

**Minutes
Committee of the Whole
January 22, 2018**

The Penn Manor School Board met at 5:30 p.m. for a public workshop, *Update on the Music Department*, and at 6:30 p.m. for an Executive Session to discuss Personnel (Leaves) and Student Matter (Judicial Review).

The Penn Manor School Board met as a Committee of the Whole at 7:00 p.m. in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long. The following directors were present: Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, and Mr. Christopher Straub. Dr. Richard Frerichs and Ms. Donna Wert were absent. Present from the administrative staff were Dr. Michael Leichliter, Dr. Cheryl Shaffer, Mr. Chris Johnston, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mr. Jeff Lyon, Dr. Jen Sugra, Mr. Chip Mathias, Mrs. Jackie Nielson, Ms. Deb Goodhart, Mrs. Emily Hohenwarter, Ms. Candy Steiner, Mrs. Vicki Fafel, Ms. Sue Wickstrom, Mr. Rodney Zimmerman, Mrs. Judy Keller, Mr. Caleb Smith, Ms. Rachel Oler, Mr. Ed Paquette, Mr. Walt Wiltschek, LNP correspondent, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long announced that the next scheduled meeting of the Board of Directors of the Penn Manor School District will be held on Monday, February 5, 2018, in the Board Room of the Manor Middle School at 7:00 p.m.

Mr. Long asked if there were any additions or corrections to the Minutes of the January 8, 2018, Committee of the Whole Meeting. Hearing none, on a motion by Mr. Fullerton and second by Mr. Paitsel, and a unanimous voice vote, the Minutes were approved as printed.

Cole Heckaman and Elise Borys gave the high school student report for the month.

Mr. Long asked for any Citizen's Comments. There were none

The upcoming board opportunities were reviewed.

The flag salute was led by 6th grade students Paige Bland, Molly Bushong, Kira Green, Chloe Harmon, Grace Hripto, Corinne Smith, Jordan Smith, and Kyle Sullenberger from Martic Elementary School. The students and 6th grade teachers, Candy Steiner and Vicki Fafel, gave a presentation to the board detailing how they use their 1:1 computers in class.

Mr. Reisinger and Dr. Egan reviewed the current elementary 1:1 laptop program pilot and plans for full implementation in grades 5 and 6 at the start of the 2018-2019 school year.

The board recognized Mr. Jeffrey Lyon for his service to the Penn Manor School Board. Mr. Lyon has tendered his resignation from the board. Mr. Lyon was presented with a board resolution and a small gift.

Dr. Sugra and Dr. Egan reviewed the current status of the Pre-K Counts application as well as possible locations of the classes.

Mr. Johnston presented the 2018-2019 preliminary budget for adoption by the board. Approval for placement of this item on the January 22, 2018, board agenda was approved on a motion by Mr. Paitsel and seconded by Mrs. Nafziger. The following vote was taken on this motion: Dr. Frerichs, absent; Mr. Fullerton, yes; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; and Ms. Wert, absent.

Mr. Johnston reviewed the proposed Capital Projects plan for 2018-2019. Approval for placement of this item on the February 5, 2018, board agenda was approved on a motion by Mr. Fullerton and seconded by Mr. Straub. The following vote was taken on this motion: Dr. Frerichs, absent; Mr. Fullerton, yes; Mr. Long, yes; Mrs. Nafziger, yes; Mr. Paitsel, yes; Mr. Rintz, yes; Mr. Straub, yes; and Ms. Wert, absent.

The Committee of the Whole adjourned at 8:24 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Secretary

MINUTES
Penn Manor Board of School Directors
January 22, 2018

The regular meeting of the Board of Directors of the Penn Manor School District was held on the above date in the Board Room at Manor Middle School. The meeting was called to order by Board President Mr. J. Kenneth Long at 8:24 p.m.

Mr. Long announced that the next scheduled meeting will be held on Monday, February 5, 2018, following the Committee of the Whole Meeting at Manor Middle School

The following directors were present: Mr. Joseph Fullerton, Mr. J. Kenneth Long, Mrs. Nickole Nafziger, Mr. David Paitsel, Mr. Carlton Rintz, and Mr. Christopher Straub. Dr. Richard Frerichs and Ms. Donna Wert were absent. Present from the administrative staff were Dr. Michael Leichliter, Dr. Cheryl Shaffer, Mr. Chris Johnston, Dr. Jerry Egan, Mr. Charlie Reisinger, and Dr. Theresa Kreider. Also in attendance for the meeting: Mr. Chip Mathias, Mr. Walt Wiltschek, LNP correspondent, Mr. Brian Wallace, and Mrs. Cindy Rhoades, Board Secretary.

Mr. Long asked if there were any Citizen's Comments. There were none.

Mr. Long asked the board whether there were any additions or corrections to the Minutes of the January 8, 2018 meeting. Hearing none, on a motion by Mr. Straub, a second by Mrs. Nafziger and a unanimous voice vote, the Minutes were approved as printed.

Dr. Leichliter provided the Superintendent's report. Dr. Leichliter thanked the board for their hard work and dedication to the district by serving as a Penn Manor School Board Director. For School Director Recognition Month, board directors were given a book that was chosen in their honor. The books will be placed in the high school library.

Mr. Johnston presented for payment the December 2017 bills. It was moved by Mr. Fullerton and seconded by Mr. Straub to approve to authorize payment of bills:

General Fund	\$	9,132,678.04
Food Service Fund	\$	101,218.86
PMSD Capital Reserve Fund	\$	139,734.13
PSDLA Capital Reserve	\$	3,574.71
Student Activity Fund	\$	37,781.68

The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, absent.

Item 1. **Review of School Board Meeting Agenda** – Mr. Long

Item 2. Consent Agenda for Committee of the Whole Meeting – The committee is recommending approval of the following: (ROLL CALL)

- A. Approval of LCCTC 2018-2019 Proposed Budget Resolution
- B. Approval of 2018-2019 Proposed Preliminary Budget

Explanation: This resolution is to approve the proposed preliminary 2018-2019 budget and will allow the district to seek approval from the Pennsylvania Department of Education for the possible use of Act 1 referendum exceptions. A preliminary budget will be presented in May, 2018 and the final budget will be presented in June 2018.

MOTION ON THE COMMITTEE OF THE WHOLE CONSENT AGENDA ITEM 2A-B:

It was moved by Mrs. Nafziger and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, absent.

Item 3. Consent Agenda for Administrative Actions – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Judicial Review Committee Action as cited. (enclosure)
- B. Practicum Articulation Agreement with Liberty University from January 2018-2020 (see pages 4-5)

MOTION ON THE ADMINISTRATIVE ACTION CONSENT AGENDA ITEM 3A-B:

It was moved by Mr. Straub and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, absent.

Item 4. Consent Agenda for Personnel – The administrative staff is recommending approval of the following: (ROLL CALL)

- A. Employment and Change in Status of the individuals listed per the effective date for the 2017-2018 school year (see pages 6-7)
- B. Leave to the individuals according to the terms listed:
 - Classified Employee:
Employee G37- Family Medical - November 20, 2017 – January 7, 2018
- C. Mentors for the 2017-2018 spring semester (see page 8)

- D. Tenure for the individuals listed as they have completed the requirement of three years of satisfactory teaching performance within the school district.

Matthew D. Rayha Jared T. Shearer

- E. Stipend for Services related to Transportation
\$2,500 – Judy Duke

MOTION ON PERSONNEL ACTION CONSENT AGENDA ITEM 4A-E: It was moved by Mr. Paitsel and seconded by Mr. Fullerton to approve this item. The following call vote was taken on this motion. Richard Frerichs, absent; Joseph Fullerton, yes; J. Kenneth Long, yes; Nickole Nafziger, yes; David Paitsel, yes; Carlton Rintz, yes; Christopher Straub, yes; and Donna Wert, absent.

The meeting was adjourned at 8:34 p.m.

Mr. J. Kenneth Long, President

Cindy Rhoades, Board Secretary