

# PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: July 2, 2012

REVISED:

## 218.1-AR-0-FORM. WEAPONS INCIDENT REPORT

### STUDENT INFORMATION

Student's Name: \_\_\_\_\_

School: \_\_\_\_\_

Grade: \_\_\_\_\_

Student's Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Age: \_\_\_\_\_

Birth Date: \_\_\_\_\_

### POLICE INVOLVEMENT

Police Department: \_\_\_\_\_

Police Officer: \_\_\_\_\_

Evidence seized (List items confiscated by police): \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Other information concerning police involvement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



ACADEMIC INFORMATION

Attendance Summary (Last three (3) years):

Days Enrolled	_____	_____	_____
Excused Absences	_____	_____	_____
Unexcused Absences	_____	_____	_____
Days Suspended	_____	_____	_____
TOTAL DAYS ABSENT	_____	_____	_____
Times Tardy	_____	_____	_____

STANDARDIZED TEST RESULTS (Most Recent): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach to this report the following information:

Academic Summary

Disciplinary Summary

Teacher Comments

Counselor Comments

Attendance Comments

Other Comments

RECOMMENDATION

Check one of the following:

\_\_\_\_\_ For Board and Administration Information Only

\_\_\_\_\_ Formal Board Hearing Requested for Expulsion

\_\_\_\_\_ Other (Please explain): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Administrator Making Report (Signature): \_\_\_\_\_

Date Report Submitted: \_\_\_\_\_

OFFICE USE ONLY

Date

Received by Secretary of Board \_\_\_\_\_

Board Hearing Requested \_\_\_\_\_

Board Hearing Declined \_\_\_\_\_

Board Hearing Scheduled \_\_\_\_\_