

PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: October 17, 2012

REVISED:

322-AR-0. GIFTS

District employees will not encourage personal receipt of gifts for services rendered as a school employee.

Recognizing that gifts are often given to employees to express appreciation and are often given to school staff at holidays, at the conclusion of special projects or the end of special seasons, such gifts to staff will be permitted. However, gifts should not be in cash and should not exceed \$25.00 in value.

District employees may not accept gifts that could influence, or appear to influence, district business decisions in favor of an individual, group or organization with which the district conducts business dealings.