

PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: July 2, 2012

REVISED:

206-AR-1. GRADE/CLASS PLACEMENT

Assignment of students to classes is a high priority in all the elementary schools. The classroom assignment is an important decision that involves many factors.

Class assignments will be based on the needs of individual students balanced with the effective operation of the school as it affects the entire student body.

In order to address the needs of students in a fair and consistent manner and to provide appropriate placements of students, the following shall apply:

1. Educational factors such as academic, social, emotional, and physical status will be the primary determinants in student placement decisions.
2. Consideration will be given to a heterogeneous balance in each classroom.
3. Appropriate professional staff or a building consultation team will review and recommend student placement.
4. Final placement decisions will be approved by the Superintendent or designee.
5. After placement decisions are made, factors such as fluctuating enrollment; changes in teacher assignment; possible teacher transfer/resignation/retirement; schedule of classes; and/or additional educational information could alter an assignment.
6. These guidelines also apply to kindergarten students regarding morning or afternoon placement. In addition, factors such as parent/guardian work schedule; child care arrangements; carpools, etc. for kindergarten students may be taken into consideration.
7. Parents/Guardians will be notified of student assignments approximately two (2) weeks before the first day of school.

Parents/Guardians are encouraged to consult with the building principal in the spring prior to classroom assignments concerning a student's learning style; specialties and difficulties; and particular needs, both educational and personal.