

PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: March 8, 2013

REVISED:

704-AR-2. PLAYGROUND/EQUIPMENT INSPECTION REPORT

Submit this form to the Maintenance Supervisor Superintendent/designee District/School Safety Coordinator. One copy shall be kept by the person inspecting the playground and/or equipment, and one copy shall be forwarded to the principal/site supervisor.

School/Site: _____ Date: _____

Inspected By: _____

Equipment	S/U*	Specify Repair	Date Corrected
Swings			
splintered/rotten wood			
jagged/exposed screws/bolts			
missing screws, nuts, bolts, caps			
loose screws, nuts, bolts, etc.			
broken supports/anchors			
open/worn "S" hooks			
inadequate/worn surface material			
other:			
Tennis Courts			
jagged/exposed concrete footing			
inadequate/worn surface			
other:			
Climbing Bars			
jagged/exposed screws/bolts			
missing screws, nuts, bolts, caps			
loose screws, nuts, bolts, etc.			
broken supports/anchors			
missing/broken rails, steps, rungs			
inadequate/worn surface			
other:			
Slides			
jagged/exposed screws/bolts			
missing screws, nuts, bolts, caps			
loose screws, nuts, bolts, etc.			
broken supports/anchors			
missing/broken rails, steps, rungs			
inadequate/worn surface			
other:			

Equipment	S/U*	Specify Repair	Date Corrected
Balance Bars			
jagged/exposed screws/bolts			
missing screws, nuts, bolts, caps			
loose screws, nuts, bolts, etc.			
broken supports/anchors			
inadequate/worn surface			
other:			
Game/Play Area/Fields			
broken glass			
inadequate/worn surface material			
jagged/exposed concrete/asphalt			
landscaping material obstructs views			
other:			
Basketball Goals			
jagged/exposed screws/bolts			
missing/torn net			
missing screws, nuts, bolts, caps			
loose screws, nuts, bolts, etc.			
broken supports/anchors			
inadequate/worn surface			
other:			
Track Equipment			
inadequate/worn surface material			
jagged/exposed concrete/asphalt			
other:			
Other, specify:			

*Use S and U for satisfactory and unsatisfactory conditions and N/A if site does not contain this equipment.

Copies of this form will be forwarded to the building principal and the Director of Buildings and Grounds. The inspecting employee will retain a copy.

Signature of Recipient

Date Received