

# PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: July 2, 2012

REVISED:

## 214-AR-0. SELECTION OF VALEDICTORIAN AND SALUTATORIAN

Eligibility for recognition of Valedictorian and Salutatorian honors will be limited to students who attend classes at the district's high school for at least six (6) semesters immediately prior to the date of graduation. Eligible students must be in good standing relative to attendance and student discipline standards. Students who are approved for, and accept, early admission to a college or university program in their senior year are not eligible for these honors.

The class Valedictorian and Salutatorian will be determined annually through the established method for determining class rank, computation of the Grade Point Average (GPA).

Computer computations of class rank will be verified through hand-calculations by the high school principal or designee for the top five (5) students in the graduating class. The principal or designee will verify the results. Upon acceptance of the verified data, the principal will issue the official notification letters to the Valedictorian and Salutatorian.

The Valedictorian will be the student with the highest GPA and the greatest number of advanced placement credits, as computed at the end of the third report period of the senior year.

The Salutatorian will be the student with the second highest GPA and number of advanced placement credits, as computed at the end of the third report period of the senior year.

No class rank information can be released to anyone until release is authorized by the principal. At that time, students and parents/guardians are permitted to have access to their own academic data, upon written request to the principal.

Any discrepancy or dispute will be referred to the Superintendent for resolution. The Superintendent's decision will be final.