

PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: March 18, 2011

REVISED:

131-AR. THEATRE ARTS PRODUCTIONS

Penn Manor School District offers theatrical productions which provide students and the community with an enhanced appreciation of theatre arts. These productions will emphasize the following goals:

1. To maximize student participation in the broad range of theatre crafts related to theatre arts.
2. To provide responsible and dedicated supervisors/directors for all phases of production.
3. To offer a quality production teaching excellence in performance and functioning within the scope of quality high school productions.

Definitions

Penn Manor Productions - a committee consisting of members as defined in the organization's by-laws. The purpose of the committee is to make recommendations to the high school principal concerning the selection and production of plays and musicals.

Penn Manor Productions Account - an account within the high school's activity accounts. Its revenues generally are, but are not limited to, ticket sales from plays and musicals, advertisements sold in production programs. Expenditures from this account generally are, but are not limited to, expenses directly resulting from the productions of plays and musicals. Penn Manor Production funds may not be used for paying salaries of production personnel.

International Thespian Society (I.T.S.) - an international honorary society recognizing the accomplishments of students in theatre arts programs and promoting theatre arts in the school and community. Penn Manor Troupe # 274; Educational Theatre Association at the national level and Pennsylvania Thespians at the state level. EDTA/ITS offers competitions, individual events, and scholarships to inducted students and their troupes.

I.T.S. Account - an account within the high school's activity accounts. The account's revenues come exclusively from fundraisers approved by the high school principal. Expenditures from this account are limited to the support of I.T.S. functions and are not related to the fall play or musical theatre show productions.

Proposals For Productions

The members of Penn Manor Productions, as defined by the by-laws of that organization, will submit to the high school principal or his/her designee a productions proposal. The high school principal will evaluate the proposal based on its adherence to the stated philosophy/goals and acceptable budget guidelines. The proposal will be submitted each year by April 1 for the fall play and September 1 for the spring musical and will provide the following:

1. Selected fall play and spring musical titles.
2. Director positions filled and positions to be filled.
3. Proposed ticket prices.
4. Projected budget.
5. Projected district contributions.
6. Projected incomes from other sources (program, promotions, etc.).

Budget Requests

The show director will submit budget requests during the regular budget process. These requests should be submitted to the high school principal or his/her designee. These requests should be related to maintenance and update of the stage facilities and other expenditures related to the overall theatre arts program. They should not be related to the mounting of specific shows.