

ADMINISTRATIVE REGULATION

PENN MANOR
SCHOOL DISTRICT

APPROVED: March 18, 2011

REVISED: July 2, 2012

138-AR-4. PARENTAL NOTIFICATION FOR STUDENTS IDENTIFIED
AS LIMITED ENGLISH PROFICIENT

Your child, _____, has been identified as needing additional instruction to achieve English proficiency. The basis for this identification is

Using (list assessment instruments and methods here) _____ your child was identified at (describe level of proficiency) _____

Additionally, your child's current academic achievement is (describe GPA, standardized test scores, reading level, etc.) _____

We recommend that your child be placed in the following program (list recommended program)

Your child will be exited from this program upon (state exit criteria such as test scores, reading level, verbal ability, etc.) _____

If your child has an IEP, this program will assist your child in meeting the following IEP objectives (list the objective and way in which the program will assist in meeting that objective)

If you should have questions or require other assistance, contact (name, building location and other contact information) _____

Building Principal Signature

Date