

**Minutes
Committee of the Whole
April 16, 2018**

The Penn Manor School Board met at 5:45 p.m. for a public workshop on technology education and curriculum. The Penn Manor School Board met at 6:30 p.m. for an Executive Session to discuss Personnel (Leaves, Resignations) and Student Matters.

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Janet Ochs, Lori Graham, Jeff Roth, Chris Vital, Dr. Brian Barnhart, Jason Mattern, Becky Reeve, Jenny Fisher, Tamara Baker, Emily Gertenbach, LNP correspondent, and Cindy Rhoades, Board Secretary.

The flag salute was led by Conestoga Elementary students Lorelai Smith, Kiara Smith, Noah Hess, Samantha Hess, and Lydia Adams. The students did a presentation to the board about what they like about their “new” school. Along with their teacher, Mrs. Jenny Fisher, they conducted interviews with fellow students to ask them what they liked best about the renovated school. The results were put into a book which was presented to the board.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, May 7, 2018, in the Board Room of the Manor Middle School at 7:00 p.m.

Mr. Long asked if there were any additions or corrections to the Minutes of the April 3, 2018, Committee of the Whole Meeting. Hearing none, on a motion by Mrs. Nafziger and second by Mr. Sweigart, and a unanimous voice vote, the Minutes were approved as printed.

Elise Borys gave the high school student report.

Mr. Long asked for any Citizen’s Comments. Mrs. Becky Reeve, 120 Stonewyck Drive, Lancaster asked about student safety measures being considered for the high school renovation project.

The upcoming board opportunities were reviewed. Mr. Fullerton commented on how well-attended the IU13 Reinventing Learning Showcase was and the high quality of the Penn Manor demonstration. Dr. Frerichs shared information on Gen Z and educating that generation of students as well as handouts provided by PSBA.

Jeff Roth introduced Chris Vital, Penn Manor’s bowling coach, and the members of the 2018 Penn Manor bowling team. The team was recognized by the board for winning the 2018 State Bowling Championship earlier this spring. This is the team’s record setting third consecutive

State Championship. The team members will compete in late June at Nationals being held in Illinois. The team received a resolution from the school board read by Mr. Paitsel and presented by Mr. Straub.

Dr. Leichter introduced Mr. Jason Mattern the new athletic director hired to replace Mr. Jeff Roth who is retiring. Mr. Mattern will begin his duties on June 18, 2018.

Dr. Brian Barnhart, Executive Director of IU13, is visiting all 22 School Boards. He presented information to the board on the IU13 operations and answered questions regarding services.

Dr. Kreider reviewed the three year special education plan. Approval for placement of this item on the April 16, 2018, board agenda was approved on a motion by Mr. Fullerton and seconded by Ms. Wert. The following vote was taken on this motion: Dr. Frerichs, yes; Mr. Fullerton, yes; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; Mr. Sweigart, yes; and Ms. Wert, yes.

Mr. Johnston reviewed the 2017-2018 budget results through the first nine months of the fiscal year.

Mr. Johnston provided a preview of the 2018-2019 proposed budget. A public budget workshop will be held on Monday, May 7, 2018 at 5:00 pm for a more detailed review.

The Committee of the Whole adjourned at 8:26 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
April 16, 2018

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:27 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, May 7, 2018, following the Committee of the Whole Meeting at Manor Middle School

The following directors were present: Dr. Richard Frerichs, Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, Mr. Christopher Straub, Mr. Mitchell Sweigart and Ms. Donna Wert. Present from the administrative staff were Dr. Michael Leichliter, Mr. Chris Johnston, Dr. Cheryl Shaffer, Dr. Jerry Egan, Dr. Theresa Kreider and Mr. Charlie Reisinger. Also in attendance for the meeting: Janet Ochs, Lori Graham, Dr. Brian Barnhart, Emily Gertenbach, LNP correspondent, and Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the April 3, 2018 meeting. Hearing none, on a motion by Dr. Frerichs, a second by Mr. Straub, and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. He shared that the Alumni Wall of Honor inductees spoke to students at two assemblies sharing information about being successful after high school.

Mr. Johnston presented for payment the March 2018 bills. It was moved by Mrs. Nafziger and seconded by Mr. Paitsel to approve to authorize payment of bills:

General Fund	\$	7,006,214.41
Food Service Fund	\$	112,227.32
PMSD Capital Reserve Fund	\$	123,090.02
PSDLA Capital Reserve	\$	3,574.71
Student Activity Fund	\$	50,196.23

The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 1. **Review of School Board Meeting Agenda** – Mr. Long

Item 2. **Consent Agenda for Committee of the Whole Meeting** – The committee is recommending approval of the following: (ROLL CALL)

A. Special Education Plan

- B. Nomination of Dell Jackson to IU13 Joint Authority to complete existing term ending December 31, 2018.

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-B:

It was moved by Ms. Wert and seconded by Mr. Straub to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Holiday Schedule for 2018-2019 school year
- B. Special Education Agreement with family
- C. Special Education Agreement with family
- D. Disposal of Assets of the technology equipment listed

Explanation: The Technology Department is recommending disposal of the nonfunctioning and obsolete technology items on the attached list. Sycamore International will remove and recycle technology items at no charge to the district.

- E. G-max Testing Service

Explanation: To provide G-max testing results, field analysis and corresponding conditions reports for the synthetic turf athletic fields. Testing and reporting will be conducted in accordance with ASTM standards.

- F. Replacement Door Lock Hardware - Letort

Explanation: To furnish replacement locking mechanisms for the classrooms at Letort Elementary School.

- G. Replacement Door Lock Hardware - Eshleman

Explanation: To furnish replacement locking mechanisms for the classrooms at Eshleman Elementary School.

- H. Bid Award for Demolition at 66 Cottage Avenue

Explanation: As per the bid tabulation, SDL Construction LLC is the low bidder at \$38,900 with work set to begin in the coming weeks.

- I. Revised 2017-2018 School Calendar

- J. Tuition-Free Senior for the remainder of the 2017-2018 School Year
Ebenezer Bongweli

Explanation: In accordance with Board Policy #202

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-J: It was moved by Mr. Fullerton and seconded by Dr. Frerichs to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2017-2018 school year
- B. Leaves to the individuals according to the terms listed:
Professional Employees:
Employee G54 – Family Medical – April 9, 2018 to end of 2017-18 school year
- C. Resignation of the individuals listed per the effective date:
Abigail Althouse, Central Manor Aide, effective 4/18/18
Katherine Landis, Central Manor Aide, effective 4/20/18
Colleen Black, Hambright Aide, effective 6/6/18
Justin Torres, Auxiliary Sports Worker, effective 4/5/18
- D. Job Description - Associate Principal
- E. Job Description - Data Coordinator
- F. Job Description - HR Secretary

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-F: It was moved by Mr. Paitsel and seconded by Dr. Frerichs to approve this item. The following call vote was taken on this motion. Richard Frerichs, yes; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; Mitchell Sweigart, yes; and Donna Wert, yes.

The meeting was adjourned at 8:41 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary