kenneth Long, President

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Cindy Rhoades, Secretary

**MINUTES**  
**Penn Manor Board of School Directors**  
**April 3, 2018**

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:02 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, April 16, 2018, following the Committee of the Whole Meeting at Manor Middle School

The following directors were present: Dr. Richard Frerichs, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Christopher Straub, Mr. Mitchell Sweigart and Ms. Donna Wert. Mr. Joseph Fullerton and Mr. Carlton Rintz were absent. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Jerry Egan, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Maribeth Zurn, Michelle Brooks, Megan Miller, Jeff Roth, Randy Beck, Millersville University students, Walt Wiltschek, LNP correspondent, Brian Wallace, and Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the March 19, 2018 meeting. Hearing none, on a motion by Dr. Frerichs, a second by Mr. Straub, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He reported that high school teacher, Maria Vita, was named a finalist for Pennsylvania Teacher of the Year.

**Item 1.**            **Review of School Board Meeting Agenda** – Mr. Long

**Item 2.**            **Consent Agenda for Committee of the Whole Meeting** – **The committee is recommending approval of the following: (ROLL CALL)**

- A. The Intermediate Unit 13 Core Program of Services and Instructional Media Services Budgets for the 2018-2019 school year.
- B. Market Street Sports Agreement for the 2018-2019 school year
- C. Board Retreat 2018 - Thursday, June 14, 2018
- D. Nomination of Mr. Joseph Fullerton for election to a three year term on the IU13 Board beginning July 1, 2018.
- E. ~~Nomination of \_\_\_\_\_ to IU13 Joint Authority to complete existing term ending December 31, 2018.~~

- F. Presence Learning Virtual Speech Contract
- G. Board Resolution supporting Senate Bill 1099: Tax Collector Bill

**MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-D,**

**F, G:** It was moved by Mrs. Nafziger and seconded by Mr. Sweigart to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, absent; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Tuition-Free Senior for the remainder of the 2017-2018 School Year – D’Najeah Sherman

*Explanation: In accordance with Board Policy #202*

- B. Extended School Year programming for a student with an IEP
- C. Bid Award for the Tennis Court project at Manor Middle School

*Explanation: As per the attached bid tabulation, Construction Masters Services, LLC is the low bidder at \$590,000 with work set to begin after school lets out for the summer.*

- D. Administration Office Security Access per NRG proposal for \$13,860

*Explanation: To provide the Central Administration office with card access for the reception door along with an AIPhone to create a secure entranceway. Secure card access will also be installed for the internal door from the Administration Area to the Manor Middle School building. The card access system will communicate to existing card access system installed by NRG.*

- E. Penn Manor Education Foundation Strong Grants for 2017-2018

**MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-E:**

It was moved by Ms. Wert and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, absent; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)**

- A. Employment and Change in Status of the individuals listed per the effective date for the 2017 - 2018 school year
- B. Leaves to the individuals according to the terms listed:  
Professional Employees:

*Employee G51- Intermittent Family Medical - April 1, 2018 – August 31, 2018*  
Classified Employees:

*Employee G52 - Intermittent Family Medical - March 8, 2018 – April 4, 2018*  
*Employee G53 - Family Medical - February 26, 2018 – April 30, 2018*

- C. Head Coaches Recommended for Renewal for the Winter 2018-2019 Season  
 Boys' Varsity Basketball - Larry Bellew  
 Girls' Varsity Basketball – Megan Quinn  
 Wrestling – Mike Fowler  
 Swimming – Eric Urban  
 Bowling – Chris Vital
- D. Retirement of the individual listed per the effective date:  
 Marilyn Springer, Executive Secretary, District Office, effective 8/3/2018
- E. Stipend for Additional Instructional Duties – The administrative staff is recommending the payment of \$1,000 to Mindy Swope for mentoring a substitute teacher from September 18, 2017 through the remainder of the 2017-2018 school year.

*Explanation: Mrs. Swope is a Grade 5 teacher at Eshleman Elementary School who is mentoring a STS employee since the teacher of record has been on a leave of absence.*

- F. Resignation of the individuals listed per the effective date:  
 Rachel Scotten, Hambright Food Service, effective 6/7/18  
 Dianne Bates, District Technology Data Specialist, effective 4/20/18  
 Lucas Helker, Marching Band Pit/Percussion Instructor, effective 3/25/18
- G. Act 86 - Locally-issued Day-to-Day Substitute Permit for the 2017-18 school year  
 Sean Domencic
- H. Professional Leaves – of the individuals listed, for the 2017-2018 school year, for the purpose of study pending appropriate documentation of courses. They will be taking the required number of credits in accordance with the district Compensated Professional Leave Policy #338.1.

*Explanation: School Districts in the Commonwealth of Pennsylvania are required to grant professional development leaves of absence to professional employees who meet specific eligibility guidelines. Professional development leaves of absence are governed by the following: § 11-1166 and § 11-1166.1 of the Public School Code of 1949, Penn Manor School Board Policy #338.1, and Article XXVIII of the negotiated agreement.*

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-H:** It was moved by Dr. Frerichs and seconded by Mrs. Nafziger to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, absent; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

**Item 5.            Consent Agenda for Personnel– The administrative staff is recommending approval of the following: (ROLL CALL)**

- A.    Athletic Director - Jason Mattern, Athletic Director, Act 93 position, 12 months, 260 days, \$87,437 prorated, effective 6/18/18.

**MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 5A:** It was moved by Ms. Wert and seconded by Mr. Sweigart to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, absent; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, absent; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:14 p.m.

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Mr. J. Kenneth Long, President

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Cindy Rhoades, Board Secretary