

Michael G. Leichter, Ed.D.
Superintendent
mike.leichter@pennmanor.net

August 23, 2016

Subject: New Elementary Schedule

Dear Elementary Families,

I am excited to share that Penn Manor has adopted a new elementary schedule for the 2016-2017 school year that provides a consistent daily program of instruction at all schools that includes:

- 120 minutes of reading, writing, and spelling
- 90 minutes of math
- 45 minutes of science or social studies
- 40 minutes of lunch and recess
- 45 minutes of specials

To make the schedule work across all seven elementary schools, we had to shift from a six-day cycle to a four-day cycle. The only subjects that will change from day to day are specials – art, physical education, music, library instruction and applied engineering. Cycle days – identified as A, B, C and D – are posted on each school's blog.

We understand that a four-day schedule conflicts with the six-day schedules at Penn Manor's secondary schools. However, the change has enabled us to improve consistency in the daily schedule and maintain or increase elementary instructional time in all subjects.

Below are the specials for your child's school for the 2016-2017 school year:

Central Manor, Hambright and Pequea

Art (full year)

PE (full year)

Music (full year)

Library instruction (1 semester)

Book exchange (full year)

FLEX period (1 semester) - a "maker space" environment focused on STEM activities

Conestoga, Eshleman, LeTort and Martic

Art (1 semester)

PE (full year)

Music (full year)

Library instruction (1 semester)

Applied Engineering (1 semester)

Book exchange (full year)

FLEX period (1 semester) - a "maker space" environment focused on STEM activities

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The district has a transition plan to hire additional staff to expand art to a full-year program and offer applied engineering instruction at all elementary schools over the next two years. We look forward to implementing this schedule and providing quality and equitable programming for all of our students.

Should you have any questions regarding the schedule, feel free to contact me or your building principal.

Sincerely,

A handwritten signature in black ink, appearing to read "Jerry Egan". The signature is written in a cursive style with a large initial "J" and "E".

Jerry Egan
Assistant Superintendent for Elementary
Penn Manor School District