

PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: July 2, 2012

REVISED:

231-AR-1-FORM-1. CLASS TRIP FINANCIAL STATEMENT

Cost Per Student

- 1. Transportation. _____
- 2. Lodging. _____
- 3. Food. _____
- 4. Participation Fees. _____
- 5. Miscellaneous. _____
 List miscellaneous costs: _____

Number of students participating: _____

Total cost for students: _____

Cost Per Adult

- 1. Transportation. _____
- 2. Lodging. _____
- 3. Food. _____
- 4. Participation Fees. _____
- 5. Miscellaneous. _____
 List miscellaneous costs: _____

Number of adults participating: _____

Total cost for adults: _____

Funds accounted for: _____

Funds needed from district: _____