

# PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: July 2, 2012

REVISED:

## 223-AR-0. USE OF MOTOR VEHICLES

Administrative regulations governing the use of motor vehicles by students on school district property are based on considerations for the safety of students and others, protection against damage to district property, and possible district liability.

Students are permitted to drive to school and park on district property as a matter of privilege, not of right. The district does not assume any responsibility for theft or damage to motor vehicles.

Registration forms for driving permits can be obtained in the main office of the high school.

Each student who registers and receives permission to drive to school and park on school property will receive a copy of the following regulations, which will be strictly enforced:

1. Each year the student must register each vehicle that will be driven to school during normal school hours. The student must present a completed registration form containing a parent/guardian signature, current driver's license, owner's card, and proof of insurance.
2. The parent/guardian is required to notify the building principal if the student's license is revoked or the insurance is cancelled. Student driving privileges will then be suspended.
3. A parking permit must be displayed on each student vehicle parked on district property. Vehicles parked without a permit may be ticketed by police and/or towed at owner's expense.
4. Registered student drivers will park in marked parking spaces only in the designated parking areas. Parking in staff or visitors parking areas will result in a warning and possible towing at the owner's expense.
5. While driving on school property, vehicle operators must observe all traffic laws and adhere to the posted speed limit. Speeding and reckless driving on school property ARE prohibited, will result in loss of driving privileges and will be reported to the parents/guardians.
6. Upon arrival, students must immediately exit the vehicle and enter the building. No loitering in or around the parking lot will be permitted.
7. Students are prohibited from visiting a vehicle, moving the vehicle or driving from school grounds during normal school hours, without permission from the administration.

8. Excessive tardies to school will result in the loss of student driving privileges.
9. Driving privileges can be revoked at the discretion of the administration for student driving violations or violations of Board policy, school rules or regulations, with written notice sent to the parents/guardians.
10. School buses have priority at dismissal time. Student drivers may not break into the line as buses depart.
11. Students with short-term parking needs for one (1) day up to one (1) week may receive a temporary parking pass from the main office upon application, subject to the availability of parking spaces.
12. Replacements for lost permits may be purchased at the main office.

Assigned district staff will conduct routine patrols of student parking areas, including regulating driving and parking.

Interiors of student vehicles may be inspected in accordance with Board Policy 226 Searches and any applicable administrative regulations.

Administrators may request the assistance of law enforcement officials to ensure compliance with Board policy and school rules and regulations. Such action will be in accordance with state law and regulation and with the procedures set forth in the memorandum of understanding with local law enforcement officials.