

PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: July 2, 2012

REVISED:

222-AR-0-FORM. TOBACCO USE VIOLATION PARENTAL NOTIFICATION

Dear _____:
(Parent/Guardian)

This letter is to inform you that _____ was cited on
(Student's Name)

_____ for violation of School Board Policy #222 Tobacco Use and the state law
(Date)

controlling possession and use of tobacco by school students. This violation occurred at
_____.
(Place of Violation)

The following disciplinary action has been assigned to the student, in accordance with the Code of Student Conduct:

If you have any questions regarding this matter, please contact me.

Sincerely,

Building Administrator