

PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: March 18, 2011

REVISED:

126-AR. CLASS SIZE

Variances in class size are necessary and feasible due to difference in grade levels, planned instruction, course intensity and content, required laboratories and activities, physical facilities, etc.

The administration will strive to maintain class and course size ranges that are optimal for the learning environment. Maintenance of class size requires both educational and financial decisions. The Superintendent and administrative team will consider class sizes when developing current and future budgets.

Principals will inform the Superintendent or designee of foreseeable, unusual circumstances and/or conditions that could impact class sizes so that planning can begin in a timely manner.

When questions or issues arise regarding class size, the principal will discuss the learning environment and physical conditions with the staff involved and submit to the Superintendent or designee an appraisal of conditions and their present or future impact on student achievement.

A thorough discussion and review of available options will be completed prior to determining a course of action. Options that may be considered include:

1. Divide the class and employ an additional teacher.
2. Assign a paraprofessional.
3. Develop a team teaching situation.
4. Reassign individual students.
5. Adjust class schedules.
6. Adjust district attendance boundaries.
7. Enlist aid of classroom volunteers.
8. Transport some students to a different building.
9. Other options that address specific situations.

A recommendation for an adjustment in class size must be justified in terms of the educational advantage for students and the impact on student achievement, with consideration given to the financial resources required.

After receiving the principal's report and consulting with relevant administrators, the Superintendent will present a recommendation to the Board for its approval.