

PENN MANOR SCHOOL DISTRICT

ADMINISTRATIVE REGULATION

APPROVED: March 18, 2011

REVISED:

122-AR-5. ADDITION OR DELETION OF A COCURRICULAR ACTIVITY

The following administrative regulation is established in compliance with Board Policy 122, Cocurricular Activities.

The Superintendent or his/her designee will inform the Board of intentions to add or delete a cocurricular activity. In addition, the following information must be provided in writing to the Board on the time table provided.

1. Within one (1) year of the initiation or deletion of a cocurricular activity, the Superintendent or his/her designee will provide in writing:
 - a. Name or title of activity.
 - b. Proposed activity season, schedule and start date or termination date.
 - c. An estimation and supportive data for student participation.
 - d. Preliminary budget implications.
 - e. Preliminary facilities implications.
 - f. A review of existing community programs in support of the cocurricular activity.
 - g. A statement related to the need or reduced need for the activity.
 - h. An assessment of impact on the academic program and/or the cocurricular program.
 - i. A proposal for affiliation with existing interscholastic and/or state or national leagues or organizations.
2. Within six (6) months of the initiation or deletion of a cocurricular activity, the Superintendent or his/her designee will provide in writing:
 - a. A proposal for procedures to provide adequate staffing to support the proposed cocurricular activity.
 - b. A final statement of budget implications.

- c. A final statement of facility implications.
- d. Finalized information and updates to any of the information presented as part of the initial presentation.

It should be noted that in its response to a request for the addition or deletion of a cocurricular activity, the Board may employ any of the following procedures in the decision-making process:

1. To make appropriate adjustments in the time table.
2. To utilize probationary or club status periods to determine the appropriateness of the Board's decision. While participating in a cocurricular activity on a probationary or club status, all students would be governed by all policies governing participation in an existing cocurricular activity.
3. To seek the consultation of personnel with expertise related to the activity or to the facility implication of the activity.
4. To establish a schedule of review to determine the viability of a newly added cocurricular activity.