

# PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: March 8, 2013

REVISED:

## 709-AR-4. NOTICE OF VIDEO SURVEILLANCE

The following notice can be used to inform students, staff and the public regarding the district's use of video surveillance cameras and systems in school buildings, on district property, and in transportation vehicles.

The School Board has authorized the use of video surveillance cameras on district property, in school buildings, and on transportation vehicles. Video surveillance will be used to monitor student behavior in order to promote and maintain a safe and secure environment for all students, staff and visitors. Students, parents/guardians, staff and the public are hereby notified that the content of the surveillance system may be used in a student disciplinary proceeding. Surveillance content will be routinely erased on a periodic basis, or will be retained, if necessary, for use in a student disciplinary proceeding or other matter, as determined necessary by the district administration.