

PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: March 8, 2013

REVISED:

706-AR-5. CAPITAL ASSETS DISPOSAL FORM

Item Number: _____

Description: _____

Serial Number: _____

Disposal Date: ___/___/___ Disposal Proceeds \$_____ Disposal Costs \$_____

Comment: _____

Authorized by:

Disposed by:

Superintendent Signature/Date

Signature/Date